

Course Prefix/Number/Title: ASC 94 – Beginning Algebra

Number of Credits: 4

Course Description:

This course helps to develop fundamental skills required for the successful completion of studies in college level mathematics courses. Topics include solving linear equations, linear graphing, exponents and polynomial operations, factoring, rational expressions and equations, and roots.

Credit earned does not count towards any degree, nor does it transfer.

Placement is according to placement scores or on a voluntary basis.

Pre-/Co-requisites: none

Course Objectives:

It is expected that students will be able to

- Perform basic algebraic operations using positive and negative numbers, fractions, and exponents.
- Demonstrate an understanding of terms and rules used in algebra.
- Utilize problem-solving strategies to solve problems.
- Simplify expressions & solve equations and inequalities
- Plot points, graph linear equations, and find slope of a line.
- Factor using greatest common factor, factor by grouping, and factor trinomials.
- Simplify rational expressions.
- Simplify roots.

Instructor: Tracy Chisholm

Office: Nelson Science Center, Room 111

Office Hours: MTWF 3-4pm or by appointment

Phone: (701) 228-5424

Email: tracy.chisholm@dakotacollege.edu

Lecture/Lab Schedule: MTWF

10 – 10:50am or 1 – 1:50pm

Monday	Tuesday	Wednesday	Thursday	Friday
10 – 10:50am	10 – 10:50am	10 – 10:50am		10 – 10:50am
1 – 1:50pm	1 – 1:50pm	1 – 1:50pm		1 – 1:50pm
NSC 124	NSC 124	NSC 124		NSC 124

Textbook(s):

This course uses an Open Education Resource (OER) and does not require that you purchase materials to complete the work.

Course Requirements:

Learning algebra is an investment of time. Algebra is learned best by practice, reflect, and practice some more. Understanding the examples provided by the instructor and textbook is a good first step. However, to truly know the material, you should be able to look at a problem, know how to proceed, and carry out the steps **WITHOUT ASSISTANCE**. The independent practice and graded homework provide opportunities for you to get to that point.

Homework (40%): Homework will be assigned in myOpenMath at the end of each section. These are graded assignments with questions that can be done multiple times. Only the highest score will be used. These assignments close at 11:59 PM, Central Daylight Time on the due date. There will occasionally be in-class homework assignments. In-class assignments cannot be made up unless the absence is school related.

Chapter Tests (40%): A test will be given at the completion of each chapter. Students are allowed one attempt on each test and must be completed in one sitting. Tests must be taken on the day they are given or previous arrangements must be made prior to the test day. **If you miss an exam you must contact me within 24 hours of the missed exam to arrange for a time to make up the exam.** Exams must be made up within 72 hours of the original exam time. If you do not contact me within 24 hours, a grade of 0 will be entered for the exam that was missed. Students are only allowed to make up ONE exam per course. The exam grade will be docked 10% per day for late points. Make-up tests may be more difficult than the one given for the regular scheduled test.

Final Exam (20%): The final exam is comprehensive. Anyone who misses the final will receive a 0 on the exam and a grade of F for the course. No make-up final will be given. ***Cheating on tests will not be tolerated. If you are caught cheating, that will result in an automatic 0 for the exam.***



A = 90-100%
B = 80-89%
C = 70-79%
D = 60-69%

Students need a 70% (C) for a final grade to move onto any college level MATH course.

Tentative Course Outline:

Chapter	Dates
Chapter 1 – Foundations	Weeks 1-2
Chapter 2 – Solving Linear Equations	Weeks 3-4
Chapter 4 – Graphs	Weeks 5-7
Chapter 6 – Polynomials	Weeks 7-9
Chapter 7 – Factoring	Weeks 10-12
Chapter 8 – Rational Expressions & Equations	Weeks 12-15
Chapter 9 – Roots & Radicals	Week 15-16
Final Exam	Finals Week

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s):

General Education Competency 3: Demonstrates mathematical understanding.

Learning Outcome 1: Utilizes appropriate mathematical techniques

Learning Outcome 2: Employs critical thinking skills

Relationship to Campus Focus:

This course develops algebra skills that are used to solve problems in science, technology, business, and social sciences.

Classroom Policies:

- Attendance and participation is expected. You are responsible for the activities of each class period. If you know of a conflict ahead of time, you are welcome to submit assignments early.
- Show up to class on time and be prepared (pencil, notebook, calculator, etc).
- Cell phones should be off/silenced and put away. Computers and tablets are welcome in the classroom for note-taking purposes only. If students abuse this privilege, the instructor reserves the right to ban computers from the lecture periods.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.

AI Student Policy:

Unless otherwise indicated in the course syllabus, or in individual instructions for course assignments, or in the absence of the express consent of the course instructor, students are not allowed to utilize generative AI to help produce any of their academic work. Any violation of this policy will be considered an act of academic dishonesty as outlined within the Dakota College Code of Student Life.

RESPONSIBILITIES

Students	• Responsible to follow the syllabus and assignment instructions regarding use of generative AI for all academic work. • Obtain permission of the instructor prior to the use of generative AI that is outside of the syllabus or assignment instructions. Provide appropriate rationale for how the use of generative AI will enhance the learning experience for the assignment. • In instances where generative AI is permissible, appropriately cite the generative AI program used and indicate where in the assignment it was used, in a brief submission statement.
Faculty	• Determine if the use of generative AI could enhance student learning in any assignment of project.

	• Clearly indicate in all course syllabi if generative AI is allowable for any academic work. • If allowable, give specific parameters for how and when generative AI may be used. • If a violation of generative AI for the individual course/syllabus is suspected, discuss the concern with the student. If violation is still suspected, inform the appropriate semester coordinator/program director.
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