

Dakota College at Bottineau Dean's Council



DATE: October 11, 2016 at 8:00 am – Dean's Suite

PRESENT: Dan Davis, Larry Brooks, Kayla O'Toole, Sandy Hageness, Jerry Migler

| Meeting Agenda | Topic | Resp Party | Discussion/Outcome |
|--------------------------|--|------------|---|
| 1. Enrollment | | Brooks | Did not report |
| 2. NDUS & Campus Reports | | | |
| | a. Academic and Student Affairs | Brooks | CTE visit is scheduled for this week (10-11/12) on campus. Program reviews will take place on Tuesday with exits scheduled for Wednesday. Larry is working on the spring schedule. WSC is working on a Med Assist Stage 2 program. Discussion is being held at the state level to decrease the accuplacer math score from 116 to 96 which would eliminate our ASC courses. |
| | b. Administrative Affairs / Business Affairs | Migler | Business Office Director application submission ends October 12 th . There have been six applications received. Marc W (HR Director) is reviewing and forwarding the applications. A hiring committee is being convened to review and interview applicants. Jim is in the office one day a week and Laura has been closing out month end. Their assistance will be finished soon. |
| | c. NJCAA Mon Dak / Athletics | Davis | Fall sports are winding down. FB lost their game last Saturday. VB lost their game on Wednesday, they go to NDSCS tomorrow and play in a tournament at LRSC over the weekend. Wellness equipment has been checked out and a few pieces will need to be replaced. The new campus fee revenue budget is about \$6,000. |
| | d. Chancellor's Cabinet / Dean's Update | Migler | Dr. Migler participated in the Finance Director meeting. Discussion was held on the new tuition model. Studies were done assuming credit production doesn't go down. As a result, with the proposed model, credit production may go down due to the cost per credit. As the review continues it may be proposed to move from 2017 to 2019. We may look at our current tuition model and identify any benefits to proceed with the same model that Minot uses. |

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| e. Distance Education Council/Distance Ed. and Academic Support Services | O'Toole | <p>Dr. Migler will be in Bismarck on Thursday for a State Legislative Audit Committee meeting.</p> <p>Kayla participated in a Distance Ed meeting. Discussion was held on the LMS. If funding is approved, there will be an additional cost for DCB of approximately \$12,500/year for licensing. If It does not get approval, DCB may stay with the current LMS system which is at no cost.</p> <p>There is an OER conference offered which is free to attend and there are some dollars available for travel expenses.</p> |
| f. Public Affairs Council | Hageness | <p>Community Ed classes are being scheduled; wreath making, canvas painting, malware education are all on the schedule for the Fall. Other classes being looked into include Indian cooking, GPS, and dance classes.</p> <p>Marketing committee has been meeting. Conducting FB and web site analytics. Student focus group identified they would like more information on athletics; facilities, profiles, game results, statistics. Committee is meeting with Dano this week.</p> |
| 3. Other - FLSA Tentative Mtg. | Migler | Meeting with Marc Wachtfogel scheduled tentatively scheduled for Friday, Oct. 14 at 9:00 am. This meeting will be to review the new FLSA standards. |
| 4. Recognition / Celebrations | All | |
| 5. Announcements | All | Spaghetti dinner and silent auction benefit for Jan Nanhinurk is Monday, October 17 th from 5-7 in Alumni Center. |