

Dakota College at Bottineau Dean's Council - Weekly Team Meeting



DATE: April 12 at 8:00 am followed by budget review - McMaster

Minutes

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Davis	Overall the numbers of applications are in-line with the past years
2. NDUS & Campus Reports		
a. Academic Affairs	Brooks	Larry and Dr. Migler will be traveling to LRSC to discuss collaboration opportunities. Leadership course was shared between five instructors. It will not be overseen Angie Bartholomay & Keri Keith. Larry will be meeting with DNP folks. Alternative Gen Ed proposal continues to be in discussion at AAC. The competency is based on learning outcomes. AAC looking at proposed changes in policy dealing with college placement courses, will have tests replaced on the matrix. There is discussion surrounding Engl 110 pass rates involving the learning lab.
b. Student Affairs	Davis	Student room inspections will be held this week. Mental Health funding has been discussed at SAC. It appears as there is no funding available to support campuses. It has been decided not to offer summer housing this year.
c. Administrative Affairs / Business Affairs	Pfeifer	Budget & Finance met yesterday. Discussion held regarding NSC. The spending has been approved. Room and Board Rates have not been approved yet. I-bars and budget have been primary topics discussed. NSC committee met with architects, engineers and CMAR yesterday. We are short \$170,000 to complete the project. Will need to scale back on items to meet the budget. These items include mechanical; air installation. Ceilings won't be removed and the current duct work will be used for updates.
d. NJCAA Mon Dak / Athletics	Colvin	MONDAC meets Monday the 18th. Trinity Health will be here this Friday to review services. Sunday's BB & SB games were not held due to the weather. They are at LRSC today, host LRSC tomorrow and play BSC this weekend.
e. Chancellor's Cabinet / Dean's Update	Migler	Cabinet meeting is tomorrow – mission study/differentiation, tuition fees study, per credit tuition model impact per college/university are items on the agenda. There is

<p>f. Distance Education Council / Learning Center</p> <p>g. Public Affairs Council / Marketing</p>	<p>O'Toole</p> <p>Hageness</p>	<p>a concern that this model could attribute to less funding due to number of credits students take.</p> <p>Envision 2030 is a strategic planning event organized by the Chancellor. It is a project to determine how the university system functions.</p> <p>LMS – RFP demos this week in Bismarck. Heidi & Mike will be attending in Bismarck and Kayla on campus. Council in Bismarck later this week.</p> <p>Distance Ed Council met. Dual Credit registration event was held in Drake last week. There is a potential of 9 students in the fall. St. John and Newburg visit is next week.</p> <p>PAC call is today. Items on the agenda include Envision 2030, Foundation involvement with campuses. Radio interviews are going well. Vicki Bickford is scheduled for tomorrow.</p>
<p>3. Other</p> <p>a. Personnel Process – Update from last week</p> <p>b. Reduction in Force Analysis (attachment)</p> <p>c. Preparation for Interim Higher Ed Committee</p> <p>d. Military Tuition Assistance Refund Policy</p> <p>e. DCB Records Management Contact</p>	<p>Migler</p>	<p>No thoughts or concerns addressed for the personnel policy proposed. The process will be posted on the website under forms.</p> <p>A summary draft was reviewed identifying the 4.05% budget allotment reductions and services. There is one more individual to visit with this week. After that is complete, Dr. Migler will send out an e-mail to all faculty and staff.</p> <p>Interim Higher Ed Committee is meeting at DCB on Monday. Final agenda will be sent out upon receipt. Dr. Migler will have an opportunity to share DCB's strengths and weaknesses. There is also a tour of the campus included. Laura, Larry and Dr. Migler will provide the walk-throughs.</p> <p>Procedure provided for review. There were no questions or suggestions made. Approved as submitted.</p> <p>DCB needs to identify an individual responsible for record retention. It was recommended to have April oversee this as it corresponds with her work with Image Now. Dr. Migler will touch base with April and Janeen (previous Record Retention coordinator).</p>
<p>4. Recognition / Celebrations</p>	<p>All</p>	
<p>5. Announcements</p>	<p>All</p>	<p>Thursday night is the academic banquet. About 70 attendees expected so far. Earth Day activities – next week Chamber Awards – visit with Mr. Kersten today (May 2 or 3) at BHS Auditorium</p>

