

Members Present: Janelle Green, Beth MacDonald, Dr. Zahra Moss, Laura Halvorson, Tracy Chisholm, Scott Johnson, Hattie Albertson, Jackie Migler, Larry Brooks. Keri Keith, Dr. Gary Albrightson, Kayla O'Toole, Russ Gagnon, Heidi Hauf, Rodney Armstrong

Guests Present: None

Meeting Called to order 12:11PM

Approval of Minutes – Janelle motions to pass the minutes. Beth seconds the motion. No discussion. Motion passes.

Dean's Minute – Dr. Migler

- No Dean's Minute this meeting.

Other-Shared Services-Hattie Albertson & Jackie Migler

- A new movement to shared services and Academic support.
- Goal is to hit the ground running by July 1.
- Services under this model: math lab, writing center, disability services, and tutoring to be housed in library. Distance Ed/Dual Credits/Retention/Academic Advising to be housed in the student success center.
- Stop in and see the new changes! The library has cut their collection in half, adding study cubicles, moved out most of the desktops and will be adding comfy seating and laptops.
- May be looking for a new name bringing together all the services.

Academic Affairs – Brooks

- Finals week will run as scheduled. No changes to the academic calendar at this time.

Curriculum Committee – Brooks

- Course Proposals—2 course deletion proposals
 - Course Proposal: UNIV 201– Leadership (delete course)
 - Course Proposal: UNIV 202 – Leadership (delete course)
 - i. Clint motions to delete courses UNIV 201 and UNIV 202. Jackie seconds the motion. No discussion. Motion passes.
- Curriculum Proposals—5 curriculum change proposals
 - Curriculum Proposal: drop HPER 210 CPR from AS Secondary Ed. Course is no longer offered online.
 - i. Scott motions to drop HPER 210 from AS secondary Ed. Keri seconds motion. No Discussion. Motion passes.
 - Curriculum Proposal: Drop Liberal Arts Art track from curriculum. No longer offer any studio art courses that are required for the program. Could reintroduce the program if we re hire a studio art instructor.
 - i. Beth motions to delete AA Liberal Arts Art subplan from the curriculum. Janelle seconds the motion. No discussion. Motion passes.
 - Curriculum Proposal: standardized wording in all liberal art subplans. Courses affected HPER 100 vs HPER elective as athletics can fulfill HPER requirement. MATH 103 vs ND Math. Arts and Humanities change to Fine Arts and Humanities.
 - i. Clint motions for the changes needed to standardized wording for liberal arts subplans. Zahra seconds the motion. No discussion. Motion passes.

- Curriculum Proposal: Change Gen ed requirements under Fine Arts and Humanities to 9 credits vs 3 credits of ENGL, 3 credits of Arts/Hum and 3 credits from either or. This would help clean up course subs and wording.
 - i. Keri motions to for the change to 9 credits of Fine Arts and Humanities Clint seconds the motion. No discussion. Motion passes
- Curriculum Proposal: change to Medical Assistant Certificate curriculum (new curriculum included as separate attachment)

CCF—Gagnon

- Minutes were forwarded from Tracy.
- Heavy conversations are SB 2030. There has been a petition issued feel free to read up on that and chose to do as you will.
- Russ will plan to attend the May meeting, but that is his last meeting. This committee meets once a month for one hour. If anyone is interested in serving on this committee, please let Russ, Tracy, or Larry know. We do have to have one representative on this committee.

Teacher Evaluations— Brooks

- Currently use the Likert scale for Faculty evaluations. Discussion has come up about going away from using that scale and going to satisfied or unsatisfied or met or does not meet.
- These evaluations are completed every other year and used mainly for Full time benefited persons.
- It would be changing the focus from rate 1-5 to 1-2. Satisfied or unsatisfied. Maybe an option for exceeds expectations.
- Student evaluations would not be affects.
- Changes to these evaluations if made would not come until Fall 2021.
- Tabled for May meeting. Action will be needed at May meeting.

Graduation Speaker – Chisholm

- Candidates are:
 - Matt Trulsen
 - Luka Dragovic
 - Tera Mittleider
 - Kinze Martinson
- Voting ballot shows Matt 1st choice, Kinze 2nd choice, Luka 3rd choice, and Tera 4th choice.
- Tracy will notify Matt and update Beth.

Other

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Beth made motion to adjourn at 12:51 pm Zahra seconded; Passed unanimously.

Next regular meeting will be on May 6, 2021.

Respectfully submitted,
Laura Halvorson