



Course Prefix/Number/Title: UNIV 101 Leadership Through Service I

Number of Credits: 1

Course Description:

The development of occupational knowledge and skills through activities that may include seminars, field trips, public service and/or work experience. Individual and group meetings are held to monitor each student's assigned activities. Students will be introduced to methods of improving social, political, community and family life through this student organization. The purpose of the service-learning experience is to give students the opportunity to apply course concepts in a real world setting and provided needed services while collaborating with community partners.

Pre-/Co-requisites: none

Course Objectives:

- Demonstrate an understanding and appreciation of the issues and needs of the populations served by community partners
- Create and implement a project designed to respond to that identified need
- Apply leadership, interpersonal, and professional skills
- Engage students in actual leadership situations

Instructors:

Tracy Chisholm DCB Bottineau NSC 111 Office hours by appointment 701-228-5424 Tracy.chisholm@dakotacollege.edu	Erika Hamilton DCB Bottineau Thatcher 204 Office hours by appointment 701-228-5425 Erika.hamilton@dakotacollege.edu
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Lecture/Lab Schedule:

Class will meet one evening per month with one project per month. Meetings are typically the first week of each month (except August) in Nelson Science Center, Room 125. Meeting times will be decided prior to or at the first meeting after determining students' schedules.

Watch announcements in Blackboard for times and schedule changes.

Textbook(s): None

Course Requirements:

Students are expected to be actively engaged in the learning process, in class, and in the community. Class participation is required and essential. Students will be graded on class participation and point accumulation.

Grading Procedure:

Grades will be calculated according to the following point values.

Assignment	Points
Service Learning hours (16 hours x 10 points)	160 points
Meeting Reflection Questions (4 reflections x 25 points)	100 points
Mid-term verification log and plan	25 points
Meeting attendance (5 meetings x 20 points)	100 points
Final project	65 points
TOTAL POINTS	450 points

Grading Scale :

A = 90-100%

B = 80-89%

C = 70-79%

D = 60-69%

F = less than 60%

Service Learning: The majority of work for this course will stem from the serving learning experiences. Students will be required to work 4 hours a month during the semester for a minimum of 16 hours with 2+ hours a month for meeting attendance.

- A minimum of 10 hours must be done through the Leaderjacks organization, other hours must be approved by the instructors.
- Students are responsible for recording their service hours.
- A mid-term verification log of hours and plan is required.
- As part of your final project, you will thoughtfully describe your service learning experience in a minimum of 3 slides. The scoring rubric will be posted on the Blackboard shell.

Tentative Course Outline:

- Monthly meetings posted in Blackboard course.
- Projects and activities will be announced during class and posted in the Blackboard course.

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s):

CTE Competency 1: Employs industry-specific skills in preparation for workplace readiness.

Learning Outcome 1: Practice skills for workplace success.

Relationship to Campus Focus:

Students will better understand the nature of their community and its needs. Students will also understand how to utilize new ideologies and tools to their benefit, as well as, the benefit of the world and society as a whole as emerging leaders.

Classroom Policies:

- If a student must miss a monthly meeting, he/she must contact the instructor within 24 hours **prior** of the meeting time.
- Attendance and participation is expected. Students are expected to turn in all assignments on time. No points are awarded for late submissions.
- CELL PHONES will be turned off or set to silent.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.

AI Student Policy:

Unless otherwise indicated in the course syllabus, or in individual instructions for course assignments, or in the absence of the express consent of the course instructor, students are not allowed to utilize generative AI to help produce any of their academic work. Any violation of this policy will be considered an act of academic dishonesty as outlined within the Dakota College Code of Student Life.

RESPONSIBILITIES

Students	• Responsible to follow the syllabus and assignment instructions regarding use of generative AI for all academic work. • Obtain permission of the instructor prior to the use of generative AI that is outside of the syllabus or assignment instructions. Provide appropriate rationale for how the use of generative AI will enhance the learning experience for the assignment. • In instances where generative AI is permissible, appropriately cite the generative AI program used and indicate where in the assignment it was used, in a brief submission statement.
Faculty	• Determine if the use of generative AI could enhance student learning in any assignment or project. • Clearly indicate in all course syllabi if generative AI is allowable for any academic work. • If allowable, give specific parameters for how and when generative AI may be used. • If a violation of generative AI for the individual course/syllabus is suspected, discuss the concern with the student. If violation is still suspected, inform the appropriate semester coordinator/program director.