DAKOTA COLLEGE AT BOTTINEAU

COURSE SYLLABUS

Course Prefix/Number/Title: AH 143 Intermediate Coding II

Number of Credits: 3

Course Description: This course gives students the opportunity to analyze medical case studies and assign correct ICD-10-CM diagnosis codes and CPT procedure codes adhering to correct coding guidelines

Pre-/Co-requisites: AH 142

Course Objectives: Students are expected to

- Follow the guidelines found in each chapter and apply the rules of correct coding.
- Demonstrate the fundamentals of assigning correct codes and following correct sequencing guidelines
- Analyze case scenarios to assign codes supported by medical documentation
- Understand medical necessity and its relationship to codes
- Describe various reimbursement methodologies

Instructor: Jennifer Lame', MPH, RHIA

Office: Virtual Via Blackboard Collaborate

Office Hours: M, W, F 12-2pm and by appointment

Phone: (208) 906-3381

Email: Blackboard Course email

Lecture/Lab Schedule: See course outline for details

Textbook(s):

1) Basic ICD-10-CM and ICD-10-PCS Coding, 2024 Edition from AHIMA
2) ICD-10-CM 2025 Code Book from AHIMA
3) Current Procedural Terminology and HCPCS Coding for Physicians and Facilities, 2024 from AHIMA
4) CPT, 2025 Professional Edition codebook from AMA

Course Requirements:

Independent Practice: Review read each chapter & complete all activities and exercises throughout the Basic ICD-10-CM and ICD-10-PCS Coding and the Current Procedural Terminology and HCPCS Coding for Physicians and Facilities textbooks. Please answer all section exercises and chapter reviews and check your answers with the answer key provided in the course modules prior to completing the graded coding assignments to make sure that you understand the information in the assigned chapters. The practice activities are not graded but will ensure that you are prepared for the graded coding assignment. If you have questions about any topics or need help, please contact me or another student via the course messages.

Lectures/Presentations: There are recorded lectures and video presentations built into the course. Please watch and take notes as necessary.

Discussions: Each week will have a graded discussion. You will need to create a thread with your answer to the questions asked by Wednesday of each week. Respond to two other posts with beneficial information by Sunday.

Assignments: Each week will have a graded coding assignment that will be based on information presented throughout the week and in the practice textbook coding exercises and reviews. Be sure to complete all the ungraded, practice textbook exercises and reviews before completing the graded coding assignment

Tests: A comprehensive Final Exam comprised of content from throughout the entire class will be due by Friday of Week 8. The questions will be multiple-choice questions.

Tentative Course Outline: Week	Topic	Graded Activities
1	Coding & Reimbursement	Discussion & Coding Assignment
2	Integumentary System Coding	Discussion & Coding Assignment
3	Musculoskeletal System Coding	Discussion & Coding Assignment
4	Respiratory & Cardiovascular System Coding	Discussion & Coding Assignment
5	Hemic, Lymphatic, Digestive System Coding	Discussion & Coding Assignment
6	Urinary, Reproductive & Maternity System Coding	Discussion & Coding Assignment
7	Endocrine, Nervous, Eye & Ear System Coding	Discussion & Coding Assignment
8	Comprehensive Review	Discussion, Coding Assignment, Final Exam

Follow Due Dates on Blackboard Calendar

Academic Calendar: Please review https://www.dakotacollege.edu/academics/academic-calendar/8-week-sessions for important dates.

Grading Scale:

90-100%	A
80-89%	B
70-79%	C
60-69%	D
Below 60%	F

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s):

1. Employ industry-specific skills in preparation for workplace readiness.
2. Combine general education and vocational skills curriculum.

Relationship to Campus Focus: The course focuses on health problems of humans and medical responses to injuries, illnesses, and diseases. Current tools in the medical coding industry are utilized to code medical procedures.

Classroom Policies:

- Regular participation is expected.
- The student is expected to complete all assignments and tests as outlined; assignments and tests must be completed in the order that they are presented.
- All weekly initial discussion board postings are due on Wednesday at 11:59 pm CST with replies due by Sunday at 11:59 p.m. CST. **Please note discussions are not accepted after the Sunday due date as these are participation based points.**
- All weekly assignments are due on Sunday at 11:59 p.m. CST, with the exception of Week 8 in which the weekly assignment, final exam and discussion board replies are due by Friday at 11:59 pm CST.
- **Late assignments will be docked 10% per day late.** I do understand that sometimes emergencies do occur. In this case, arrangements can be made with instructor for a new due date, but ONLY if arrangements are made before the original due date.
- The student is encouraged to complete all section and chapter reviews, even though these reviews will not be graded.
- The student is expected to communicate with other students and instructor via course messages or discussions when it is required.
- Once a test is opened, it must be completed. It is up to students to be sure they are ready to take a test before entering it.

Student Email Policy:
Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official

mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:
According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:
Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:
Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.

AI Student Policy:
Unless otherwise indicated in the course syllabus, or in individual instructions for course assignments, or in the absence of the express consent of the course instructor, students are not allowed to utilize generative AI to help produce any of their academic work. Any violation of this policy will be considered an act of academic dishonesty as outlined within the Dakota College Code of Student Life.

RESPONSIBILITIES

Students	• Responsible to follow the syllabus and assignment instructions regarding use of generative AI for all academic work. • Obtain permission of the instructor prior to the use of generative AI that is outside of the syllabus or assignment instructions. Provide appropriate rationale for how the use of generative AI will enhance the learning experience for the assignment. • In instances where generative AI is permissible, appropriately cite the generative AI program used and indicate where in the assignment it was used, in a brief submission statement.
Faculty	• Determine if the use of generative AI could enhance student learning in any assignment of project. • Clearly indicate in all course syllabi if generative AI is allowable for any academic work.

	• If allowable, give specific parameters for how and when generative AI may be used. • If a violation of generative AI for the individual course/syllabus is suspected, discuss the concern with the student. If violation is still suspected, inform the appropriate semester coordinator/program director.