

ASC 088
Composition Lab
1 credit
FALL 2014

Instructor: Margaret Bail
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Office: MiSU Campus Memorial Bldg Rm 202
Office Hours: Monday thru Friday 11:00 - noon

Prerequisites:

Required Texts

Pearson *MyWritingLab* access code card.

Course Description

This course provides supplemental and developmental instruction for students taking ENGL 110 (College Composition I) and is taken during the same semester as ENGL 110.

Course Objectives:

Students will:

- Demonstrate an understanding of the rules of grammar, punctuation, mechanics, and usage.
- Write clear, error-free sentences.
- Write topic sentences for paragraphs, and use details and examples to support topic sentences in order to create solid paragraphs.
- Organize paragraphs into coherent short essays.
- Learn and practice revision techniques.

Tentative Course Outline

Students will take an in-class skills pretest through MyWritingLab at the beginning of the semester, and then work steadily through the semester on the required competency units based on the results of the pretest. Students will then take a final test at the end of the semester.

Grading

Course requirements will consist of: attendance and satisfactory completion of MyWritingLab pretest, modules, and post-test.

Course Policies

Attendance and Participation

Attendance and participation are mandatory. You can't expect to learn what you need to when you miss class. If missing class is unavoidable, please let me know ahead of time.

Devices Policy

It is your responsibility to **turn off** all cell phones and other electronic while in class (this does not mean put them on silent or vibrate and therefore enable them to distract you or others in class).

Disabilities and Special Needs

Any student with disabilities or special needs should inform me as soon as possible and I will make accommodations to help meet their educational goals.

Non-Discrimination Language Policy

It is my policy that we avoid discriminatory or hateful language in my classroom. When participating in classroom discussions everyone is expected to make every effort to be respectful of each other and the subject matter at hand.

Student Resources

The **Minot State Writing Center** is staffed with tutors who are qualified to help you at any stage of the writing process. A word of caution: The Writing Center is not an editing service.

You can meet with a tutor in person or correspond with one over the internet. Visit their website for more complete information, including hours of operation, available appointments, and how to submit a paper online.

Another extremely useful writing resource is the OWL (Online Writing Lab) at Purdue site.

Office Hours and Other Forms of Support

My office hours are listed above, or by appointment. But please don't hesitate to send me an e-mail! My role as an instructor is to work with you and help you with your writing. Your role as a student is to be actively engaged in class discussions and to collaborate with your peers.

Please note: You are entirely responsible for your learning experience and for the grades that you earn in this class. If you are frustrated or overwhelmed, you must let me know. **ASK QUESTIONS!**