

Academic and Co-Curricular Assessment Committee (8 points co-chairs, 4 points members)

| | |
|--|--------------------------------|
| (Co-) Director of Assessment, serves as chair(s) | Tracy Chisholm, Linda Burbidge |
| Assistant Assessment Coordinator | Erik Kornkven |
| Director for Academic Affairs | Misty Lindgren |
| One academic program director (Nursing, Bridges, Passport, Dental, et al.) | Maggie Backen |
| One faculty | Hattie Albertson |
| One co-curricular leader | Laura Halvorson |
| One student | |

Method of Selection

- (Co-)Director of Assessment shall appoint committee members

Term

- Three-year, staggered term for faculty, academic program director, and co-curricular leader
- One year term for student

Method of filling a vacancy

- (Co-)Director of Assessment shall appoint a member to serve the unexpired term.

Duties

- Monitor and facilitate continuous improvement to campus-wide academic and co-curricular assessment process and practice.
- Assist faculty and co-curricular leaders in coordinating and integrating assessment activities.
- Review assessment forms (e.g. plan, planning, reporting, timeline, curriculum mapping)
- Facilitates a process to assess student learning in academic disciplines and co-curriculars group
- Use assessment findings to support the Campus Mission.
- Finalize reporting for academic disciplines and co-curricular groups
- Oversee academic and co-curricular program review
- Ensure compliance with HLC Criteria for Accreditation and NDUS Policies and Procedures

Procedure

- Meets monthly.

Academic Standards Committee (2 points)

| | |
|---|--|
| Associate Dean for Academic Affairs (Chair) | Kayla O'Toole |
| Registrar | Heidi Kippenhan |
| AIP Coordinator | Laura Halvorson |
| Three faculty members | <ol style="list-style-type: none"> 1. Melissa Remick 2. Kelly Hackett 3. Tara DeCrans |

Method of Selection

- Faculty Senate President shall appoint three faculty members from different disciplines.

Term

- One year

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term.

Duties

- Review and make decisions on all cases of student academic probation and suspensions.
- Review and make decisions on all applications for re-admission after academic suspension.
- Review and recommend policy implementation to the Faculty Senate and the Campus Dean in areas such as standards and procedures.

- Conduct hearings and appeals procedures for students penalized for academic misconduct.

Procedure

- Meets a minimum of three (3) times per year.
- In reviewing applications for re-admission, the committee may request an interview with the student.
- Academic progress and standard requirements are stipulated in the college catalog.
- The committee's decision will be final.
- Meeting minutes are sent to the Academic Affairs Administrative Assistant.

Conduct Appeals Committee (1 point)

| | |
|---|---|
| Three faculty members | 1. Scott Johnson 2. Keri Keith 3. Raquel Dugan-Dibble |
| One student member | |
| One College administrator | Kayla O'Toole |
| Associate Dean for Student Services or designee serves on the committee in a non-voting, advisory role. | Heidi Kippenhan |
| Chair is elected by the members. | |

Method of Selection

- Faculty Senate President shall appoint three faculty members.
- Student Senate President shall appoint one student member.
- Campus Dean shall appoint an administrator.

Term

- One year

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term.
- Student Senate President shall appoint a student member to serve the unexpired term.
- Campus Dean shall appoint an administrator to serve the unexpired term.

Duties

- Review and act on appealed decisions of a hearing officer or the Student Conduct Committee

Procedure

- Meets as required.
- See Student Handbook for policies and procedures.

Council of College Faculties Representative (7 points representative, 2 points alternate)

| | |
|---|--|
| Two faculty members with one serving as representative and the other as an alternate. | 1. Dr. Linda Burbidge 2. Melissa Remick (alternate) |
|---|--|

Method of Selection

- Elected by Faculty

Term

- Three-year staggered terms

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term.

Duties

- Represent DCB on the Council of College Faculties.
- Serve as representatives to the State Salary (Compensation) Committee

Procedure

- Procedure determined by the organization's bylaws.

