

Course Prefix/Number/Title: UNIV 120: College Success

Number of Credits: 1

Course Description: This course is intended to prepare students for the academic and social rigors of college life. In this course, students will learn to develop effective academic skills by focusing on goal-setting, time management, note-taking, communication, critical thinking, and problem-solving skills. Guest speakers will introduce students to campus services such as library and research, transportation, health and wellness, disability services, and other services critical to achieving college success.

Pre-/Co-requisites: NONE

Course Objectives:

1. Learn to develop and set academic, career, and personal goals.
2. Develop effective study habits through note-taking, time management, critical thinking, and problem-solving activities.
3. Develop communication skills by utilizing a variety of forms of communication.
4. Identify their own learning styles and explore barriers that might prohibit academic success.
5. Explore and utilize campus services to promote academic and personal success.
6. Explore healthy living options such as personal and social relationships, dorm life, wellness, nutrition, and safety

Instructor: Maggie Backen

Office: MSU Administration Building #363A

Office Hours: Tuesdays 3-3:50pm or by Appointment

Phone: 701-858-4339

Email: Maggie.backen@dakotacollege.edu

Lecture/Lab Schedule: Tuesdays, 2:00pm – 2:50pm Memorial Hall 414

Textbook(s): Shushan, J., (2016). A Pocket Guide to College Success. 2nd Edition. 978-1319030896

Course Requirements:

Students are expected to be actively engaged in the learning process, in the online Blackboard class, and in the community. Class participation is required and essential. Students will be graded in class participation and point accumulation.

Grading Scale:

90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
Less than 60%	F

Course Assignments and Requirements:

Assignment	Due Date	Points
Participation (15 classes X 10 points), including 5pts Attendance, 5pts participation	Ongoing	/150
Weekly Discussions/ Responses (10pts)	Ongoing	/ 150
Online Scavenger Hunt	January 24, 2023	/ 25
SMART Goals poster	February 7, 2023	/25
Personal Time Survey	February 7, 2023	/25
Learning Styles Reflection	February 21, 2023	/25
Critical Thinking Assignment	February 21, 2023	/25
Note Taking Challenge	February 28, 2023	/25
Reading Effectively Activity	March 7, 2023	/25
Test Taking Cheats	March 14, 2023	/25
The professional writer assignment	March 21, 2023	/50
Academic Planning Worksheet	March 28, 2023	/25
Career Outlook Activities	April 4, 2023	/50
Budgeting Worksheet	April 11, 2023	/25
Diversity Assignment	April 18, 2023	/25
College/ Life Balance Reflection Paper	May 2, 2023	/50
Final Project/Assignment	May 9, 2023	/125
	Total Points	/700

Tentative Course Outline:

Topic 1: Setting Expectations/ Utilizing Resources	Shushan, Chapter 1 and 2	January 10, 2023- January 24, 2023
Topic 2: Setting Goals/ Time Management	Shushan, Chapter 3 and 4	January 24, 2023- February 7, 2023
Topic 3: Learning Styles/ Critical Thinking	Shushan, Chapter 5 and 6	February 7, 2023-February 21, 2023
Topic 4: Effective Study Skills	Shushan, Chapter 7 - 10	February 21, 2023- March 21, 2023

Topic 5: Planning for Success	Shushan, Chapter 11 and 15	March 21, 2023- April 4, 2023
Topic 6: College/ Life Balance	Shushan, Chapters 12- 14	April 4, 2023- April 18, 2023
Topic 7: Campus Life, Part 2	Shushan, Appendix B	April 18, 2023- May 2, 2023

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s):

Relationship to Campus Focus:

Students will better understand the nature of their community and its needs. Through the use of technology students will manage their learning portfolio. Students will also understand how to utilize new ideologies and tools to their benefit, as well as the benefit of the world and society as a whole as emerging leaders.

Classroom Policies:

If a student cannot submit their modules by the due dates provided, he/she must contact the instructor within 24 hours prior to the due date. Submitting module assignments on due dates provided and participation is expected. Students are expected to turn in all assignments on time. Points will be deducted for late assignments.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors,

clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.