AH 139 Basic Diagnosis Coding (ICD-10-CM)

3 Credits

Course Description:

This course is designed to provide students with medical diagnosis coding skills. The focus of the class is on the International Classification of Diseases, Clinical Modification or ICD-10-CM. Prerequisites: none

Course Objectives:

Students are expected to

- •Describe the use of codes and symbols found in the coding book.

- •Understand the usage of Z codes as they relate to coding diagnoses.

- •Correctly code diagnoses according to presented documentation.

- •Understand the fundamentals of correct coding and sequencing of diagnoses and procedures.

  Course Pre-Req AH 171, AH 133, AH 138

Instructor: Mary Aboutar

Office: Online

Office Hours: Tuesday & Fridays 10:00am-2:00pm CST. Or by appointment

Use the mail tool within the online course to communicate with the instructor. Course mail messages will be checked regularly Monday through Friday. If you have a technical problem, contact the Distance Education office by calling 1-701-228-5479 or 1-888-918-5623 (toll-free).

Email: Course mail

Class Schedule: Online

Textbooks:

Buck, Carol J., *Step-by-Step Medical Coding 2011 Edition*, Elsevier, Inc. (www.elsevierhealth.com) 2018 Edition ISBN: 978-0-323-43081-4

CPT 2018 Standard (www.AMAstore.com) ISBN 978-1-62202-598-5

2018 ICD-10-CM For Hospitals Elsevier, Inc. (www.elsevierhealth.com)
ISBN: 978-0-323-43072-2

Course Requirements:

Independent Practice: Answer all section reviews to make sure that you understand the information in the assigned chapters. If you have questions about any topics or need help, please contact me or another student via the course email.

Assignments: Graded assignments are listed in the content area of the course. Scores on all assignments are used in calculating the final grade. Please follow the schedule below to stay on track.

Quizzes: Quizzes cover the material in each chapter assigned. To stay on track, follow the timeline below. The scores on your quizzes will be combined with the points earned on assignments and points earned on the final exam to make up your final grade.

Tentative Course Outline:

Week 1: Chapter 1, Review Questions, Quiz
Week 2: Chapter 7 & Chapter 8 (Part 1), Review Questions, Quiz
Week 3: Chapter 8 (Part 2) & Chapter 9, Review Questions, Quiz
Week 4: Chapter 10 (Part 1), Review Questions, Quiz
Week 5: Chapter 10 (Part 2), Review Questions, Quiz
Week 6: Chapter 11, Review Questions, Quiz
Week 7: Chapter 12, Review Questions, Quiz
Week 8: Final Exam ICD-10

Relationship to Campus Theme:

Nature: The course focuses on health problems of humans and medical responses to injuries, illnesses, and diseases.
Technology: Current tools in the medical coding industry are utilized to code medical procedures.
Beyond: Students learn to communication with other medical professionals.

Classroom Policies:

- Regular participation is expected.
- The student is expected to complete all assignments and quizzes in a timely manner; assignments and quizzes must be completed in the order that they are presented.
- The student is expected to communicate with other students and the instructor via course mail or discussions when it is required.
- The student will complete each assignment before taking the related quiz.
- Each quiz will be completed online.

•Once a quiz is opened, it must be completed. It is up to students to be sure they are ready to take a quiz before entering it.

Evaluation:

Grades will be calculated by dividing total points earned by total points available from assignments and tests. A passing grade will be 60% or higher.

A--90-100%
B--80-89%
C--70-79%
D--60-69%
F--59% or lower

Late work:

There will be a 5% grade reduction on any late assignments that are not pre-approved by the instructor.

Academic Integrity:

The academic community is operated on the basis of honesty, integrity and fair play. It is the expectation that all students, as members of the college community, adhere to the highest levels of academic integrity. This means that:

- Students are responsible for submitting their own work. Student work must not be plagiarized.
- Students must not cooperate on oral or written examinations or work together on evaluated assignments without authorization.

To learn how to avoid plagiarism in your work, review the website from Purdue University, Is It Plagiarism Yet?

Violations of academic principles such as cheating, plagiarism or other academic improprieties will be handled using the guidelines outlined in the Student Handbook on pages 18, 19, and 37.

Disabilities and Special Needs:

If you have a disability for which you need accommodation, contact the Learning Center to request disability support services: phone 701-228-5477 or toll-free 1-888-918-5623.