
From: Migler, Jerry
Sent: Friday, March 20, 2020 2:49 PM
To:
Subject: Update: Screening Protocol for Entry to Campus

Good afternoon,

After a further review of our screening protocol for campus access, we have determined that individuals who have checked in at the beginning of the day will not have to check in again if they leave the campus grounds during the day - UNLESS – while they were off-campus – they came in contact with someone who is ill or has traveled outside the state. In such an instance, the student or employee will need to be re-screened.

With this change, the revised screening protocol is as follows:

- All employees should check in at the screening desk located in the Thatcher Hall lobby before reporting to work each day, or at 7 AM if they report to work earlier in the day.
- On-campus students should check in on Monday as well and any time they leave the campus grounds and return to campus
- At the screening desk you will be asked questions regarding:
 - ✓ Respiratory, fever symptoms within the past 14 days
 - ✓ Travel outside of the state within the past 14 days
 - ✓ Any close contact with a person with a respiratory illness within the past 14 days
 - ✓ Any close contact with an ill person who has traveled outside the state within the past 14 days
- The answers to these questions will determine whether campus entry is allowed
- Once campus entry is permitted, employees, students and by-appointment guests are allowed to move between buildings. There is no need to check in again if walking from one building to another.
- Please be assured that all responses to the screening protocols are protected by HIPAA regulations and all information provided will remain private and secure

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