Dakota College at Bottineau Dean's Council



March 19, 2018 at 8:00 am Present: Lisa Mock, Kayla O'Toole, Danny Davis, Dr. Jerry Migler, Sandy Hageness and Larry Brooks

	Торіс	Responsible Party	Discussion/Outcome
1.	Enrollment	Brooks	Enrollment is consistently increasing with resident applications increasing as well.
2.	NDUS & Campus Updates a. Academic and Student Affairs	Brooks	The Nursing department received a \$127,000 Bremer grant for mannikins (simulators). Trinity Health has offered additional classroom space. Will convert the current classroom into a simulation lab. There is a Nursing student hearing today on campus. Larry will be in Minot tomorrow. Thursday is the Science Olympiad on campus along with OER review. On Friday, Larry and Gary Albrightson will be attending the General Ed Summit out of town.
	b. Administrative Affairs / Business Affairs	Mock	Lisa is completing audits, wrapping up grant audit and financial aid audit. She is working on the HLC audit, which is due the end of March and IPEDS due April 14 th .
	c. NJCAA Mon Dak / Athletics	Davis	Baseball finished their spring trip 8-3. This weekend they travel to MN for two games on Sunday. Softball will be in the Twin Cities this weekend. The VB/SB coach recently hired has resigned. A new search for a coach will start. Football recruiting is going well.
	d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	The community ed classes are going well. There were six participants in the painting class last week and 26 in the Lego lab this week. Kayla has a Distance Ed Director's meeting today. Blackboard rep was on campus last week and sorted through logistics for DCB. Blackboard will officially launch this summer provided we receive system approval. Blackboard appears to be stable. It was shared that NDUS will continue to cover the cost as it has been added to the budget. Blackboard training 101 is required by all users; 18 complete with 27 left to complete. Dual Credit packets have been mailed out to area schools.

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e. Public Affairs Council	Hageness	CTE and DCB in Minot marketing efforts are in place. Postcards which went to area schools with like programs were shared with the Council. Digital banner ads and TV ads are now playing. We will receive weekly analytics to measure the campaign.
f. Chancellor's Cabinet / Dean's Update	Migler	Dr. Migler shared open that an open position ad will be posted for custodial supervisor. This position will be about 30% custodial supervision to manage cleaning, another 20% for managing other cleaning responsibilities and the rest to assist in heating, plumbing with Howard and also Darrell with facility improvements. This will allow Darrel to focus on facility improvement projects. Everett is out due to injury for probably several more weeks. Grant writer interviews will take place today. There are four scheduled. Dr. Migler has been visiting with Al Peterson from the ND Center for Distance Education. He is proposing DCB look at a model that includes concurrent enrollment which would allow college credit but are not necessarily dual credit courses. Arizona State has developed this model.
 3. Other Friends of DCB Tribute Policy Campus Forum 	Hageness Migler	Click here for attachments The Friends of DCB Tribute draft presented. The Faculty and Staff Senates have recommended it for approval. Larry moved, Kayla second to approve the Friends of DCB Tribute policy as presented.
		The Campus Forum agenda was reviewed. Brief discussion held on the graduation speaker. There are two candidates Dr. Migler is considering.
4. Recognition & Celebration	All	
5. Announcements	All	Administrative Council is today at 3:00 pm. PTK recognition dinner is April 12 th . Kathleen Neset, SBHE will be the guest speaker.