

**Members Present:** Keri Keith, Tracy Chisholm, Mike Porter, Rodney Armstrong, Amy Koehler, Kayla O'Toole, Larry Brooks, Heidi Hauf, Zahra Moss, Penny Belgrade, Clint Saunders, Scott Johnson

**Approval of minutes**— A motion to approve the minutes from the March 2019 meeting was made by Keri, seconded by Heidi. Motion passed unanimously.

#### **Dean's Minute**

- Legislator
  - Budget
    - No major changes- board agree to needs based budget
  - Compensation- still trying to get verification
    - Language has conflicting messages
    - 3 weeks we will know
  - Tuition-wild card
    - Have been previous caps by legislator
  - Capital project
    - Dining center back in
    - 1 million for other 2 proposed projects
- Group returned from HLC conference
- Graduation Speaker
  - Marina Kario
    - DCB alumni-Minot campus
- Earth Day Award winner
  - Todd Grant-USFWS

#### **Curriculum Committee – Brooks**

- Multiple curriculum change proposals
  - Eliminate HPER 210 from 9 online curriculum requirements
    - Course not able to be facilitated online with new first aid/CPR requirements
    - Amy moves to approve all curriculum changes of deleting HPER 210 as a requirement ; Keri seconds Motion; passes unanimously
- Other proposals moved to special meeting

#### **Academic Affairs – Brooks**

- Congrats to Indrani on grant award
- AAC pass of 2 new programs
- DCB to propose program in Industrial Hemp Production
- AAC approve Wednesday before Thanksgiving no class for students
  - Campus decides for employees

#### **GERTA Updates-Brooks**

- Summit in Wahpeton
  - General education in career tech areas
- GERTA Policy 403.7
- Update to GERTA+
  - Offer alternative general education programs
  - Conference discussed procedure and policy
  - Competency versus 36 credits of gen. ed.

#### **Assessment Day- Brooks**

- Faculty Senate to decide on Assessment Day dates for 2019-2020 school year
  - a) **September 23, 2019**
    - a. Minot State observes
  - b) **October 14, 2019**
    - a. Observe in past years
    - b. Indigenous People Day and Canadian Thanksgiving
  - c) **February 18, 2020**
    - a. To decide if we want both spring and Fall assessment day
- Mike moves for DCB to have assessment days Oct. 14 and Feb. 18<sup>th</sup>; Keri seconds Motion; passes unanimously

#### **Co-curricular Experience Outcomes-Chisholm/KG**

- Lexi not here
- Need to approve by faculty senate
- Moved to special meeting

#### **Assessment Handbook-Kvasnicka-Gates**

- Not ready
- Move to Special meeting

#### **Student Graduation Speaker**

- Beth list of top pick of the senates
  - Alex. A
  - Morgan K.
  - Abby F.
  - Francisco F.
- Ballot to be sent out to faculty to pick top choice

#### **CCF-Porter**

- Report card of board of higher education
  - May not be doing
  - Motion was to continue with report card

### **Policy Committee Update**

- Erin and Rodney are representatives
- Will go through Drug Free Campus Policy
- Looking for ideas for policy changes

### **Ad Hoc Enrollment Courses Compensation committee Update**

- Met several times
- General recommendations
  - Overloads don't apply to adjunct faculty
  - Need more research in class scheduling
  - Recommends class caps at 25 for classroom capacity
  - Conduct research on enrollments in fall and spring semester next year for high and low enrollment classes
  - Recommends creating a position to facilitate
    - Director of Academics
- No action was taken on recommendations by faculty senate at this time.

### **Other-**

- Special meeting to be scheduled for assessments
- Mike Porter announced his retiring at the end of the Spring 2019 semester

Amy made a motion to adjourn, seconded by Rodney. Meeting adjourned at 12:57pm.

Respectfully submitted,  
Amy Koehler