

# Dakota College at Bottineau Emergency Management Team September 8, 2021 at 3:00 pm - Minutes



**Present via Microsoft TEAMS: Brad Gangl, Chris Nero, Lisa Mock, Janet Lund, Bridget Gustafson, Larry Brooks, Reed Loucks**

Topic	Discussion/Outcome
1. Minutes from previous meeting	Moved by Brad Gangl to approve the meeting minutes, second by Janet Lund, motion carried.
2. Emergency Drills <ul style="list-style-type: none"> <li>- Fire</li> <li>- Lockdown</li> <li>- Other</li> </ul>	<p>The residence hall fire drill is scheduled for tonight at 9:00 pm. Lisa Mock shared the Business Office received a call that the alarm was going off in the Greenhouse. It was noted the fire recognition systems are all in working order. There should be a fire drill for the academic buildings by the end of October. Suggestion made to schedule it for Tuesday, October 5 at 9:45 am.</p> <p>There has not been a lockdown drill done on campus for several years. Discussion will be held at the October meeting.</p> <p>Question addressed as to whether any other safety training or drills may need to be conducted. Nothing noted at this time.</p>
3. COVID Update	Will reconvene with the Campus Re-start meeting next week. There is work in process on linking the process for students to receive a \$100 immunization incentive.
4. NDUS Emergency Risk Management System	<p><a href="#">Click Here for Attachment</a></p> <p>A review of the Emergency Risk Management objectives was conducted. There were not changes recommended.</p>

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5. Other	<p>The Campus Emergency Procedures have been updated and replaced throughout campus. A few extras will be ordered to cover some offices in Molberg and the new dining center.</p> <p>Question addressed on the exit doors located in the back of the residence halls. Discussion held on allowing students to exit from the back doors. Estimates may be necessary to decide. Housing representatives will look into the safety of using these doors as access points.</p> <p>Parking is limited for Gross Hall due to construction. Recommendation made to update the parking options for students.</p>
6. Next Meeting – October	Second Wednesday of every month - October 13 <sup>th</sup> at 3pm