Dakota College at Bottineau Dean's Council – Minutes



September 13, 2021 at 11:30 am - Dean's Suite

PRESENT: Dr. Jerry Migler, Sandy Hageness, Larry Brooks and Kayla O'Toole

Topic	Responsibl e Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment report as of September 10, 2021 provided. FT enrollment is at 352, part time enrollment is at 747 with a total credit hour as of September 7 th at 9,062. It appears as a majority of the enrollment increase is seen in online and dual
		credit. Given the trend of enrollment growth in online and dual education classes and relatively static traditional enrollment, we should consider whether our load policies reflect this change.
NDUS & Campus Updates a. Academic and Student Affairs	Brooks	Larry reported the AAC met and approved to explore dental hygiene and assistant programs. CTE appreciation dinner is scheduled for tomorrow evening on campus. Courtney Rivard, Nursing Admin in Minot resigned, last day is Friday. Larry has been assigned to sit on the NDUS People Soft Executive Steering Committee.
b. Administrative Affairs / Business Affairs	Mock (n/a)	Lisa is out of the office this morning. There is a State Board Audit meeting later this morning. The review will include procurement findings, namely; adequate record keeping on Veteran waivers and nursing equipment purchase and records retention on boiler project bid process.
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Distance Ed office will move to ACE tomorrow. Program updates are getting worked out for student satisfactory academic progress offerings; i.e. tutoring updates. There is a student connection event on October 13 th through ACE. An advisory training was provided – there was not good attendance. NCEC is hosting a college fair tomorrow morning followed by a career fair for high school area junior and seniors.

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		Currently there are 722 students registered to take one online class. There are 497 students enrolled in dual credit, compared to last year at 452. Stacy is working to register a group out of Minot for a CNA class. Kayla will attend the Land Acknowledgement meeting at Minot and future meetings via Teams.
d. Public Affairs Council • Fall In-service Eval	Hageness	NCEC college fair is tomorrow morning followed by a career fair on campus. Vaccination clinic is today until 2:00 pm. A group met last week to look at redesigning homecoming week. It was decided to bring back Smokey's. Dates of February 6-12, 2022 were chosen.
		FBM materials are being updated. A dual ad for the program and open position is being worked out to place in the Farm and Ranch guide.
		Discussion held on the Fall in-service evaluation. Overall it was a positive response with a few adjustment recommendations that may be made next fall. A few staff members and one faculty member volunteered to be on the committee.
e. Athletics	Migler	Dr. Migler reported that Reed Loucks and Karl Sorby are interim Co-AD's. With the change in volleyball and softball coaching, Valerie Rivera will cover as VB interim head coach. Mike Getzlaff will cover as SB interim head coach. Mike Smith will work through the end of the fall semester with Sports Information Director duties.
f. Chancellor's Cabinet / Dean's Update	Migler	The lease agreement for CTE Center is in process, hoping it will be on the 9/30/2021 SBHE agenda. Dr. Migler is co-chair for the NDUS/SBHE Math Pathways committee.
3. Other		Click Here for Attachments

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4. Recognition & Celebration	All	n/r
5. Announcements	All	n/r