

## Staff Senate Notes – Friday April 20

In attendance: Lisa Anderson, Mike O’Toole, Laura Halvorson, Heidi Hauf, Hattie Albertson, Melissa Fulsebakke

- Approval of Last Meeting Minutes –
  - Heidi – Moved to approve
  - Laura – Second
  - Motion Approved
- Dean’s Update –
  - Dr. Migler discussed the governor’s budget for the next biennium – 2019-2021
    - Changes will depend on the ND economy, which is better than it was two years ago (the time of the last major cuts)
    - The committee reviewed the appropriation report that indicated \$7,652.945.00 is our state appropriation and the 10% potential cut would have to come from that number.
    - Dr. Migler indicated that there is a possibility that the small colleges could be exempt from the cuts, but all is unknown at this point. More information will be forthcoming.
    - In the meantime, Dr. Migler stated that DCB needs to “beef up” our CTE programs.
- Old Business –
  - On Saturday April 21, 30 vendors will be coming to the vendor show at DCB.
    - Set-up starts at 3pmon Friday the 20<sup>th</sup> – Staff Senate members helping with set-up are: Heidi, Mike, Kayla Wolfe and Hattie. Heidi will also help on Saturday.
    - The vendors were charged \$25.00, \$10.00 for any extra tables and \$5.00 for extra chairs (they get two with their initial fee).
    - The vendor show participation fees raised \$920.00 for Staff Senate, so far.
    - Staff Senate currently has \$1,614.50 overall minus \$261.00 in expenses, leaving a current balance of \$1353.53 in the fund.
    - Nest year Lisa would like to have two vendor shows – one in the fall (possibly November) and another in the spring.
  - In the future Lisa would like to see the establishment of a Staff Senate Scholarship. It would consist of \$250.00 each semester – or \$500.00 a year.
  - Staff Senate Lunch Fundraisers –
    - The next lunch will be May 8<sup>th</sup> – it will be a taco bar. Laura will make taco meat and Hattie will prep toppings.
    - The survey sent out to faculty and staff regarding lunch preferences yielded the following:
      - Which meal would you prefer?
        - Taco Bar: 51.85%
        - Chili: 18.52%
        - Soup: 29.63%
      - How frequent should lunches be offered?
        - Every Few Months: 13.04%

- Once a Month: 60.87%
  - Every Other Month: 26.09%
- Graduation Speaker –
  - The student chosen to speak at DCB graduation May 2018 was Zachary Garrett. He has accepted and is currently working on his speech.
- Letter of Concern to SBHE –
  - With much objection from the other senates, Retha Mattern sent the letter. It was received and a response was issued. The response thanked her for the message and indicated that progress is continuing to be made and that employee compensation will continue to be a priority.
- New Business –
  - Lisa was unable to attend the State Staff Senate meeting but shared that the NDUS Retirement Planning Committee is looking for committee members.
  - State Staff Senate issues will be discussed further at the summer meeting – June 19 and 20 in Mayville. Hattie and Lisa will attend.
- Staff Senate By-Laws Review-
  - Hattie moved to leave the by-laws unchanged
  - Heidi Second
  - Motion Approved
- Upcoming Events –
  - Staff Senate will be electing a new president, vice president and secretary for the 2018-2019 academic year. Nominations need to be ready as we will vote at the next meeting.
  - The Christmas party next year could see a change in date to increase participation. In the fall of 2018, we will discuss changing it to either much earlier in December or after Christmas.
  - In July, Staff Senate will possible host another potluck for lunch during the work day.
  - In August there will be no meeting.
  - We will begin fundraising again in September with a taco-in-a-bag.
  - In October we will continue to do the costume contest and pumpkin decorating.
  - The next Staff Senate meeting will be on May 16<sup>th</sup> at 9:30 in McMaster.
- Adjournment:
  - Laura - Moved to adjourn the meeting.
  - Mike – Second
  - Motion Approved