

# Dakota College at Bottineau Dean's Council



**October 22 at 8:00 am - Dean's Suite**

**PRESENT: Dr. Migler, Larry Brooks, Sandy Hageness, Lisa Mock, Kayla O'Toole and Dan Davis**

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment report reviewed, and numbers are up a few from last week.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry reported that he will be gone most of Wednesday, back for the Forum that afternoon.
b. Administrative Affairs / Business Affairs	Mock	Lisa is finishing up grant billings and sales tax reports. She and Dr. Migler will review access roles this month.
c. NJCAA Mon Dak / Athletics	Davis	The football team won their game over the weekend. Play-off games begin this weekend on Sunday vs NDSCS. Volleyball ends their season tonight at home vs LRSC. They were one and three at the LRSC Slamfest over the weekend. Men's basketball didn't fare too well in Manitoba over the weekend. Women's basketball has exhibition game Tuesday night vs Canadian Mennonite University. Hockey split their games over the weekend.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla reminded the Council about the Customer Service Training (x2 sessions) offered in November. She is finalizing the request for online contracts. Last week Kayla and Whitney attended the NDCEL conference which went very well and will be attending the Spring one as well. There will be online faculty self-evaluations completed this semester.
e. Public Affairs Council	Hageness	Ads have been purchased in a magazine, <i>Crossing Borders</i> , distributed throughout Manitoba along with a special institutional profile. Radio this week is Leaderjacks and next week SNO group. News release about Library ancestry assistance being offered will go out this week. Marketing is conducting a photo shoot at MSU this week to help promote DCB at Minot programs.

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f. Chancellor's Cabinet / Dean's Update	Migler	SBHE meets this week via conference call on Thursday. DCB bonding request is on the agenda. Default rates for 2013-2015 were reviewed. We are down a couple points, although would like to be at a better rate. Efforts toward reducing the default are in place.
<p>3. Other</p> <ul style="list-style-type: none"> <li>• Legislative Budget Info</li>   <li>• Discussion – Salaries for 18/19</li>   <li>• Emergency Operations Plans Training, Tuesday, Oct. 30</li>   <li>• Administrative Council – Tuesday</li> <li>• Campus Forum – Wednesday</li> <li>• SBHE Meeting – Thurs., Oct. 25</li> </ul>	Migler	<p><a href="#">Click here for attachments</a></p> <p>The report prepared for Legislative distribution was reviewed. Dr. Migler asked for review and to provide any updates or input on the report.</p> <p>A recommendation for an increase in salaries was discussed. For consideration is the possibility of identifying funding for salary increases during the current year. If 1-3% were available, how should these funds be allocated? Would need to determine how this would affect the annual budget. This could be a merit increase or market adjustment. Increase will be considered, and recommendation made the end of October first part of November.</p> <p>Reminder provided to register for the REMS training to be held October 30<sup>th</sup>. Sandy will resend the registration link.</p> <p>Agenda for the Administrative Council and Campus Forum discussed.</p> <p>Agenda reviewed for SBHE meeting.</p>
4. Recognition & Celebration	All	
5. Announcements	All	<p>Angie is taking Leaderjacks to Minot to volunteer their help for Rotary Roses on Wednesday.</p> <p>Alumni Phonathon is being conducted this week.</p>

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