

# Dakota College at Bottineau Dean's Council



**December 19, 2017 at 8:00 am**

**Present: Danny Davis, Dr. Migler, Larry Brooks, Lisa Mock, Kayla O'Toole and Sandy Hageness**

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Report not available
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Penny Belgarde from the Minot campus will be on site Wednesday to meet with Larry, Sandy and Beth to discuss marketing the passport and other programs in Minot.
b. Administrative Affairs / Business Affairs	Mock	<p>Lisa received a Public Records Request from Smart Procure for any purchases made. Will ask Attorney General's office if response is required, as it appears they want to use the vendor information for resale.</p> <p>The Payroll auditor recommended DCB to have a formalized agreement for employees when their work takes them away from the central site. A sample will be sent to all Dean Council members.</p>
c. NJCAA Mon Dak / Athletics	Davis	<p>Men's BB ended fall semester at 14-0. When they return there is a tournament at Thief River Falls. The Women's BB is suffering some injuries, left fall semester at 5-8. Hockey had a win over WSC last week. A few new players will start the spring semester. Tournament scheduled in Colorado January 12-15.</p> <p>Nick Madourie, FB-defensive player has officially committed to Temple University in Philadelphia, Pennsylvania. He becomes DCB's 1st ever Division One football recruit and the 2nd for DCB Athletics in the past year, joining MBB player Abdul Hakim-Fofana who signed at Missouri State University last spring. Spring FB retention looks to be average. Is more confident about players returning next fall due to the successful season.</p> <p>Three interviews conducted for the VB/SB position. Will have the position offered by January 1.</p>

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<p>d. Distance Education Council /Distance Ed. and Academic Support Services</p>	<p>O'Toole</p>	<p>The retirement social went well last week. Three interviews are scheduled over the next few weeks for Gregg's position. TRiO successfully applied for a Cash Course incentive program of \$500. These dollars will be used for special student events in Student Success Center.</p> <p>Community Ed jewelry class has eleven registered.</p> <p>Online student registration is at 234 with 500 classes registered. Dual Credit has 100 packets received, with more expected to come.</p> <p>Final dual credit grades will be faxed to the high schools, with the official grade sent from Student Services.</p> <p>Kayla involved with credentialing module – SPOL training. She is on annual leave Friday.</p>
<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>The winter/spring IPEDS survey is open for entry.</p> <p>Minot Daily News picked up the DCB news release about photography trip opportunity to Ireland. Dr. Migler has recorded a holiday greeting on KBTO for DCB. Continues to work on the employee handbook. Will be organizing storage under the bleachers over holiday break.</p>
<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Safety Security position has been offered. Pending background check, Cole Watson will start in January 2018.</p> <p>MSU President's Cabinet meeting is tomorrow.</p> <p>Reviewing the option of sharing financial aid services with Minot and Devils Lake. MSU plans to be here sometime within the next several weeks to review Business Office practices between MSU and DCB.</p>

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		<p>He will be here during break, out part of Thursday and the day after Christmas. Traveling to CO for hockey games, January 12<sup>th</sup> weekend.</p> <p>Farm Business Management applications received. Will review and interview after the first of the year.</p>
<p>3. Other</p> <ul style="list-style-type: none"> <li>• Strategic Plan – 2015-2020</li> </ul>	Migler	Council reviewed and provided updates to the 2015-2020 strategic plan.
4. Recognition & Celebration	All	Nothing reported
5. Announcements		Nothing reported