

Dakota College at Bottineau Dean's Council



August 15, 2019 at 8:00 am - Dean's Suite

Present: Larry Brooks, Dr. Migler, Kayla O'Toole, Lisa Mock, Sandy Hageness and Danny Davis

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Applications received are down, but matriculated is up. Enrollment is stable and staff continues to enroll students.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	New Faculty In-service is tomorrow, August 16 th in the morning. There are a few more adjunct instructors to hire. All faculty and adjunct in-service is next week. Registrar, Craig Buxton starts August 26 th .
b. Administrative Affairs / Business Affairs	Mock	Business Office will close books for last year next Wednesday, August 21. Lisa distributed information on how the athletic fees are designated.
c. NJCAA Mon Dak / Athletics	Davis	The US Marine Leadership folks will be at football practice today. This Saturday there are scrimmages scheduled; 2pm football and 8pm volleyball. Saturday, August 24 th the football season kicks off at home at noon.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	TRIO goal is 40 new recruits this year. Online has 286 registered students this is up from 220 last year. Continue to look for a dual credit speech instructor. Have a few leads. There are 83 dual credit students enrolled with additional paper work in process for students and 10-15 schools. Kayla attended the NDCTE Conference last week.
e. Public Affairs Council	Hageness	Putting together a TOUR'tle Bottineau which brings community to campus on Monday, August 26 th . There are 20 signed up at this time. Marketing Team is working on budget and focus for the new fiscal

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<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>year. A new app is developed working on publishing the app under our primary DUNNS number. News releases have been submitted to the area media for EMT/Paramedic program, Trinity Impact Award and Farm Market Survey. Next week there should be a release on Evergreen and the new sonography program.</p> <p>Dr. Migler shared information on the SBHE review of campus audits. Some of the audit results have been announced through area media. He highlighted information from the cabinet meeting.</p> <p>Dr. Migler and Larry continue to work with folks in Minot on golf course management program.</p> <p>Plans for Milligan Hall have been developed and is ready for bid process. The boiler request for proposal is ready to submit.</p>
<p>3. Other Organizational Chart Strategic Plan Approval Freedom of Speech Policy Workforce Development Council Summary</p>	<p>Migler</p>	<p>Changes have been made to the organizational chart to include department chairs.</p> <p>Motion made by Dan, seconded by Kayla to approve the organizational chart pending any changes at the next meeting. Motion carried.</p> <p>The NDUS system office has reviewed the Strategic Plan update for 2015-2020. A letter of final approval for the updated Strategic Plan has been received from Dr. Shirley and it has been posted on the website.</p> <p>Freedom of Speech policy provided for review. It will need to be posted by August 27th. A special meeting to review and finalize will be held August 23rd at 8:00 am.</p> <p>Workforce Development Council news provided to review opportunities for DCB.</p>
<p>4. Recognition & Celebration</p>	<p>All</p>	<p>Trinity has received the CTE Impact award at a banquet last week for their work with DCB nursing.</p>

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5. Announcements	All	Faculty In-service is next week. Faculty – Staff picnic next Wednesday.
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