

Dakota College at Bottineau

Dean's Council – Minutes

September 13, 2021 at 11:30 am – Dean's Suite



PRESENT: Dr. Jerry Migler, Sandy Hageness, Larry Brooks and Kayla O'Toole

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	<p>Enrollment report as of September 10, 2021 provided. FT enrollment is at 352, part time enrollment is at 747 with a total credit hour as of September 7th at 9,062.</p> <p>It appears as a majority of the enrollment increase is seen in online and dual credit. Given the trend of enrollment growth in online and dual education classes and relatively static traditional enrollment, we should consider whether our load policies reflect this change.</p>
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	<p>Larry reported the AAC met and approved to explore dental hygiene and assistant programs.</p> <p>CTE appreciation dinner is scheduled for tomorrow evening on campus.</p> <p>Courtney Rivard, Nursing Admin in Minot resigned, last day is Friday.</p> <p>Larry has been assigned to sit on the NDUS People Soft Executive Steering Committee.</p>
b. Administrative Affairs / Business Affairs	Mock (n/a)	<p>Lisa is out of the office this morning. There is a State Board Audit meeting later this morning. The review will include procurement findings, namely; adequate record keeping on Veteran waivers and nursing equipment purchase and records retention on boiler project bid process.</p>
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	<p>Distance Ed office will move to ACE tomorrow.</p> <p>Program updates are getting worked out for student satisfactory academic progress offerings; i.e. tutoring updates. There is a student connection event on October 13th through ACE. An advisory training was provided – there was not good attendance. NCEC is hosting a college fair tomorrow morning followed by a career fair for high school area junior and seniors.</p>

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4. Recognition & Celebration	All	n/r
5. Announcements	All	n/r