

AGEC 240: HOLISTIC MANAGEMENT

COURSE SYLLABUS

COURSE INFORMATION

AGEC 240: Holistic Management (16878), 2 credits, 2:00-3:40PM T, 1st 8 weeks – 1/13/20-3/6/20, Western Star Career and Technology Center 131

Course Description: Comparison of scientific and holistic thought models as applied to personal organizational and biological problem solving and goal setting.

INSTRUCTOR

Jessalyn Bachler, Western Star Career and Technology Center 137, 701-774-4539
jessalyn.bachler@willistonstate.edu

Office Hours: MW 9:00-10:00AM, TTh 10:00AM-12:00PM, or by appointment

TEXTBOOK & MATERIALS

Holistic Management: A Commonsense Revolution to Restore Our Environment, 3rd Edition – Allan Savory, Jody Butterfield - ISBN: 9781610917438

STUDENT LEARNING OUTCOMES

INSTITUTIONAL OUTCOMES

- 1.) Students will demonstrate effective communication skills.
- 2.) Students will use reasoning skills to analyze and solve problems.
- 3.) Students will demonstrate knowledge of diverse cultures and value systems.
- 4.) Students will apply health-related knowledge to promote physical and mental well-being.

PROGRAM OUTCOMES

- 1.) Demonstrate effective oral and written communication.
- 2.) Demonstrate problem solving strategies within the agriculture industry.
- 3.) Identify agricultural needs within society.
- 4.) Identify how agriculture affects personal and community health.

COURSE OUTCOMES

- 1.) Develop a holistic goal through insight, planning, and decision making.
- 2.) Evaluate the four ecosystem processes, and understand how we, as holistic managers can affect them.
- 3.) Identify how holistic planning is developed as a whole, including financial and land planning.

ASSESSMENT TASKS (FOR COURSE OUTCOMES)

- 1.) Complete textbook readings, questions, and problems demonstrating mastery of both concepts and process skills.
- 2.) Complete examinations demonstrating mastery of both concepts and process skills.
- 3.) Complete a holistic management plan using systems-based thinking.

PROCESS SKILLS

- Identify the holistic management approach
- Create a holistic goal
- Identify the four key insights
- Analyze the four ecosystem processes
- Understand the tools, and how to use them in managing our ecosystem
- Use holistic decision making for sound planning
- Examine the holistic management guidelines
- Identify the procedures and processes that are unique to holistic management
- Understand the feedback loop in ecosystems

CONCEPTS & ISSUES

- Holistic decision making
- Resource bases within the environment
- Managing in a holistic context
- Water cycle
- Mineral cycle
- Energy flow
- Community dynamics
- Ecosystem sustainability
- Money and labor
- Management tools
- Feedback loops
- Land planning tools: grazing, fire, technology, and rest

ASSESSMENT PORTFOLIO

Each degree seeking student is required to maintain an assessment portfolio on Blackboard for his/her time at Williston State College. For this class you should include your syllabus, evidence of completing learning outcomes, and a reflection paper of what you learned in this class.

GRADING SYSTEM

Required Assignments	Points	Percentage (%)
Tests (1): Final Exam	150	17
Papers (3)	100 x 3 = 300	33
In-Class Activities (4)	75 x 4 = 300	33
Final Project/Paper	150	17
Total	900	100

*****Bonus points will be awarded throughout the semester; be present and pay attention!**

GRADING BASIS

Letter	Percent
A	=>90
B	=>80
C	=>70
D	=>60
F	<60

ASSIGNMENT DESCRIPTION

- Only one test will be given throughout the semester, a final exam; it will be comprehensive.
 - **Failure to complete the final exam will result in an “F” for a final grade in the course.**
- Four two-page papers and in-class activities (assignments) will be assigned throughout the semester. These papers/lab reports will be written double-spaced in Times New Roman font, 12 pt. In the header, will be the class and assignment label, the date, and your name; this is shown below:

AGEC 240– Paper #1

1-21-20

Your Name

- All assignments/papers are to be turned in on Blackboard by the due date.
- **All assignments are due one week after assigned. For each business day assignments are late, 20% will be deducted until the grades reaches 0%.**
- **One holistic management presentation (on 2-13) will be attended; this will cover your final project/paper.**
- More detailed guidance and rubrics will be provided for each of the assignments.

ATTENDANCE

- **Attendance IS mandatory for this class. Points will be awarded at the end of the semester for attendance. It is highly recommended to always be present.**
 - **For each unexcused absence, your grade will drop one letter.**
- If a student does skip class, they are responsible for obtaining notes and other materials.
- **For all labs/in-class activities, attendance is mandatory and there will be no chance to make them up.**
- If a student will not be present (excused or unexcused), they must notify the instructor in advance.

