



2024 –2025 North Dakota Agriculture Consortium Agreement

Dakota College at Bottineau (DCB) and Williston State College (WSC) agree to collaborate on the exchange and delivery of the Agriculture Management and Technology AAS Degree/Certificate (DCB) and the AAS in Agriculture Degree (WSC).

The purpose of this agreement is to formalize a collaborative partnership for the shared delivery of classes that are offered through the North Dakota Agriculture Consortium (NDAC). Through this agreement, both institutions aim to enhance educational opportunities by leveraging each other's expertise and resources, fostering a dynamic learning environment. This agreement establishes a framework for seamless cooperation, emphasizing the joint commitment to academic excellence and the enrichment of the student learning experience.

Structure

1. The collaborating institutions will be responsible for the exchange and delivery of Agriculture courses according to the schedule found in Appendix A.
2. Courses may be delivered online, through Teams or a blended/hybrid format.
3. Each institution will be responsible for teaching its own section(s) of the degree-required general education courses.

Scheduling & Instructional Delivery

1. Each institution will cooperate with class meeting times and dates to eliminate as many conflicts for students as possible.
2. Coursework within this agreement will be delivered using various delivery technologies such as Learning Management System (Blackboard), Teams, and/or a blended/hybrid format that may include in-person laboratories.

Admission and Course Enrollment

1. Admission policies and procedures that pertain to each of the institutions will be adhered to. Each institution's exclusive policies and procedures will apply to students who pursue admission at those institutions within this collaboration.
2. Students must apply and be accepted for admission at one of the partnering institutions to enroll in classes.
3. Each institution will follow its own policies and procedures for registering students including timelines, procedures, add/drop dates and withdrawal processes.
4. All courses within this agreement are available to any student admitted to one of the partnering institutions.
5. All classes within this agreement will be cross-listed on each partnering institution's class schedule.

Tuition and Fees

1. Students enrolling in courses listed or cross-listed on their home institution schedule will be charged and pay all tuition and fees to their home institution. Tuition and fees will not be exchanged between institutions listed in this agreement and each institution will retain tuition and fees for courses listed on their course schedule.
2. Billing and payment of tuition for students enrolled collaboratively to their provider institution will follow [NDUS Procedure 404](#).

Financial Aid

1. Students will have access to their Federal Title IV Financial Assistance which is administered by each home institution's Financial Aid Office.
2. All policies and procedures will be followed for each home institution in this agreement.
3. Scholarships or waivers will not be available to students other than from their home institution.

Cost and Support Services

1. Expenses will be the responsibility of each institution and may include but not limited to: equipment, technicians, hardware, software, internet access, and telephone charges.
2. Support services will be the responsibility of each institution included in this agreement.

Textbooks and Course Materials

1. Students will be responsible for purchasing textbooks and course materials that are required for each course from their home institution. Textbooks and course materials will be available at each institution listed in this agreement.
2. Faculty will make textbook and course material available to the bookstore managers at each partnering institution prior to the start of the semester.

Academic Procedures

1. All academic guidelines, policies, and procedures for the students enrolled in courses through this agreement apply regarding the following:
 - Academic probation/suspension
 - Graduation honors
 - Academic honors
 - Official withdrawal
 - Course load limitations
 - Add/drop dates for individual classes

Consortium Instructor Expectations

1. It is expected that consortium instructors at all locations follow policy and procedures of each institution. This includes but is not limited to:
 - Participate in monthly NDAC meetings.

- Work with other faculty to ensure minimal conflicts with course scheduling across the NDAC.
- Complete textbook adoptions at each institution.
- Utilize Starfish to record non-attendance, endanger of failing, and other student awareness.
- Utilize appropriate technology (Blackboard, Teams) to deliver courses.
- Utilize the NDAC Teams channel to upload course syllabi and outline consortium class schedules.
- Utilize Campus Connection to enter grades at each institution by deadlines.
- Promote NDAC courses to students.
- Collaborate on new course and curriculum creation to meet NDAC student's needs.

Marketing

1. This agreement is recognized by all institutions as a consortium between DCB, LRSC and WSC as such and each institution will market this program as the North Dakota Agriculture Consortium (NDAC).
2. Each institution (DCB, LRSC and WSC) will use the official logo of all partners on marketing or promotional materials related to this consortium.

Longevity of Agreement

1. This agreement will commence as of the date of the signatures below and continue until any members of the agreement terminates.
2. Termination of this agreement must be provided in writing within 90 days of the intent to terminate.
3. This agreement will be reviewed with the addition of any new institutions that may join the NDAC.

Amendments

1. Any aspect of this agreement is subject to revision but must be agreed upon in writing before any changes may be implemented.
2. An annual review of this consortium will occur at the end of each academic year.
3. This agreement supersedes any and all other agreements, either oral or written, between the parties with respect to the subject matter of this agreement and contains all covenants and agreements between the parties. Each party acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which is not contained in this agreement; and that no other agreement, statement, or promise shall be valid or binding. Any modification shall be effective only if it is in writing and signed by the party to be charged in the form of an amendment to this agreement. This agreement shall be governed by and construed according to the laws of the State of North Dakota.

This agreement for the NDAC is entered into as of the date written below and on behalf of DCB and WSC by the authorized agent thereof:

Carmen M Simone
Carmen M Simone (Apr 18, 2024 08:18 CDT)

Dr. Carmen Simone, Campus Dean
Dakota College Bottineau

04/18/2024

Bernell Hirning
Dr. Bernell Hirning, President
Williston State College

4-17-2024

Appendix A: NDAC Course Offerings

Dakota College at Bottineau

DCB Course Offerings for NDAC						
Offered By:	Prefix	Number	Title	Credits	WSC Elective or Program Requirement	Semester Offered
DCB	AGEC	141	Intro to Agribusiness Management	3	Elective	Spring
DCB	AGEC	242	Intro to Agricultural Management	3	Program Requirement	Fall
DCB	AGEC	244	Intro to Agricultural Marketing	3	Program Requirement*	Odd Spring
DCB	AGEC	246	Intro to Agriculture Finance	3	Program Requirement*	Even Spring
DCB	AGEC	250	Agribusiness Sales	3	Elective	Fall
DCB	PLSC	110	World Food Crops	3	Program Requirement	Fall
DCB	PLSC	210	Horticulture Science	3	Elective	Fall
DCB	PLSC	223	Intro to Weed Science	3	Program Requirement*	Fall
DCB	PLSC	224	Principles of Crop Production	3	Program Requirement*	Spring
DCB	SOIL	210	Intro to Soil Science	3	Program Requirement	Fall, Spring

Williston State College

WSC Course Offerings for NDAC						
Offered By:	Prefix	Number	Title	Credits	WSC Elective or Program Requirement	Semester Offered
WSC	AGEC	240	Holistic Management	2	Elective	Fall
WSC	AGEC	275	Applied Agricultural Law	2	Program Requirement	Spring
WSC	AGRI	150	Agriculture Orientation	2	Program Requirement	Fall
WSC	ANSC	114	Intro to Animal Science	3	Elective	Spring
WSC	ANSC	123	Feeds and Feeding	3	Elective	Fall
WSC	ANSC	160	Equine Nutrition	2	Elective	Spring
WSC	ANSC	220	Livestock Production	3	Elective	Spring
WSC	ANSC	260	Intro to Equine Science	3	Elective	Fall
WSC	RNG	236	Intro to Range Management	3	Elective	Fall

*Indicate Program Requirement for specific degree options only

All program requirements must be offered at least once every two years.







Agriculture Consortium WSC-DCB MOA 4-2024

Final Audit Report

2024-04-18

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