







CIS 232 Graphics Design

Fall Semester 2014

Credits: 3

Course Description: Students will learn how to edit photos and how to design composite images using Adobe Photoshop

Course Objectives:

-  To manipulate graphical images for web use;
-  Demonstrate a working knowledge of software programs used to edit images;
-  Demonstrate the ability to use technology (cameras, scanners, etc.);
-  Practice concepts of good image design;
-  Interpret and synthesize information resulting in problem solutions;
-  Apply concepts learned to independent challenge problems;

Instructor: Ms. Diane R Keller

Office: Thatcher 211

Office Hours: MWF 1:00-2:15

Phone: 701-228-5453

Email: diane.keller@dakotacollege.edu

Lecture/Lab Schedule: MWF 10:00am-10:50am / Thatcher Hall 214

Textbook(s): *Adobe Photoshop CS6 Revealed*; Author: Reding; ISBN: 978-1-133-69322-2
USB drive



Course Requirements: Instructional procedures include lecture, demonstrations, daily assignments, objective exams, and final project.

Prerequisite Courses: CSCI 101- Introduction to Computers or instructor approval

Grading Methods	Grading Scale
Daily Work (randomly)	A = 90%
Objective Exams	B = 80%
Quizzes	C = 70%
Final Project	D = 60%
	F = Below 60%

Grades will be calculated by dividing total points earned by total points available from assigned work.

Tentative Course Outline:

- Getting Started with Adobe Photoshop CS5
- Working with Layers
- Making Selections
- Incorporating Color Techniques
- Working with Type in an Image
- Using Painting Tools
- Working with Special Layer Functions
- Creating Special Effects with Filters
- Enhancing Specific Selections
- Adjusting Colors
- Using Clipping Masks, Paths, and Shapes
- Transforming Type
- Liquefying an Image
- Performing Image Surgery
- Annotating and Automating an Image
- Creating Images for the Web



Relationship to Campus Theme:

Technology: The course focuses on knowledge and application of technology

Classroom Policies

- Students are required to complete all class activities.
- Attendance is required. Quizzes and tests cannot be made-up. Exceptions may apply when students are excused because of a school function or if an emergency arises. Arrangements must be made with the instructor prior to class time. Excused absences will be handled on an individual basis.
- Student must be in attendance on the day scheduled for the final exam. Failing to be present will result in an F on the final project.
- Assignments are due at the designated time, even if you will be or were absent. Late assignments will not be accepted.
- Bring your textbooks, electronic storage device, and writing tools each day to class
- Bring a positive, cooperative attitude to class each day.
- DO NOT BE LATE TO CLASS.....Tardiness will not be tolerated. It is disruptive to your peers and the discussions. If you attempt to enter the classroom after the door has been closed, you will be instructed to leave the room.
- The instructor reserves the right to remove anyone causing disruptions or showing disrespect to others in the class. The first offense will result in expulsion from that class period. A second offense

will result in the students' permanent removal from the class and a grade of F for the semester.

Disruptions include:

- Any use of cell phone or any other electronic device (tablets, net books, or laptop computers, I-pads, I-pods etc.) during class
- Using the computer for gaming, chatting or activities other than the program required for class
 - The instructor reserves the right to interpret and declare what is considered disruptive or disrespectful behavior. Examples may include but are not limited to
 - Disruptive talking
 - Listening to music, sports or any other recording utilizing an electronic device via ear buds
 - Watching videos during class

Student Email Policy

- Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity

Students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. (Student handbook p.19)

- Students will receive no credit for work that fails to meet standards of academic integrity.
- If a person participates in academic dishonesty more than once, the result will be an F for the course.

Disabilities and Special Needs: If you have a disability for which you need accommodation, contact me within the first week of the semester. Learning Center disability support services are available also: phone 701-228-5477 or toll-free 1-888-918-5623.

Mid-Term and Final Exam Policy

- Student **must** be in attendance on the day scheduled for the mid-term and final exams. Failing to be present will result in an F on the final test or project.
- Refer to the Policy and Procedure document titled "Student Requests for Change in Final Examination Schedule"