

Implementation Plan

Minot Programming

Strategic Initiative #3: Strengthen and Streamline Minot Programing.

Champion: Maggie Backen, Minot Programs Director

Implementation Timeline: FY26-FY30

Strategic Intent: Evaluate, strengthen, and optimize Dakota College at Bottineau's Minot operations to ensure programming, staffing, facilities, partnerships, and student support services are sustainable, aligned with workforce demand, and positioned for future growth.

Dakota College at Bottineau Strategic Plan Alignment

- **Priority One: Student Success**
 - Goal 1: Guide students on their academic journey
- **Priority Two: Community Commitment**
 - Goal 1: Articulate college identity
 - Goal 2: Align and expand community and workforce programs
 - Goal 3: Enhance community relationships
- **Priority Three: Institutional Improvement**
 - Goal 1: Develop a team approach that values a culture of passion
 - Goal 2: Modify our processes to enhance our services

HLC Alignment

- **Criterion 1.C:** Strengthens community responsiveness through workforce and educational partnerships.
- **Criterion 3.A & 3.E:** Ensures academic offerings remain relevant, sustainable, and aligned with institutional mission.
- **Criterion 3.D:** Enhances student support services, engagement, and access across Minot locations.
- **Criterion 4.G:** Uses assessment and planning data to improve enrollment, retention, and student success outcomes.
- **Criterion 4.A, 4.B & 4.C:** Promotes effective stewardship of facilities, staffing, and financial resources through strategic planning and continuous improvement.

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Year 1 (2026-2027): Assessment and environmental audit

Primary Task 1: Conduct Comprehensive Minot Operations Review

Action Task	Current Progress	Start	Goal
1. Review Enrollment trends at all Minot locations	Not Yet Started	Oct 2026	Dec. 2026
2. Review Staffing models and responsibilities	Not Yet Started	Oct 2026	Dec. 2026
3. Evaluate Classroom and facility utilization	Not Yet Started	Oct 2026	Dec. 2026
4. Review of financial performance of programs	Not Yet Started	Oct 2026	Dec. 2026
5. Conduct Student Experience Assessment	Not Yet Started	Oct 2026	Dec. 2026
6. Submit Minot Environmental Audit and Assessment report.	Not Yet Started	Oct 2026	May 2027

Primary Task 2: MSU Program Review

Action Task	Current Progress	Start	Goal
1. Inventory all programs and courses offered at MSU.	Not Yet Started	Oct. 2026	Apr. 2027
2. Review low-enrollment courses	Not Yet Started	Oct. 2026	Apr. 2027
3. Examine classroom utilization	Not Yet Started	Oct. 2026	Apr. 2027
4. Assess location of Minot administrative offices.	Not Yet Started	Oct. 2026	Apr. 2027

Primary Task 3: Minot Air Force Base Review

Action Task	Current Progress	Start	Goal
1. Assess enrollment trends	Not Yet Started	Oct. 2026	Apr. 2027
2. Review staffing model	Not Yet Started	Oct. 2026	Apr. 2027
3. Engage military education stakeholders	Not Yet Started	Oct. 2026	Apr. 2027

Primary Task 4: Assessment of partnerships

Action Task	Current Progress	Start	Goal
1. Review current MOUs	Not Yet Started	Oct. 2026	Apr. 2027
2. Meet with stakeholders/leadership	Not Yet Started	Oct. 2026	Apr. 2027
3. Assess outcomes and alignment with mission	Not Yet Started	Oct. 2026	Apr. 2027
4. Submit partnership recommendations	Not Yet Started	Oct. 2026	Apr. 2027

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Year 2 (2027–2028): Develop Minot optimization plan

Primary Task 1: Complete Year-Two Program Review (Monthly)

Action Task	Start	Goal
1. <i>Analyze Year 1 Data</i>	Sept. 2027	Apr. 2028
2. <i>Create recommendations report</i>	Sept. 2027	Apr. 2028
3. <i>Submit recommendations to college council</i>	Sept. 2027	Apr. 2028

Primary Task 2: Improve Student Support and Engagement

Action Task	Start	Goal
1. <i>Standardize or enhance orientation process</i>	Sept. 2027	Apr. 2028
2. <i>Increase visibility of student services</i>	Sept. 2027	Apr. 2028
3. <i>Expand Virtual support options</i>	Sept. 2027	Apr. 2028
4. <i>Create cross- location student engagement opportunities</i>	Sept. 2027	Apr. 2028
5. <i>Devise Minot-specific student services communication strategy.</i>	Sept. 2027	Apr. 2028

Primary Task 3: Conduct DMS Feasibility Study

Action Task	Start	Goal
1. <i>Review current contractual arrangement</i>	Sept. 2027	Apr. 2028
2. <i>Assess startup costs</i>	Sept. 2027	Apr. 2028
3. <i>Review facility requirements and accreditation implications.</i>	Sept. 2027	Apr. 2028
4. <i>Present recommendation to leadership</i>	Sept. 2027	Apr. 2028

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Year 3 (2028–2029): Implementation and Growth

Primary Task 1: Implement Approved Recommendations Programming

Action Task	Start	Goal
1. <i>Course Scheduling revisions</i>	Aug. 2028	April 2029
2. <i>Program Consolidation</i>	Aug. 2028	April 2029
3. <i>Staffing adjustments</i>	Aug. 2028	April 2029
4. <i>Space allocation changes</i>	Aug. 2028	April 2029

Primary Task 2: Evaluate need for Expanded High – Demand Programming

Action Task	Start	Goal
1. <i>Identify opportunities in programming</i>	Aug. 2028	April 2029
2. <i>Identify and develop employer partnerships</i>	Aug. 2028	April 2029
3. <i>Identify possible funding for programming.</i>	Aug. 2028	April 2029

Primary Task 3: Strengthen Student Integration

Action Task	Start	Goal
1. <i>Develop student shared events</i>	Aug. 2028	April 2029
2. <i>Enhance communication with students</i>	Aug. 2028	April 2029
3. <i>Create Minot- wide student engagement model</i>	Aug. 2028	April 2029
4. <i>Develop connection points to Bottineau Campus</i>	Aug. 2028	April 2029

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Year 4 (2029–2030): Evaluation and Sustainability

Primary Task 1: Evaluate for signs of growth and stability.

Action Task	Start	Goal
1. <i>Evaluate Enrollment for increase.</i>	Aug. 2029	May 2030
2. <i>Evaluate retention to be at a rate greater than NDUS average.</i>	Aug. 2029	May 2030
3. <i>Survey students for increase in student satisfaction.</i>	Aug. 2029	May 2030
4. <i>Space allocation changes</i>	Aug. 2029	May 2030

Primary Task 2: Create a 5-year facilities and staffing plan.

Action Task	Start	Goal
1. <i>Develop recommendations for all Minot locations.</i>	Aug. 2029	May 2030
2. <i>Establish continued MOUs with Partners</i>	Aug. 2029	May 2030
3. <i>Identify feasibility of continued growth of programming and DMS programing</i>	Aug. 2029	May 2030

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