Curriculum Committee (5 points)

| | |
|--|--|
| Director for Academic Affairs | Misty Lindgren |
| Faculty Senate President | Keri Keith |
| Registrar | Heidi Kippenhan |
| Two faculty members - to be made up of two faculty from career and technical, or one from transfer and/or one faculty at large | 1. Dr. Zahra Moss, 2 nd year 2. Clint Saunders, 3 rd year |
| Professional Advisor | 1. Laura Halvorson |

Method of Selection

- Faculty Senate President shall appoint two faculty members.

Term

- Three-year staggered terms.

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term.

Duties

- Review and make recommendations to the Faculty Senate on curricular matters such as course approvals/deletions/changes.
- The Curriculum Committee will also be instrumental in the approval of curriculums.

Procedure

- Course proposals are developed by faculty using forms available online.
- Proposals are reviewed by the Associate Dean for Academic Affairs. If approved, they are presented to the Curriculum Committee.
- The Curriculum Committee considers the proposal and recommends a do pass or do not pass.
- All recommendations by the Curriculum Committee are taken to the Faculty Senate for action. The faculty member(s) involved in a course proposal must be present during the Faculty Senate meeting where the proposal is considered.
- Final approval of all course proposals rests with the Campus Dean.
- Meets monthly.
- Meeting minutes are sent to the Academic Affairs Administrative Assistant.

Dining Expectations and Needs (D.E.N.) Committee (1 point)

| | |
|---|-------------------|
| Director of Residential and Student Life, Chair | Bridget Gustafson |
| Campus Dean | Dr. Carmen Simone |
| One Head Hall Resident | Reed Loucks |
| One faculty member | Zahra Moss |
| One staff member | Leslie Stevens |
| One Sodexo Representative | |
| Two student members | 1. 2. |

Method of Selection

- Campus Dean shall appoint one faculty member and one staff member to serve on this committee. Student Senate President shall appoint two student members to serve on this committee.

Term

- One year

Method of filling a vacancy

- Campus Dean shall appoint a replacement to serve an unexpired term for the Student Services representative, faculty member and staff member. Student Senate President shall appoint a student member to serve an unexpired term.

Duties

- Assist Sodexo in providing nutritious and appealing meal options.
- Assist Sodexo in improving the dining experience for students, faculty, and staff.

Procedure

- Meets quarterly during the academic year

Distance Education Committee (3 points)

| | |
|--------------------------------------|---|
| Director for Academic Affairs | Misty Lindgren |
| Associate Dean for Student Services | Heidi Kippenhan |
| Instructional Technology Coordinator | Mike O'Toole |
| Distance Education Specialist | Stacy Allard |
| One member from Student Services | Melissa Brudwick |
| Four faculty members | <ol style="list-style-type: none"> 1. Clint Saunders 2. Lexi Kvasnicka-Gates 3. Scott Johnson 4. Keri Keith |

Term

- One year

Method of filling the vacancy

- Campus Dean shall appoint a member to fill the unexpired term.

Duties

- Prioritize classes and programs for online delivery.
- Establish best practices for the delivery of online and other distance education student services.
- Determine guidelines and schedules for training faculty on the use of the learning management system used by the campus and other online delivery methods as well as other distance delivery methods.
- Examine dual credit, IVN, and online issues regarding distance education, e.g. faculty load, scheduling, and requisites.
- Determine methods of presenting distance education courses and programs on the campus website.
- Determine student hardware and software requirements for course delivery.
- Determine the most productive manner to promote distance education offerings.
- Make recommendations to Campus Dean regarding course design/redesign proposals.

Procedure

- Meets as required.

