**Institutional Effectiveness (IE) Reporting Form**

|  |  |
| --- | --- |
| **IE Leader Name:**  |  |
| **Department:**  |  |
| **Start Date of IE Planning:**  |  |

 **DCB Strategic Plan Goal Information or Institutional Effectiveness Committee-Driven Goal**

|  |  |  |  |
| --- | --- | --- | --- |
| Objective  | Goal Champion(s) | Expected Completion Date | Measurable Outcome |
|  |  |  |  |

**Audits (if applicable)**

List all outstanding audit findings:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Issue ID | Issue Name | Region | Auditor | Audit Name | Audit Date | Type of Finding | Priority | Aging at xx/xx/xxxx | Last Comment/Resolution to Issue | Closed? |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

**Reporting Update on Step/Benchmarks:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Step/Benchmark | Responsible Party | Anticipated Semester of Completion  | Progress | Notes | Date of Completion |
|  |  |  | Choose one |  | Click or tap to enter a date. |
|  |  |  | Choose one |  | Click or tap to enter a date. |
|  |  |  | Choose one |  | Click or tap to enter a date. |
|  |  |  | Choose one |  | Click or tap to enter a date. |
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|  |  |  | Choose one |  | Click or tap to enter a date. |