

Dakota College at Bottineau

Dean's Council - Weekly Team Meeting



Minutes - April 26 at 8:00 am – McMaster

Topic	Resp Party	Discussion/Outcome
1. Enrollment	Davis	Dan provided an applications received report. 114 received as of April 25.
2. NDUS & Campus Reports		
a. Academic Affairs	Brooks	Larry has a CLEM conference call next Monday – doesn't seem to be a lot of interest from others. We may have an opportunity to take the lead. Jan N. is interested in working with CLEM project. Larry will be at VCSU tomorrow conducting observations and meeting with folks. Thursday afternoon he has a CT advisory meeting in Minot.
b. Student Affairs	Davis	Blood drive is today in the gym. Theatre production is Thursday night. Chamber awards is Monday – May 2.
c. Administrative Affairs / Business Affairs	Pfeifer	Capital projects report is due the end of the week. Will be turning in two requests; one to continue renovation project with NSC and the other for a back-up boiler.
d. NJCAA Mon Dak / Athletics	Colvin	MONDAC meeting was held last week: BB times moving up to 5:30 & 7:30 instead of 6-8 across the region. Discussion on weather policy; if the temperature is below 33 degrees' real feel according to weather.com, baseball/softball games will be postponed. BB applications coming in – will have 3-4 to interview by Friday.
e. Chancellor's Cabinet / Dean's Update	Migler	State Board meeting (live stream) this week. Items to discuss are policies; there will be a 2 nd reading on admission, standardized test score placement. There will be updates on annual leave and sick leave policies – standardizing limits. Rick Tonder will present on all institutional master plans. Every institution will provide an update on how they handled the budget allotment. Budget and finance committee will discuss approving the continuation of the NSC project. There will also be an update on Bakken U.
f. Distance Education Council / Learning Center	O'Toole	Birding festival (3-part tour) Forest out of Canada canceled. Will work with IPG to try to follow-through with the program.

g. Public Affairs Council / Marketing	Hageness	<p>At the dual credit administrator meeting discussion was held on CLEM project. The group support is divided. AP and DC guidelines will be put in place so they can co-exist with one another. Discussed DC qualifications – HLC extension proposal. RFP process continues; team reviewing proposals. DC visits have been made to St. John, Bottineau, Newburg, Rugby and a few new schools added, i.e. Napoleon.</p> <p>Honors Symposium will be held May 3rd. Scholarships page has been updated and complete on the website. Applications already received via the digital process. CTE pages complete for nursing and photography. Working on AHP and Wildlife. This week's radio is with dual credit; Kayla.</p>
3. Other a. ND Opportunity b. Budget Allotment Worksheet	Migler	<p>Council reviewed a proposal which is for a loan forgiveness program entitled "North Dakota Opportunity" that is focused on meeting the workforce demand by increasing the numbers of students attending college in ND. This preliminary proposal originated by CTEC Presidents is intended to be a starting place for conversations with key stakeholders and culminating with a request for support during the 2017 ND legislative session.</p> <p>Rescheduled the budget meeting to Friday at 8:30am. Council will review the salary adjustment for next fiscal year.</p> <p>Physical plant cleaning schedule provided. This check list has been developed for completion of tasks within each area along with a repair list for each area for prioritization. No recommendations were made for changes.</p>
4. Recognition / Celebrations	All	<p>Faculty Staff Appreciation luncheon will be held this Friday. Dr. Migler sked for input on the program. It was recommended that he ask folks to stand in recognition of their years of service i.e. 1-5 years, etc.</p>
5. Announcements	All	<p>Severe Weather Awareness Week – City Emergency Personnel will hold a drill; 11:15am Wednesday-April 27. DCB will participate. Dr. Migler will send an e-mail notification with process to follow. This will provide an opportunity to use the emergency alert system.</p>