Dakota College at Bottineau Dean's Council



May 26, 2020 at 8:00 am - Alumni Center

PRESENT: Dr. Migler, Larry Brooks, Corey Gorder, Lisa Mock, Kayla O'Toole

Topic	Responsible	Discussion/Outcome
4 5 11	Party	
1. Enrollment	Brooks	Larry distributed a handout for enrollment applications.
2. Guest Department - Foundation	Leslie	30 Hometown Career Scholarship notifications mailed, another 3-4 that
	Stevens	appear to be eligible, leaving 6-7 remaining. Part time position for Events Coordinator being advertised. Golf tournament still scheduled for July.
3. NDUS & Campus Updates		Larry has an AAC meeting today. He will be serving on GERTA comm.
a. Academic and Student Affairs	Brooks	for NDUS. Nursing students are back on campus for classes He will be out of office after today for the remainder of the week.
b. Administrative Affairs / Business Affairs	Mock	Lisa is submitting audit materials for:
		 CTE state funding grant billing due at the end of the month Internal control testing due at the end of the week Care funding update
		Bookstore is doing a soft opening when the nursing students are back on campus.
d. Distance Education Council/Distance Ed		Karda kan samulatad kan staff ayalyatian s
and Academic Support Services	O'Toole	Kayla has completed her staff evaluations. Online Seat Time forms are mostly received, some are over on minutes for credits Kayla will serve on the OER advisory council for NDUS
e. Public Affairs Council		Rayla will serve on the OER advisory council for NDOS
e. Public Alfali's Couricii	Hageness	PAC – working on soft-opening plan communication.
f. Athletics	riageriess	working on soft opening plan communication.
	Gorder	Academic Teams have been announced.
h. Chancellor's Cabinet / Dean's Update		Weight room items are in, cleaned out weight/aerobic rooms. Posted guidelines for cleaning/wiping equipment down.
Silanissis Salaniss, 2 sain 5 spacis	Migler	There will be a possible 4 th Farm Bus. Management Position – Grant paperwork submitted

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		Budget work is coming up Governor has announced that state offices may start re-opening June 1. We will want to develop re-opening plans as well. Keith Knudson has been notified that the Hemp Program will receive \$475,000 from the USDA for program development and research activities. Another \$30,000 will be available later after additional information is provided to the USDA. We have applied for CTE funding and USDA funding to add another Farm Business Management position in NW North Dakota.		
a. Other b. Policy Review Committee Recommendation a. Distance Ed Access Fee Waiver Policy b. Final Exam Request Policy	O'Toole Brooks Migler	Click Here for Attachment Dist. Ed. Access Fee Waiver Policy - Kayla provided an overview of the policy and background information Larry made a motion to approve, Corey made a 2 nd to the motion, approved by all. Final Exams Policy - Larry provided an overview of the policy and background information Corey made a motion to approve, Kayla made a 2 nd to the motion, approved by all.		
c. Governor's Emergency Ed Relief Funds (GEERF)		Funding has been made available to the Governor's Office to assist K-12 and Higher Ed with issues related to the COVID pandemic. Discussion about a request from DCB that met the Governor's request for proposals that were innovative and forward-looking. Determined that the college would submit a request for funding to develop "an enhanced instructional delivery station" for up to 40 instructors. This would consist of a laptop, two monitors, a portable document camera, additional cameras and microphone, and software for sending text messages directly to students. Additionally, the college would request funding to develop curriculum for new CTE programs in Minot that would be accessible via online, hybrid, and on-site delivery methods.		

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Payroll 2021 Scenarios		Salary Increases for the 2020-21 contract year was discussed. There will be 2% for full-time staff/faculty
4. Recognition & Celebration	All	n/r
5. Announcements	All	n/r