

MEETING: Staff Senate Minutes

DATE: 08/16/2019

TIME: 9:30 a.m. CST

LOCATION: ~~McMaster~~ Holmberg

Senators: Laura Halvorson (President) Hattie Albertson (Ex Officio), Heidi Hauf (Vice President), Ashely Pedi (Secretary) ~~Denise Schroeter, Charlene DuBois, Michael O'Toole, JaLee Lynnes, Lisa Anderson~~

Additional Staff Present: Amber Bowers, JC Chisholm, Sharon Arnold, Susan Indvik, Apryl Nylander and Rachel Thompson

TOPIC	DISCUSSIONS	DECISIONS
<ul style="list-style-type: none"> • Called to Order 		9:30 a.m.
<ul style="list-style-type: none"> • Approve Minutes 	Minutes from 05/17/2019	Motion: Heidi Hauf Second: JaLee Lynnes Motion Carried
<ul style="list-style-type: none"> • Dean's Updates 	Update from Dr. Migler	<ul style="list-style-type: none"> • Welcomed Staff present back to campus and invited us to upcoming campus events such as: Pot Luck on Wednesday, August 21st, his "What's Ahead" informative speech at 9:15am on Thursday, August 22nd. • DCB signed an 8 year renewal contract with Sodexo. • Physical Plant has been busy all summer with some obvious and not so obvious projects. <ul style="list-style-type: none"> • The goal is to have DCB have that Good 1st Impression, no matter what time of year we have visitors on campus. • Hope to start electronic Work Orders in the future for more efficiency, but that is a work in progress.

		<ul style="list-style-type: none"> • DCB’s boiler system is currently down. Hopes to get the problem fixed soon. The prep work to have to new back up boiler installed is completed and just waiting for the boiler. • The north side windows of the Student Center are still in the works, just waiting on contractors. • DCB’s finances are “healthy”!
<ul style="list-style-type: none"> • Old Business 	<ul style="list-style-type: none"> • Review Revisions to Drug-Free Campus Policy • Review Revisions to By-Laws 	<ul style="list-style-type: none"> • Drug-Free Campus and Emotional Support Animal policies are approved as working documents and have been moved to separate committees to improve the polices. They should both be posted on the website for review. • Staff Senate By-laws were approved in July and are posted to the Staff Senate share file.
<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • Plan for the academic year-Potluck? • Vendor Show April 18th, 2020 	<ul style="list-style-type: none"> • Staff present agreed to host a pot luck for all faculty, staff and students each semester. <ul style="list-style-type: none"> • Fall 19 will be on September 25th in the Quad (Gym if weather is questionable). • April 18th, 2020 was approved for our 3rd annual Vendor show. • Staff are to bring fundraising ideas to our September meeting.
<ul style="list-style-type: none"> • Other 		

<ul style="list-style-type: none"> • Next Meeting dates: 	September 20th at 9:30 a.m.	Agenda Items: <ol style="list-style-type: none"> 1. Pot Luck planning 2. Set up Staff Senate Scholarship <ul style="list-style-type: none"> ○ Criteria needed
<ul style="list-style-type: none"> • Adjournment 	Motion: JaLee Lynnes Second: Susan Indvik	9:56 a.m.

Submitted by: Ashley Pedie

