

## COMM 110 Fundamentals of Public Speaking

### **Student Email Policy**

Dakota College at Bottineau sends official communications to students at their campus-assigned email address and not to other email addresses. Students will not receive information the college sends if they do not check their DCB email or do not forward their email to a provider they prefer. The instructor communicates course information to students at the same campus assigned email address and does not receive email from any other email providers.

**Instructor:** gary.albrightson@ndus.edu

**Office:** Thatcher 2207

**Office Phone:** 228 5602

**Office Hours:** 10:00 – 10:50 Tues and Thurs, 1:00 – 1:50 Mon Wed Fri, and also by appointment

### **Course Description**

The theory and practice of public speaking with emphasis on content, organization, language, delivery, and critical evaluation of messages.

### **Prerequisite**

There is no prerequisite for this course.

### **Recommended Texts**

Hamilton, Gregory. Public Speaking for College and Career, 9th ed. Boston: McGraw-Hill, 2008

Tucker, Barbara G. Exploring Public Speaking: The Free Dalton State College Public Speaking Textbook, 3<sup>rd</sup> edition, Open Educational Resource, a link is available on the class Blackboard page

### **COMM 110 Learning Objectives**

Demonstrates effective oral communication skills (Objective 5 of DCB general education competencies)

- Performance Indicator 1: Produces original content
- Performance Indicator 2: Adapts to a variety of speaking and listening situations

- Performance Indicator 3: Uses volume, eye contact, rate of pronunciation, articulation, and gesticulation effectively
- Performance Indicator 4: Uses listening skills to critique, evaluate, and/or assess oral communication

## **Late Policy**

In all communication situations--professional, workplace, and academic--writers and speakers must meet deadlines. Any student who knows in advance he or she will not be able to speak on the day appointed or take a test on the day appointed should send the instructor an email informing him of the class to be missed. Once that is completed, the student and the instructor can work together to submit the work.

## **Components of final grade**

10% Self introduction speech

15% Fact Check speech

15% Opposing viewpoints speech

15% Speech urging action

20% Speech to influence thinking

10% Epideictic speech

15% Listening and writing quizzes

## **Statement on Non-Discrimination**

Alternative viewpoints are welcome in this classroom. There will be no discrimination in this class, no discrimination based on race, color, age, religion, national origin, sexual orientation, sex, marital status, disability, status as U.S. military or US veteran, or on any other basis not listed above.

## **Accommodation Statement**

Any student with special needs, or who needs special accommodations, should discuss those issues with the instructor at the beginning of the semester or as soon as each student becomes aware of his or her needs.