

## **DCB Staff Senate Meeting Minutes**

December 1, 2015 --- 9:30 a.m. ---- McMaster

**Senators:** Heidi Hall (President), Mike O'Toole, Robyn Poitra, Ashley Pedie, Crystal Grenier

**Absent:** Lisa Anderson, Kevin Evans

**Additional Staff:** Melissa Fulsebakke, Danielle Soland, Sandy Hageness, Stephanie Blumhagen, Erin Williams, Hattie Albertson

I. **Call to order**

President Heidi called to order the meeting of the Staff Senate at 9:35 a.m.

II. **Approval of Minutes from last meeting:**

Ashley Pedie made a motion to approve the November 20, 2015 minutes as read. Seconded by Mike O'Toole. Motion carries.

III. **Dean's Updates**

Dr. Migler was unable to attend due to a meeting in Fargo.

IV. **Old Business**

a) : Holiday Party – December 11, 2015.

Invite was sent November 24, 2015. A flyer was posted by the mailboxes.

V. **New Business**

a) : Sandy Hageness suggested that DCB have a Tree Lighting Ceremony for DCB Staff/Faculty.

- Staff and Faculty would bring an ornament to hang on the tree in front of the Deans office.
- Each ornament would be given back once the tree is taken down.
- Dr. Migler would do the tree lighting.

- b) : Event for the month of January
  - a. Possible Bake Sale for Jack's pack night – January, 11<sup>th</sup>.
  - b. Fitness Challenge/ Counting Steps – 3 months
    - a. Starting January 12, 2016 and ending April 1, 2016. The start date may change due to availability of Sanford Health.
    - b. Crystal Grenier suggested the name for the challenge be "Step Into The New Year."
    - c. Fee: \$20.00 entry fee
    - d. Each person will record how many steps they take each day. They would send their records to Erin Williams weekly to track and she will announce the winner on April 1, 2016.
    - e. Prizes
      - Half of the money from the entry fee.
      - Possible prize from Sanford Health.
      - Crystal Grenier is going to check to see if a 3 month membership could be donated by the gym as a prize.
- c) : Events for the month of February and March
  - Candy Jars – 3 Throw Contest
    - February - Students would have to guess how much candy were in the jars.
    - March – 3 Throw Contest for March Madness

VI. **Adjournment**

- Meeting adjourned at 10:00 a.m.
- **Next Meeting: January 5, 2016 at 9:30 a.m.**  
**Room: McMaster**

Minutes submitted by: Robyn Poitra