

Dakota College at Bottineau

Dean's Council

Dean's Council – Minutes
 March 31, 2020 at 8:00 am
 Alumni Center



Present: Dr. Jerry Migler, Sandy Hageness, Corey Gorder, Larry Brooks, Lisa Mock and Kayla O'Toole, and via conference call Leslie Stevens

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	The fall 2020 applications received report was distributed for review. Applications received is down and matriculated is up slightly.
2. Department Guest	Leslie Stevens, Foundation	<p>Tickets are still on sale for the trip raffle to be held this Saturday. The goal to sell 300 tickets has been reached, so now they are trying to hit 400. The raffle will be held at the Cobblestone at 5:00 pm this Saturday, April 4, 2020. They will try to do it FB Live, although if it does not work due to Wifi they will be posting the results on FB.</p> <p>The Foundation and Logrollers will cancel all their meetings in April. Wine Walk is on hold. They are considering it as a summer event.</p>
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	<p>Larry reported that the State Academic Affairs Council will meet on Wednesday and the State Student Affairs Council will meet on Thursday. The Councils will discuss the Pass/Fail grading system for this spring.</p> <p>Dr. Migler and Larry met with LRSC and were able to get them to withdraw their request to start a nursing program in Jamestown. The scholarship committee met last week and yesterday. They distributed awards for Alumni scholarship and Challenge Grant. The Hometown Career Scholarship still has funds available to distribute.</p>

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<p>b. Administrative Affairs / Business Affairs</p>	<p>Mock</p>	<p>Lisa – She continues to hold budget meetings. Lisa is working on inventory in addition to quarterly reports and winter IPEDS reporting for finances and HR. MSU has started working on budgets. They also did some cleaning up of old grant accounts. She has a meeting today with Admin Affairs. The NSC Phase II bid opening has been postponed until April 10th. A link will be sent out for Pexip for anyone that wants to attend. The engineer will give Lisa a list of names who would like to attend and she'll send them a Pexip link to participate in the bid opening. The SBHE meeting held last week went long due to four of the hours applied to President interviews. Discussion on potential refunds on room and board was not held. It is anticipated it will be held at Administrative Affairs meeting today. The Administrative Affairs will be discussing building usage for COVID-19 assistance to hospitals. DCB will not be impacted.</p>
<p>d. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>Summer and fall registration opens today. Kayla will remind students via email. Summer courses in Blackboard have transitioned – faculty can start getting their summer classes ready. She would like to reach out to high schools about dual credit registration but will wait a few weeks. HLC recordings are available for review. Kayla is preparing herself for the virtual visit. she will attend a data reporting for SARA webinar tomorrow. The Blackboard World conference scheduled for late July is canceled.</p>
<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>We have an opportunity to advertise through the iHeart radio network for the next two months at about half the price. They started pulling out the partitions in the football locker room to set it up as a shared space for Athletics, Baseball and Photography. They are working together to set up a layout plan.</p>

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f. Athletics	Gorder	<p>Discussion held on allowing workers start on the gym floor. They could get access from the heating plant entrance. We will clarify with BB Boosters whether they will need the gym for the Boosters tournament April 25.</p> <p>There continues to be a push to reduce the number of students on campus. Forest Service is working from home. Updates for other departments was provided.</p>
h. Chancellor's Cabinet / Dean's Update	Migler	<p>Minot State put a new Travel Quarantine Order in place. The student move out process was communicated to students last week and the process has started this week. Items will be packed up and sent to them or some are picking up on campus provided they pass the health screening. Each student is handled on an individual basis.</p> <p>It's anticipated that COVID-19 may peak the middle of April and start decreasing around June.</p> <p>The National Guard and FEMA will be visiting MSU campus today to identify if the Field House may be used for hospitalization back-up. Dr. Migler has a call with Bottineau County Emergency Management today to review Bottineau County status.</p> <p>The Incident Response meetings will move to every other day starting next week – M/W/F.</p> <p>HLC visit will be next week. The schedule is distributed, and invites have been sent. This may be an interim approval with a follow-up in the fall.</p>
4. Other		n/r
5. Recognition & Celebration	All	n/r
6. Announcements	All	n/r