

**Members Present:** Keri Keith, Tracy Chisholm, Larry Brooks, Travis Rybchinski, Mike Porter, Keith Knudson, Russ Gagnon, Clint Saunders, Rodney Armstrong, Angie Bartholomay, Amy Koehler, Scott Johnson, Taija Hahka Joanne Vandal, Heidi Hauf, Kayla O'Toole, Dr. Migler

**Approval of minutes**– A motion to approve the minutes from the September 2018 meeting was made by Scott, seconded by Keith. Motion passed unanimously.

#### **Dean's Minute**

- Biannual general fund budget request
  - Includes staff and faculty salary increase
  - Possibility of rolling over reserve funds
  - New program initiative
- DCB to submit bonding request for dining and student center
  - 2.5 million
  - Keri questions where will athletic funding fall under bonding request
    - Dr. Migler talked about increased fundraising efforts

#### **Curriculum Committee – Brooks**

- Did not meet since September
  - Will discuss Paul Boone's "Sports History syllabus next meeting

#### **Academic Affairs – Brooks**

- Last week Dr. Migler, Larry and Keith visited Williston State and Lake State Region College about collaboration for new Ag Program
- Brooks looking to adding certificate of completion to new Ag program for unmanned aerial systems (UAS) taught by **Robby Lunnie**
- Thanks to faculty for completing program reviews and 5yr assessment plans
- GERTA
  - Looking at alternative ED programs
  - Will discuss more in future
- Faculty resignation in Minot
- Hired new faculty in Valley City
- Looking to bring back PN program to Rugby
- Student services
  - Beth and Sandy to attend enrollment management conference
  - Val left financial aid to help Leisha with Registrar duties

#### **Strategic Plan-Brooks**

- Motion for Faculty Senate to support Strategic Plan was made by Mike and seconded by Joanne
- Discussion- Larry mentions this is a living plan and will need to be nimble with revisions
- Motion passed unanimously

#### **CCF-Porter**

- Board is discussing to grant CEO's Tenure



### **Online Instructor Evaluation- O'Toole**

- Self-evaluation forms will make annual online instructor evaluations practical for Kayla and provide a paper trail.
  - Will be submitted once per year per instructor
  - Mike suggests hearing more opinions from Online Faculty
    - Clint, Heidi, Amy, Keith approve
  - Keri suggest addition to question 6 for faculty to list each class and any updates done
  - Clint requests training on online education delivery for faculty
- Mike moves to table for later date to hear more adjunct online faculty input

### **ESA Policy-Brooks**

- Joanne suggests determination goes to a separate committee
- Incited much discussion but due to time restraints this item has been tabled for a later meeting.

### **Recommendations for Honorary Degree- Chisholm**

- Due to meeting time restraints has been tabled to next meeting

Angie made a motion to adjourn, seconded by Travis. Meeting adjourned at 12:55pm.

Respectfully submitted,  
Amy Koehler