

Members Present: Tracy Chisholm, Carolyn Rygg, Laura Halvorson, Larry Brooks, Trisha Nelson, Keri Keith, Linda Burbidge, Paige Baade, Kayla O'Toole, Beth MacDonald, Reena Nadeau, Dr. Lexi Kvasnicka-Gates, Angie Bartholomay, Dr. Gary Albrightson, Carolyn Rygg, Heidi Hauf, Leslie Stevens, Tara DeCrans, Penny Belgarde, Nicole Burke, Travis Rybchinski, Erin Williams, Dr. Zahra Moss

Guests Present: Dr. Migler

Approval of Minutes – Keri motioned to approve with the change of removing the line that Trisha Nelson was unable to attend CCF (she did attend). Angie second. Motion passes.

Dean's Minute – Dr. Migler

- Nothing major – Forum covered most. Minot Daily news is front of paper for certification for National Wildlife Garden. Open for QA – no questions.

Academic Affairs –Larry Brooks

- Updates were given at the forum. Larry has received a student request for staying home after Thanksgiving.

Curriculum Committee – Larry Brooks

- New Course Proposals
 - Animal Science 123 – Feeds & Feeding from Williston
 - Clay Target Varsity Shooting – HPER 1 credit wellness
 - Linda motions to approve the 2 course proposals Animal Science 123 and HPER 151 Clay Target. Second from Beth. No discussion. Motion passes.
- Course Title Change Proposal – ART 110 & 213 with CCM Matrix title Change-Intro to the Visual Arts
 - Zahra motion to approve course title change. Erin second. No discussion. Motion passes.
- Curriculum Change Proposal – AS Biology – change Trig to Math 105 or Higher
 - Beth motions to pass curriculum change AS Biology Trig to Math 105 or higher. Lexi seconds. No discussion. Motion passes.
- Curriculum Change Proposal – AS Health Professions- Remove 1 of 2 General Electives and replace with Math/Science Elective.
 - Curriculum Committee recommended DO NOT PASS.
 - Discussion held. Beth motions to DO NOT PASS curriculum change. Travis seconds. More discussion. Motion of DO NOT PASS passes.

CCF—Trisha Nelson

- Trisha reported that CCF met
 - met on Nov 2nd on teams better than zoom. Transition went well.
 - NDUS report invited Jamie Worth from VSCU to discuss Math Pathways an initiative to not have college algebra and replace with finite math. A more rounded view of math. Looking into a good quantitative math course. VCSU reports positives with college algebra.
 - Lisa Johnson reports that open educational resources money is available.
 - State board of Higher Ed discussed federal vaccine mandates. Lots of unknowns. Federal grants and contracts can have an effect and possible changes on the mandates. BSC will not be requiring vaccines.
 - Discussion of development of public record and open meeting policies. CCF itself forming a ADHAQ committee to review campus presidents motion was made and next meeting they will 2 research univs, 2 colleges, 2 from 2 year schools.



- E performance – would like each faculty senate to say whether they are opting in or opting out. Campuses opted out – Lake Region, Mayville, NDSU, & UND. MiSU and Dickinson plan to vote. Erin asked about why they chose to opt out and it was not discussed. DCB has not discussed E performance. Question of when they want an answer by but no timeline was developed. Not a requirement. Do we want the department chairs to discuss? Gary would like a link to further investigate. Department chairs may discuss at their meeting. What is the access to this? Our we as faculty concerned about our eval process or are we ok? Larry will add to the department chair meeting. Is there a cost? Trisha reported cost has not been brought up or talked about.

Teach Evaluations-Clint Saunders

- committee has not met recently. Anyone with feedback please send to Erin and Clint.

Salaries-Keri Keith

- no update from salary committee. They are waiting back for numbers. Hoping to report in December.

Course Caps-Tracy Chisholm/Open Discussion

- will need course caps for online courses. Does Larry have current course caps?
- Kayla is asking for a spreadsheet to set up a guide to discuss current set course caps.
- Larry will send out current course caps.

Strategic Plan

- Migler gave an update at Forum. CTE meeting tomorrow (11-18) so may encourage ideas

Other

- Diversity and Student Life is holding a candle lighting for Indigenous Boarding School on Sunday (11-21) at 7pm in Student Center. Movie night brought in 10-15 students. Faculty is invited to join.

Erin motioned to adjourn 12:50PM Beth seconded; Passed unanimously.

Next Meeting December 8th.

Respectfully submitted,
Laura Halvorson