

April 20, 2021 at 8:00 am - Alumni Center

PRESENT: Dr. Jerry Migler, Lisa Mock, Larry Brooks, Corey Gorder, Kayla O'Toole, Sandy Hageness and Guest Department – Brad Gangl

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – IT	Gangl	Brad reported that IT is updating the controllers on campus. The new ones will have up to 2.5GB. This summer Wi-Fi will be updated in the dorms. Streaming service instead of cable will be set up in the dorms as students tend to stream over using cable. Cable will still be available per request at an additional fee. Switching to streaming will save about \$750 a month. We can also turn streaming on/off as needed which will save on fees. Also, wireless access has been provided in the greenhouse and will be set up in the Wash Pack. United Telephone will be installing wireless at the baseball field so the games may be streamed this spring. Brad will be sending out more phishing tests to see if folks need additional training. Will also be conducting a customer service survey of the IT department. He is purchasing laptops from Valley City this summer. IT will be visiting Valley City to assure equipment is working in the IVN rooms.
2. Enrollment	Brooks	Enrollment discussed. It was noted that Incoming high school applicants don't have high school transcripts submitted yet, therefore cannot enroll in classes. Bridget, Heidi and Beth will be meeting this week to see if a process can be established to get them enrolled sooner. There are a few new athlete applications received.
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	Larry has a joint academic-officers, nursing director meeting this morning. A program exploration request for Special Education Technician has been submitted the Academic Affairs. Thursday Larry has a nursing program advisory committee meeting. Friday and Monday Larry's involved with the paramedic student interviews in Minot. Next week there are several award events; Chamber scholastic awards on Monday, Tuesday is DCB student recognition, and Friday is the faculty staff appreciation luncheon. Lisa is finishing up sales tax, grant billing, and the CTE budget. She is getting ready for the
b. Administrative Affairs / Business Affairs	Mock	new budget between HR and finance so it is ready for payroll. Budget meetings begin this week with the various departments. She is also working with the bonding company



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		for the Dining Center project. Four applications have been received for the Bookstore manager, she will start interviews for this position.
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Advising is hosting a faculty connection event tomorrow. Students will be assigned a worksheet and meet with faculty advisors. The goal is to have 50% of the students invited, participate in tomorrow's event.
		Kayla is running into barriers in ordering cubicles for the new student success area. It was noted that the student success center may need additional outlets.
		The Starfish survey went out yesterday to faculty. She has a retention meeting on Thursday.
		Martial Arts community ed class will be offered this summer. Distance Ed directors will meet next week Tuesday.
		The Humanizing the Online Course through HLC went well last week with Lexi and Clint on the panel.
d. Public Affairs Council	Hageness	The Health Career fair held last week with Rugby Public School 8 th grade class. Release sent to the media – Pierce County Tribune picked it up. Admissions and Marketing is working on a Campus Fair for area schools. It will be held May 12 th on campus. Also working with Angie on the Water Festival to be held on campus in May and the Women in Water Camp to be held on campus this summer.
		The Media Preferences survey had excellent participation at 82 DCB students participating. This will be helpful in identifying where students receive information via social media.
		Marketing will meet with Paige once the nursing program is approved by the State Board of Nursing. This week's radio interview is introducing Karl Sorby, Men's Basketball coach to the community. Working with the consultant to extend our digital marketing campaign and search until the end of June. Will extend the geographic location. Also provide more urgent messaging about applying for fall.
e. Athletics	Gorder	Softball and Baseball are the last two sports to finish out the year. Baseball plays at home tomorrow. There is not softball this week due to other schools not available due to the pandemic. Softball will have extra games next week. Hockey came back on Sunday form the National Tournament. The team represented DCB very well. This was DCB's first ACHA National tournament. Corey will be out the first part



		of next week. Karl Sorby will be attending the MONDAK meeting on DCB's behalf in person.
f. Chancellor's Cabinet / Dean's Update	Migler	Physical Plant Director has been hired, Chris Nero. He starts May 17 th . Chris is a DCB Alum, has extensive managerial and budget experience. FBM interview for the Stanley position was held last week. Will do additional review of the applicant interviews and make an offer decision this week. The Rugby FBM position application process is open through the month. The applications received so far look good. Will be posting an internal search process for: • Campus Housing Head Resident • Head Women's Hockey coach/Assistant Director of Residential Life/Campus Housing Head Resident/Coordinator of Athletic Eligibly • Head Baseball Coach/Housing Operations/Housing Head Resident/Athletic Facility Maintenance These positions were appointed last year on an interim basis due to changes in housing and athletics. The positions will now be advertised internally. Dr. Migler will be looking at loosening restrictions on pandemic protocols. It would be important to get 70% of the DCB campus vaccinated in order to reach a "herd" immunity level. We have resources from the Department of Health to assist in providing strategies to get to this immunity level. LRSC has developed a strategy we will be reviewing to look at loosening restrictions. This information will be shared with the Dean's Council to review as it is could be a major change in our COVID practices.
		Legislature is finalizing the budget. Additional funds for the Minot CTE center will be available in 2023. To bring on staff before the center opens we will need to hold about \$230,000 to hire staff and to cover new program expenses. We will need to work with State CTE to see what funding is available to assist in the venture as well. The CTE center will be on the Minot city council agenda May 3. Once approved, we have a year and a half to get the renovations complete. We will have approximately #3.5 million to work with for the renovations.

Budget meetings are scheduled to start the end of this week. There is a concern about fall enrollment as it is lower than it has been in the previous 3 years. The funding formula

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		looks good due to past enrollment, it will catch up to us 3 years from now dependent upon enrollment outcomes. CFI "Composite Finance Index" score reviewed. We have a lower score than in the past 2 years due to higher debt; i.e. energy project. The energy project is supposed to pay for itself overall with a savings on utilities. Net tuition and fees increased while state appropriations decreased.
4. Other		
 Policy Feedback 		N/R
 Policy <u>100.4</u> Mission and 		
Vision of the North Dakota		
University System		
 Policy <u>100.5</u> Beliefs and Core 		
Values of the State Board of		
Higher Education		
 Strategic Plan Review: Goals, 		
Outcomes, and Metrics		
5. Recognition & Celebration	All	N/R
6. Announcements	All	N/R