SCOPE AND SEQUENCE OF THE COURSE (SUBJECT TO CHANGE)

Week	Chapter	Assignment/Lab/Test
1 (1-14)	1 – Introduction 2 – Four Key Insights	Paper #1 – What is Holistic Management?
2	3 – The Holistic Context 4 – The Ecosystem That Sustains Us All	In-Class Activity #1 – Holistic Context
3	5 – The Tools We Use to Manage Our Ecosystem	Paper #2 – Holistic Management Tools
4	6 – Holistic Decision Making	In-Class Activity #2 – Decision Analysis
5	7 – Guidelines for Using Management Tools	In-Class Activity #3 – Tool Guidelines
5 (2-13)	Holistic Management Presentation (2-13)	Final Project/Paper
6	8 – Procedures and Processes Unique to Holistic Management	Paper #3 – Grazing Planning
7	9 – Completing the Feedback Loop 10 – Conclusion	In-Class Activity #4 – Monitoring Forms
8 (3-3)	REVIEW – FINAL	FINAL EXAM

DISABILITY STATEMENT

Williston State College is committed to providing equal access to students. If you have a disability which may impact your performance, attendance, or grades in this course that requires accommodations, you must first register with the WSC Accessibility Support Office. Please note that classroom accommodations cannot be provided until your instructors receive an Accommodations Form, signed by you and the Accessibility Support Office.

IMPORTANT DATES

- **Last day to drop: 1-16-20**
- **Last day to withdraw (with W): 2-21-20**
- For important dates concerning holidays, last date to withdraw from class, etc., please visit the WSC catalog available on the website: www.willistonstate.edu.

ACADEMIC RESOURCES

Take advantage of academic resources available to you at Williston State College:

- **Communication Lab:** Supplemental instruction is provided to assist students who are either having difficulty or desiring extra help with specific subjects. The Communication Lab assists with composition, writing, communication, and public speaking. The Communication Lab is located in Stevens Hall 120. Students should make appointments at wsc.writinglab@willistonstate.edu.
- **Math Lab:** Supplemental instruction is provided to assist students who are either having difficulty or desiring extra help with specific subjects. The Math Lab assists with all math needs. The Math Lab is located in Stevens Hall room 213.
- **Learning Commons:** It's not just the Library anymore. In addition to the normal library functions (book checkout, research assistance, etc.), the Learning Commons serves a number of other functions. Get help with Blackboard and other Distance Ed questions. The “technology counter” provides an opportunity to play with some of the latest technology. Computers and printers available. If you have questions, call (701-774-4226). To contact the Office of Extended Learning please email wsc.extendedlearning@willistonstate.edu.
- **SmarThinking:** Web based program that offers live tutoring services in a variety of subject areas at no cost to the student. With SmarThinking you can access live tutors, ask a question and come back the next day for a response, and/or submit writing pieces to be reviewed. If you have further questions or need assistance in using this great tool, please stop in the Learning Commons in Stevens Hall or contact Katie Peterson at 701-774-4594.

STUDENT ACADEMIC INTEGRITY

Work submitted for this course must follow Student Academic Integrity as cited in the WSC Student Code of Conduct, p. 14:

- Acts of cheating and plagiarism are prohibited. Cases of academic dishonesty may be treated as an academic matter or as a disciplinary matter at the discretion of the instructor.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment. It includes using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.
- Plagiarism is presenting someone else’s work or ideas as your own, with or without their consent, by incorporating it into your work without full acknowledgement. All published and unpublished material, whether in manuscript, printed or electronic form, is covered under this definition.
- Self-plagiarism is the use of one's own previous work in another context without citing that it was used previously.
- The instructor may reflect the incident of academic dishonesty through the assignment of the student’s grade in the course. If the student has a grievance related to this action, that grievance would be directed to the Chair of the department in which the course is housed.

- Alternatively, the instructor may refer the case as a disciplinary matter to the Vice President for Academic Affairs. The Vice President for Academic Affairs may refer the case to the Student Review Committee for action.

Breach of academic integrity may result in failure of the assignment, exam, and/or class.

STUDENT RESPONSIBILITIES:

- You are expected to read the relevant materials and participate in class discussions in a timely manner.
- You are expected to respect your fellow students and the instructor in online and on campus discussions.
- It is your responsibility to ask questions when you are uncertain about assignments or course materials.
- If you have questions concerning grades, you should contact the Instructor immediately. You are responsible for checking Blackboard in a timely fashion to ensure that the grade recorded is your correct grade.
- It is your responsibility to contact the instructor as soon as possible if you are encountering any issues that would hinder your performance in this class.
- You are responsible for earning your grade (with the instructor making every effort to help you learn the material).
- If you are concerned about your grade, you should speak to the Instructor NO LATER than mid-term. No consideration will be given to request to adjust your grade at the end of the semester unless there is an error in calculations.

GRIEVANCE POLICY

Occasionally, students are dissatisfied with some dimension of the course. In such cases, students should first schedule a meeting with the instructor. If the student and instructor cannot reach a satisfactory resolution, the student should schedule a meeting with the Chair of the Department. (See page 10 of the Student Code of Conduct.)

TITLE IX

Survivors of sexual assault, domestic violence, and sexual harassment: please be aware that as an instructor, I am legally obligated to report all instances of sexual assault, domestic violence, and sexual harassment involving students. If you would like to speak to someone confidentially, please contact the WSC Counselor at (701)774-4212 (they are NOT mandated to report such instances).

FINAL EXAMS/ACTIVITIES

Students are required to take the final examination or engage in the final activity on the date and at the time presented as part of the course syllabus. Exceptions may be made only in emergency situations and in the case of scheduling conflicts with college sponsored events by promptly submitting a written request detailing the circumstances to the instructor of the course. **Your meeting time for your final is: 2:00-3:40PM Tuesday, March 3rd.**