



COMMUNITY EDUCATION

ONLINE CLASSES

FEBRUARY 2021



CERTIFICATE IN WELLNESS AND THE ENVIRONMENT

Gain knowledge that can help you take action to improve your health, well-being, and the environment around you. This course provides actionable steps to create and sustain a healthy environment so you can prevent or control related disease, injury, and disability.

Technology Requirements: PC (Windows 8 or newer) or Mac (OS X Snow Leopard 10.6 or later), Adobe Acrobat Reader, Internet browser (Firefox or Chrome), e-mail address

Start Date: February 10 (6 weeks long)

Instructor: Cyndie Koopsen, RN, BSN, MBA, HNB-BC, RN-BC, HWNC-BC is a nurse who has cared for patients in acute care settings, community clinics, and the home. Caroline Young, M.P.H., has an extensive public health background that includes experience in research, workshop presentations in various areas of health care, and online and onsite teaching. She is the co-author (with Cyndie Koopsen) of two health care textbooks.

Cost: \$54



[Click here to register!](#)

DISCOVER SIGN LANGUAGE

Gain confidence in your ability to sign with the Deaf community. This course immerses you in silence to help you gain an understanding of the perspective of the hearing impaired and uses videos to demonstrate not only how to make signs, but how to communicate with facial expression.

Technology Requirements: PC (Windows 8 or newer) or Mac (OS X Snow Leopard 10.6 or later), Adobe Reader, Internet browser (Firefox or Chrome), Email Address

Start Date: February 10 (6 weeks long)

Instructor: Erin Trimble holds a Bachelor of Science in American Sign Language/English Interpreting from William Woods University and a Master of Arts in Interpreting Studies degree from Western Oregon University. Since 2003, Trimble has been professionally interpreting across a variety of settings including education, community, and medical. She has been both a staff interpreter and a freelance interpreter.

Cost: \$95



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INTRODUCTION TO MICROSOFT EXCEL 2019/OFFICE 365

Learn to quickly and efficiently use Microsoft Excel 2019/Office 365 as you discover dozens of shortcuts and tricks for setting up fully formatted worksheets. This course, taught by an experience Microsoft Excel instructor, provides in-depth knowledge for beginners that will have you using Excel like a pro.

Technology Requirements: PC Only (Windows 10 or newer), Internet browser (Firefox or Chrome), Email Address; Microsoft Excel 2019 (desktop version), available to download with the desktop version of Microsoft 365, or Microsoft Office Home and Student 2019

(not included in enrollment). Note: The "Starter Version" and "Web App" versions of Microsoft will not work with the full version taught in this course. Software must be installed and fully operational before the course begins.

Start Date: February 10 (6 weeks long)

Instructor: Chad Wambolt has spent his entire professional career in the finance field, working for both private and publicly-held companies with sales ranging from \$500 million to \$3 billion. He is a graduate of Boise State University, where he obtained his bachelor's degree in accounting. Through the course of his career, Wambolt became an expert user of Microsoft Excel. Since 1997, he has taught Excel to students of varying skill levels and helped organizations streamline internal processes.

Cost: \$129



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