



Course Prefix/Number/Title: AGEC 242 Introduction to Agricultural Management

Number of credits: 3 Lecture credits

Course Description: Economic and managerial concepts related to farm or agribusiness production process, development of cost data, enterprise analysis, organization and management of production inputs.

Pre-/Co-requisites: None

Course Objectives: The purpose of this course is to become better able to make effective management decisions. Economic tools for decision making will be discussed. Specific topics will include: depreciation, financial, marginal, and enterprise analysis, and input costing and break-even points.

Instructor: Linda Burbidge, PhD

Office: Molberg 27

Office Hours: MWF 10:00am – 10:50am; TuTh 8:00am – 9:00am; or by appointment.

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Lecture Schedule: MWF 9:00 am – 9:50am Molberg 28/CTE 131

Textbooks: Kay, R. D., Edwards, W. M., and Duffy, P.A. 2016. Farm Management, 8th Ed. McGraw Hill, New York, NY.

Course Requirements: This is an introductory course. Students are expected to read the text and come to class prepared to listen and discuss during the lectures. We will incorporate the use of computers in class as a form of “labs”. Points will come from homework assignments, professionalism, quizzes, and three exams. The breakdown will be as follows:

Professionalism = 10%
Homework = 40%
Quizzes = 20%
Exams = 30%

Homework: There will be a combination of assigned readings, in-class worksheets, and traditional assignments. Homework must be submitted on time to receive full credit. Late homework will be accepted with a deduction of 20% per day late.

Professionalism: In preparation for the real world, your class grade will be dependent upon professionalism. This means you will be graded on a combination of attendance, engagement in learning, and meeting deadlines.

Quizzes: There will be 5 quizzes throughout the semester. This will allow the instructor to identify gaps in lecture coverage and shortcomings in student learning. Quizzes will be administered on Blackboard.

Exams: There will be two midterm exams and a final exam on the material covered during the semester. Students will be allowed to use notes for financial formulas, depreciation schedules, and economic formulas. Exams will be administered via Blackboard. **Make-up exams are offered only under extenuating circumstances. All make-up exams should be taken within a week of the missed exam.**

Attendance: **You will not be successful if you do not attend class.** *I cannot stress this enough.* We will be going over examples to tie the information together. If you are not here, you will miss out on learning opportunities.

Grading and Evaluation:

Total Point Percentage	Letter Grade
90% and ↑	A
80% - 89.99%	B
70% - 79.99%	C
60% - 69.99%	D
59.99% and ↓	F

Tentative Course Outline:

Week	Segment	Topics
Aug 26 – 30	Measuring Performance	Organizing Information
Sept 2 – 6		Business Organization
Sept 9 – 13		Financial Statements
Sept 16 – 20		Financial Statements
Sept 23 – 27		Financial Statements/Financial Analysis
Sept 30 – Oct 4		Analysis/Review/ Exam
Oct 7 – 11	Marginal Analysis & Economic Concepts	Economic Principles/Choosing Production Levels
Oct 14 - 18		Production/Input and Output Combinations
Oct 21 – 25		Inputs and Outputs/Cost Concepts
Oct 28 – Nov 1		Cost/Review/Exam
Nov 4 – Nov 8	Budgeting and Planning	Enterprise Budgets
Nov 11 – 15		Whole Farm Planning
Nov 18 – 22		Partial Budgets
Nov 25 – 29		Income Tax Planning
Dec 2 – 6		Machinery Management/Risk
Dec 9 – 13		Human Resources/Review
Dec 16 – 20		Finals Week

*This outline is subject to change.

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s): This course meets the CTE department learning outcome of employing industry-specific skills in preparation for workplace readiness by:

1. Implementing problem-solving techniques.
 - a. Determining what information is needed to make an informed decision.
 - b. Organizing information for financial accounting purposes.
 - c. Synthesizing information in order to assess costs and benefits from a farm business standpoint.

Relationship to Campus Focus: This course supports the campus theme of “Nature, Technology and Beyond” by fostering the skills and knowledge necessary to utilize natural, human and technological resources successfully and confidently.

Classroom Policies: Be polite and respectful of the instructor, other students, and any guests in our class. We will follow any COVID-19 classroom policies currently in force by the University system.

Student Email Policy: Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity: According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs: Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX: Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.