



ANNUAL SUMMARY OF ACTIVITIES
Academic year fill in current academic year

Name :

Please briefly list/summarize your activities for the past academic year.
 Please also include relevant summer activities from this past summer. The up-coming summer activities will be considered part of the next academic year.

Teaching/Master of Subject Matter – Courses (and credits) taught this year (note IVN course or distance ed., if appropriate), curricular activities, unit, course, and program revision, new courses/programs to be examined for possible development, etc., efforts to improve teaching presentations, and other activities relating to academic responsibilities.

Courses	Term	Title & Number	Credits	Contact Hours

Assessment Activities :
IVN Courses :
Extended day/distance ed courses :
Cooperative Education :
Program Development :
Course Development :
Teaching Improvement :
Other :

Professional Growth – workshops, seminars, professional society memberships and activities, scholarly professional activities, interaction/coordination with colleagues and

other activities relating to improved teaching methodology or which maintain or improve competence in area(s) of your professional responsibility.

Workshops/seminars to attend :
Professional Meeting attendance :
Professional Society memberships :
Professional Society activities :
Scholarly works/publications :
Other :

Service to College and Community

College – advising, faculty senate committees and other committee assignments, activities to increase program visibility/credibility, student recruitment and retention activities, Logroller/Foundation activities/memberships, and other non-instructional contributions to the college.

Majors advised :
Estimated number of students :
Faculty Senate Offices/committees :
Other on-campus committees/offices :
Efforts to increase program visibility/credibility :
Student recruitment activities :
Logroller activities :
Foundation activities :
Other :

Community – Programs, talks/presentations, consulting activities, local civic/professional memberships and activities, outreach and/or continuing education activities, community relations activities, and any other activities that contribute to the community area and region.

Civic organization membership/activities :
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Local professional memberships/activities :
Programs and presentations :
Speakers Bureau :
Consulting :
Outreach continuing ed :
Other :

Contributions to Student Growth and Development – Advisor to student clubs/groups, support of college activities, non-instructional activities relating to student growth and development.

Student groups/clubs support :
Activities support :
Other :