

Dakota College at Bottineau Dean's Council



DATE: November 8, 2016 at 8:00 am – Dean's Suite

PRESENT: Larry Brooks, Danny Davis, Kayla O'Toole, Dr. Jerry Migler and Sandy Hageness

Meeting Agenda - Topic	Resp Party	Discussion/Outcome
1. NDUS & Campus Reports		
a. Academic and Student Affairs	Brooks	Admission Counselors are making HS visits. Recently were in Carrington and it went very well. There are several staff trainings in Student Services over the next few weeks. Val and JaLee will be out for two days and April for one week. Campus Nurse, Joey Clemens started last week. The 2017 Spring schedule has been completed. Next week, November 16 (half day) is Advising Day. Larry is working with Burdick Job Corp in setting up Developmental Math at Burdick. Discussion is being held at State level for J term and May term. Also shortening the semesters up to 15 weeks. The Chancellor has set up a Faculty Sick Leave Task Force. Their first meeting is this Wednesday.
b. Administrative Affairs / Business Affairs	Migler	Business Manager position has been offered, waiting for a response. If accepted, it's expected to have someone in place by the first of December. There will be a Dorm walk through with a specially trained drug sniffing dog this month.
c. NJCAA Mon Dak / Athletics	Davis	Hockey and both girls and boys basketball are doing well. So far they are all having winning seasons. VB Banquet will be held November 15 th . MCAC has named all region and all-conference team athletes. MCAC contract expires the end of July, 2017. It will need to be reviewed and renewed. Concern was discussed on how FLSA affects coaching staff and how the "pooled" employee status is affected.
d. Chancellor's Cabinet / Dean's Update	Migler	The SBHE meeting will be held next week in Bismarck. Dr. Shirley is chairing the Bakken scholarship committee and they will meet that day as well.
e. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla will be meeting with WSC to discuss collaboration of the Medical Assistant program with Watford City. She spoke at NCEC last week about the new Certificate of Studies program. Several HS Superintendents were in attendance. Trio is working on events for Advising Day next week. Kayla recently attended the Disabilities Council meeting, where she participated in a

<p>f. Public Affairs Council</p>	<p>Hageness</p>	<p>session on assistive technology devices. The Community Ed classes are going well. Kayla has a Moodle Administrators meeting today and a Region II meeting in Minot tomorrow. This Thursday she will have her first Black Board meeting.</p> <p>PAC call is today. The Faculty Annual Sick Leave is on the agenda. It will be discussed to decide how to disseminate information from the task force. Also information on student chat software will be provided. ND Choose website is being updated and on the agenda.</p> <p>The Bottineau Retail Alliance Committee is planning a parade of lights on December 9th and a Holiday Festival downtown on December 3rd. DCB will participate in the parade and the Leaderjacks will be offering cookie decorating downtown on the 3rd.</p>
<p>2. Other</p> <ul style="list-style-type: none"> - Campus Security Funds - Deferred Maintenance Funds 	<p>Migler</p>	<p>There is special security funding available and right now it appears that we have spent \$6161 last year and \$1221 this year, leaving a balance of \$54,123. The amount remaining after we cover the lock replacement will be the funding we have for security cameras and outdoor lights. Dr. Migler asked for input to any areas that could use security attention.</p> <p>There is approximately \$300,000 in the deferred maintenance fund, which includes the matching dollars we will receive from the state. A few areas of repairs were discussed. If anyone has any other areas they feel could use some attention, Dr. Migler asked them to submit to him.</p>
<p>3. Announcements</p>	<p>All</p>	<p>Veteran's Day flag raising at DCB will be held Thursday November 10th at 10am just outside Thatcher Hall.</p>