DAKOTA COLLEGE AT BOTTINEAU

Curriculum Proposal and Change Form

Submitted by: _____   Date: _____

Program: _____   **Subplan** (if AA or AS)**:** _____

☐ AA   ☐ AS   ☐ AAS   ☐ Certificate   ☐ Diploma   ☐ Certificate of Completion

Type of request:

☐ Course addition*   ☐ Course deletion   ☐ Program deletion
☐ Course substitution*   ☐ New curriculum*

*Additional documents required:
1) Copy of the proposed curriculum.
2) Curriculum map.

Complete if course addition:

Course prefix/number	Course title	Number of credits

Complete if course deletion:

Course prefix/number	Course title	Number of credits

Complete if course substitution:

	Course prefix/number	Course title	Number of credits
1) Existing course			
1) New course			
2) Existing course			
2) New course			
3) Existing course			
3) New course			
4) Existing course			
4) New course			
5) Existing course			
5) New course			
6) Existing course			

11/13/23

6) New course			

Justification for change:

Provide a detailed justification or rationale for the proposed curriculum change(s) Include any supporting documentation (advisory committee minutes, etc): _____

Effect on resources:

What effect will the curriculum change(s) have on faculty teaching loads? _____

What additional resources will be required (equipment, personnel, software, library materials, facilities, etc.) _____

Provide an estimate of the cost for these additional resources. _____

Will the proposed change have any effect on transferability? ☐Yes ☐No

If yes, please elaborate:

Scheduling logistics:

During which semester/year will the proposed change take effect? Year: _____ ☐ Fall ☐ Spring ☐ Summer

Effect on required credits:

What is the current total number of credits required in the program? _____

What is the proposed total number of credits required in the program? _____

Curriculum Committee recommendation: ☐ Approve   ☐ Do not approve

Comments:

<div style="background-color:green; color:white; text-align:center">Approvals</div>

_____   _____
Associate Dean for Academic Affairs   Date

_____   _____
Curriculum Committee Chair   Date

_____   _____
Faculty Senate President   Date

_____   _____
Campus Dean   Date