

Dakota College at Bottineau Dean's Council – Agenda

July 6, 2021 at 8:00 am - Alumni Center



Topic	Responsible Party	Discussion/Outcome
1. Department Update – Foundation	Stevens	<p>Foundation and Logrollers have been busy with events. Wine Walk held in June this year vs previous event time of the spring. There was about \$1,000 less than typical raised this year. Leslie submitted a couple of grants for the Old Main renovation project: Leach Foundation went in on June 30th and also to the Pearson Foundation. Anticipating to hear back on the Pearson submission prior to school starting this fall. The Leach Foundation meets in November to review.</p> <p>The Gorder Golf Tournament will be held on Saturday at the Bottineau Country Club. There are 20 teams registered so far. The tournament will offer a Calcutta this year. The Turtle Trot will be held the end of August. The Old Main strategy committee will be set up at Music on Main and the annual Car Show downtown Bottineau. They are working on an evergreen themed thermometer to set up downtown to show fund raising progress.</p>
2. Enrollment	Brooks	<p>We are up only four enrollment applications from last week. The number enrolled for this year will be re-run as it isn't accurate. We are up slightly on matriculated. One more summer orientation. There is an enrollment day scheduled for the first week in August.</p>
3. NDUS & Campus Updates a. Academic and Student Affairs b. Administrative Affairs / Business Affairs	Brooks Mock	<p>Paramedic accreditation review went very well.</p> <p>Wednesday Larry will interview on KBTO to promote the EMT course and Paramedic program. Next week on Wednesday, DMS graduation will be held in Minot.</p> <p>Reporting for the CRF fund is due this week which is funding from the Governor. June 30th – was year-end, so will be closing accounts. In financial audit process 'til September. The audit is testing procurement and looking at HR payroll and employee records. Completed CTE budget and they are sending items back for review. They may want an update on the CLNA report.</p> <p>Completed a billing for the CTE funds last week. Some has been rejected because meeting minutes are not available for some departments, specifically spring meeting minutes. Williston is providing information. Nueta Hidatsa Sahnish college has not submitted the information required.</p>

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		<p>Lisa is working with Minot on accounting standards. The fiduciary funds starting with the #8 are being reviewed i.e. Sodexo, Forest Service, etc. We act as a fiduciary avenue for them and can maintain accounts for them. Some funds currently listed in the #8s will be transferred to accounts starting with a #2.</p>
<p>c. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>Kayla is on personal leave this week.</p>
<p>d. Public Affairs Council</p>	<p>Hageness</p>	<p>Will be meeting with the Marketing Consultant next week to review the 2020-21 campaign and move into a campaign for 2021-22. News releases will go out this week on new employees; Physical Plant, Bookstore and FBM Instructor for Rugby. In-service dates have been set for august 16-20 for faculty and staff. Contracts sent out last week with facility notified they are to be returned by July 16.</p>
<p>e. Athletics</p>	<p>Gorder</p>	<p>End of July, DCB is hosting the State Babe Ruth Tournament Corey is in negotiation with Trinity for Athletic Training contract. They want to add high school games to the contract. There is a concern this may be more than can be expected. The new coaches, Reed and Karl are completing training eligibility. Karl has a couple tournaments left to do prior to beginning his work as DCB Men's BB coach. Discussion held on COVID vaccinations. Will need to have hybrid options in place. Will have 3 quarantine rooms available on campus. Testing events and vaccination events discussed.</p>
<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>State Board meeting update provided.</p> <p>Bathrooms in Knudson Center are behind schedule. Dining center construction ahead of schedule. Will likely re-bid the restrooms in Milligan due to undue timeliness of the current contractor. A & R roofing company received the Gross Hall roofing bid and needs to complete before school starts. If will not be finished prior to school starting, this project will be rebid as well. Molberg air conditioning is installed and working. There is an open fulltime position in custodial services, may fill in the fall. Contracts sent out along with supplemental contracts/position descriptions included.</p>

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<p>4. Other</p> <ul style="list-style-type: none"> • Summer Orientation • Adjunct & Overload Pay • Dual Credit Course – Tuition Scholarship Program • NDSU – Religious Exemption (see link) 	<p>Migler</p>	<p>Click Here for Attachments</p> <p>Summer Orientation – end of July schedule reviewed.</p> <p>Adjunct Overload pay proposal of a 1.5% increase effective 2021-22 year discussed. There were no concerns, therefore will proceed with the proposal as presented.</p> <p>Tuition scholarship process will need to be put in place for the DC tuition scholarship program passed by the Legislature. This scholarship is in conjunction with BND. Eligibly is up to \$750.</p> <p>Religious exemption was discussed at the SBHE meeting. It was triggered due a new living quarters at the Newman Center (Catholic outreach at NDSU). It is located south of NDSU and offers student housing. First year students at NDSU will not be allowed to live at the Center due to religious preference rather than be required to live on campus as a first-year student at NDSU.</p> <p>https://news.prairiepublic.org/post/ndsu-must-grant-religious-exemption-its-freshmen-live-campus-policy</p>
<p>5. Recognition & Celebration</p>	<p>All</p>	<p>Danielle has been cleaning the display cases in NSC. Custodial services doing a nice job on cleaning the offices thoroughly. Stephanie and crew – CM Nelson display was put up. Work orders are being completed more quickly.</p>
<p>6. Announcements</p>	<p>All</p>	