

Dakota College at Bottineau Emergency Management Team



October 9, 2019 at 3 PM - Holmberg Conference Room

PRESENT: Dr. Migler, Brad Gangl, Sandy Hageness, Lisa Mock, Darrell Waters, Larry Brooks, and Janet Lund

NOT PRESENT: Michelle Davis and Susan Indvik

Topic	Discussion/Outcome
1. Minutes from previous meeting	<p>Minutes from the September 11, 2019 meeting were reviewed.</p> <p>Larry moved, Lisa seconded to approve the minutes as presented. Motion carried.</p>
<p>2. Review drills conducted since last meeting (September 11, 2019)</p> <ul style="list-style-type: none"> • Fire Drills • Tornado Drills 	<p>There were a few drills in Mead due to steam. They have checked the ventilation system and do not see anything blocking it.</p> <p>There were no tornado drills since last meeting.</p> <p>It was noted that the Bottineau Fire Department Fire Chief has contacted Dr. Migler about the false alarms. These will be noted on the monitoring list.</p> <p>The bookstore detector has been changed over to heat vs smoke detector. Simplex was on campus this morning to check all systems. The alarm system in Gross Hall doesn't always work. There was a summer lightening storm which took out analog switches. Darrel, Brad and Dr. Migler will discuss to work out a solution.</p>
3. Review EOP Goals and Treats from June meeting	<p>The Threats, Hazards and Objectives were reviewed. The next step is to develop a course of action for each objective identified. Each committee member was assigned to a threat to complete the next step. Dr. Migler provided Goal/Objective worksheets to assist in the exercise.</p> <p>Brad: Cyber Attack Michelle: Anhydrous/Dangerous Chemical Leak – Hazardous Materials Spill on Campus Lisa: Fire Dr. Migler & Darrell: Heating System Failure Lisa: Winter Storm Dr. Migler & Janet: Armed Intruder / Lockdown</p>

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	<p>Larry & Susan: Medical Emergency Larry & Susan: Pandemic Goals & Objectives Brad: Telecommunications Failure Sandy: Social Media Threats Dr. Migler & Janet: Student Threats</p> <p>The committee is charged with two projects:</p> <ul style="list-style-type: none">• Complete Emergency Operations Plan• Complete Continuity of Operations Plan
4. Other	<p>There is a new Bottineau County Emergency Manager – Kristy Titus, 701-756-6288 and ktitus@nd.gov</p> <p>The regular monthly meeting will be held on the 2nd Wednesday of each month. The next meeting will be November 13th at 3:00 pm.</p>