



Course Prefix/Number/Title: UNIV 120: College Success

Number of Credits: 1

Course Description: This course is intended to prepare students for the academic and social rigors of college life. In this course, students will learn to develop effective academic skills by focusing on goal-setting, time management, note-taking, communication, critical thinking, and problem-solving skills. Guest speakers will introduce students to campus services such as library and research, transportation, health and wellness, disability services, and other services critical to achieving college success.

Pre-/Co-requisites: None

Course Objectives:

1. Learn to develop and set academic, career, and personal goals.
2. Develop effective study habits through note-taking, time management, critical thinking, and problem-solving activities.
3. Develop communication skills by utilizing a variety of forms of communication.
4. Identify their own learning styles and explore barriers that might prohibit academic success.
5. Explore and utilize campus services to promote academic and personal success.
6. Explore healthy living options such as personal and social relationships, dorm life, wellness, nutrition, and safety

Instructor: Maggie Backen

Office: MSU Administration Building #363B

Office Hours: By Appointment.

Phone: 701-858-4339

Email: Maggie.backen@dakotacolleg.edu

Lecture/Lab Schedule: Hybrid

MSU Campus: Tu 2-2:50 PM- MISU ADMIN #359

Online: Blackboard

Textbook(s): Skip Downing and Jonathan Brennan (2020). On Course: Strategies for Creating Success in College, Career and Life. 9th Edition. ISBN: 9780357022689

(Textbooks available for purchase through the DCB bookstore)

Course Requirements:

Students are expected to be actively engaged in the learning process, in the online Blackboard class, and in the community. Class participation is required and essential. Students will be graded in class participation and point accumulation.

Tentative Course Outline:

Topic 1: Getting on Course to Your Success	Chapter 1	January 14, 2025- January 27 , 2025
Topic 2: Accepting Personal Responsibility	Chapter 2	January 28, 2025- February 10, 2025
Topic 3: Discovering Self- Motivation	Chapter 3	February 11, 2025-February 24, 2025
Topic 4: Mastering Self- Management	Chapter 4	February 25, 2025- March 10, 2025
Topic 5: Employing Independence	Chapter 5	March 11, 2025- March 24, 2025
Topic 6: Gaining Self Awareness	Chapter 6	March 25, 2025- April 7, 2025
Topic 7: Adopting Life Long Learning	Chapter 7	April 8, 2025- April 21, 2025
Topic 8 : Developing Emotional Intelligence	Chapter 8	April 22, 2025- May 5, 2025
Topic 9: Staying on Course to Your Success	Chapter 9	May 6, 2025- May 13, 2025

***This course syllabus is subject to change.**

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s):

- This course aligns with the specific general education guidelines established by Dakota College at Bottineau. Specifically, students will address the following competencies:
SLO 3: Develop adaptive skills.

Relationship to Campus Focus: Nature , Technology & Beyond

- Students will better understand the nature of their community and its needs. Through the use of technology students will manage their learning portfolio. Students will also understand how to utilize new ideologies and tools to their benefit, as well as the benefit of the world and society as a whole as emerging leaders.

Classroom Policies: Our classroom is a safe place and comfortable learning environment. Class will begin within 1-3 minutes of the assigned time. Entering the room 10-15 minutes late is a disruption and students should not purposefully nor repeatedly do so. Student comments, and actions should be relevant to daily subject matter. Please note that students are expected to be respectful of their colleagues by refraining from use of cellular devices, and limiting computer use to note taking only. Talking amongst peers is encouraged specifically in group activities as well as before and after class. Once class is in session students should be well read, and versed in the subject material and ready to work. While it is important to share opinions and ideas regarding the subject matter **DISRESPECTFUL AND/OR THREATENING BEHAVIOR WILL NOT BE TOLERATED.** Such behavior will be reported to administrative officials, and if need be, the necessary authorities. For questions regarding these, and other

university behavior policies, please refer to the following website:

<http://www.dakotacollege.edu/handbook/>

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.

AI Student Policy:

Unless otherwise indicated in the course syllabus, or in individual instructions for course assignments, or in the absence of the express consent of the course instructor, students are not allowed to utilize generative AI to help produce any of their academic work. Any violation of this policy will be considered an act of academic dishonesty as outlined within the Dakota College Code of Student Life.

RESPONSIBILITIES

Students	<ul style="list-style-type: none">• Responsible to follow the syllabus and assignment instructions regarding use of generative AI for all academic work.• Obtain permission of the instructor prior to the use of generative AI that is outside of the syllabus or assignment instructions. Provide appropriate rationale for how the use of generative AI will enhance the learning experience for the assignment.• In instances where generative AI is permissible, appropriately cite the generative AI program used and indicate where in the assignment it was used, in a brief submission statement.
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Faculty	<ul style="list-style-type: none">• Determine if the use of generative AI could enhance student learning in any assignment or project.• Clearly indicate in all course syllabi if generative AI is allowable for any academic work.• If allowable, give specific parameters for how and when generative AI may be used.• If a violation of generative AI for the individual course/syllabus is suspected, discuss the concern with the student. If violation is still suspected, inform the appropriate semester coordinator/program director.
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