

# Dakota College at Bottineau Emergency Management Team



September 11, 2019 at 3 PM - Holmberg Conference Room

PRESENT: Dr. Migler, Brad Gangl, Sandy Hageness, Lisa Mock and Darrell Waters, Larry Brooks,

NOT PRESENT: Michelle Davis and Susan Indvik

Topic	Discussion/Outcome
1. Minutes from previous meeting	<p>Minutes from the May 14, 2019 meeting were reviewed.</p> <p><b>Darrell moved, Brad seconded to approve he minutes as presented. Motion carried.</b></p>
2. Review drills conducted in April and May <ul style="list-style-type: none"> <li>- Fire Drills</li> <li>- Tornado</li> </ul>	<p>There was a fire drill conducted due to smoke from cooking in the Bookstore. This is the second incident. Simplex is scheduled to change the level of smoke detector on September 23<sup>rd</sup> to a heat detector setting. Physical Plant is also exploring other ventilation options.</p> <p>Drill was conducted in Mead Hall and Milligan Hall due to steam issues. Simplex will look at the Mead Hall sensor as well as this is the third incident.</p> <p>Janet will keep a list of dates of drills for Campus.</p>
3. Review EOP Goals and Treats from June meeting	<p>The threats, Hazards and Objectives were reviewed. There were edits identified under Winter threat, Pandemic and Student Threats. Brad will provide Cyber Attack objectives for each goal listed.</p> <p>The next step is to develop a course of action for each objective identified.</p> <p>The committee is charged with two projects:</p> <ul style="list-style-type: none"> <li>• Complete Emergency Operations Plan</li> <li>• Complete Continuity of Operations Plan</li> </ul>
4. Other	The regular monthly meeting will be held on the 2 <sup>nd</sup> Wednesday of each month.