Diversity Committee (5 points chair, 2 points members)

| | |
|------------------------|---|
| Campus Diversity Chair | Dr. Zahra Moss |
| Two faculty members | <ol style="list-style-type: none"> 1. Reed Loucks 2. Valerie Rivera |
| Two student members | <ol style="list-style-type: none"> 1. 2. |
| Two staff members | <ol style="list-style-type: none"> 1. Heidi Hauf 2. Carissa Pollman |

Method of Selection

- Campus Dean appoints Campus Diversity Chair.
- Faculty Senate President shall appoint the two faculty members.
- Student Senate President shall appoint the student member.
- Staff Senate President shall appoint two staff members.

Term

- One year

Method of filling a vacancy

- The appropriate President shall appoint a member of its representative group to serve the unexpired term.

Duties

- Promote the value of diversity on our campus through events, speakers, and curricular infusion.
- Assess curriculum and campus climate for diversity.

Procedure

- Meets at least one time per semester.

Earth Day Committee (2 points)

| | |
|--|---|
| Committee membership determined by Campus Dean | <ol style="list-style-type: none"> 1. Dr. Gary Albrightson 2. Angie Bartholomay 3. Chris Nero 4. Michelle Cauley 5. Cody Clemenson 6. Kendra Metcalfe |
|--|---|

Term

- Two years

Method of filling a vacancy

- Campus Dean shall appoint faculty, staff, or students to fill six unexpired terms.

Duties

- The mission of the Earth Day Committee is to help translate into action the principles of the college's *Nature, Technology, and Beyond* focus so that students become accustomed to an ethic of care and concern for the environment.

Procedure

- Meets as needed

Faculty Qualifications Committee (2 points)

| | |
|-------------------------------|--------------------------|
| Director for Academic Affairs | Misty Lindgren |
| One CTE faculty member | Clint Saunders |
| One transfer faculty member | Dr. Gary Albrightson |
| One at-large faculty member | Dr. Linda Burbidge |
| One standing member - HLC | Dr. Lexi Kvasnicka-Gates |

Method of Selection

- Faculty appointed by Campus Dean

Term

- One year

Method of filling a vacancy

- Campus Dean shall appoint faculty to fill an unexpired term

Duties

- Review the education, experience, and credentials of faculty members to determine which disciplines he/she is qualified to provide instruction.

- Review the faculty qualifications plan to determine if a faculty member is meeting satisfactory progress with the plan.

Procedure

- Meets as needed.
- Meeting minutes are sent to the Academic Affairs Administrative Assistant.

Faculty Rights Committee (1 point)

| | |
|----------------------------------|---|
| Five tenured faculty members. | <ol style="list-style-type: none"> 1. Tracy Chisholm – 2nd year 2. Scott Johnson – 2nd year 3. Keri Keith – 3rd year 4. Dr. Lexi Kvasnicka-Gates – 3rd year 5. Angie Bartholomay – 1st year |
| Chair is elected by the members. | |

Method of Selection

- Elected by Faculty

Term

- Three-year staggered terms. Stagger terms so that approximately one-third of the membership shall retire each year.

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to fill a vacancy until the next year's election.

Duties

- Hold formal hearings in accordance with the procedures described in SBHE Policy, Section 605.4, on all matters referred to under these policies.

Procedure

- The committee will follow the procedural guidelines described in SBHE Policy 605.4.
- Meets as required.

Faculty Salary Committee (3 points)

| | |
|----------------------------------|--|
| Five faculty members. | <ol style="list-style-type: none"> 1. Kelly Hackett 2. Scott Johnson 3. Keri Keith 4. Lexi Kvasnicka-Gates 5. Erin Williams |
| Chair is elected by the members. | |

Method of Selection

- Elected by Faculty Senate.

Term

- One year

Method of filling a vacancy

- A faculty member will be elected by special election to serve the unexpired term.

Duties

- Represent the faculty on matters concerning salaries and salary adjustments.

Procedure

- Meets a minimum of one (1) time annually.
- Reference may be made to Faculty & Staff – Salary Administration Policy FS.701.1

Final Examination Exceptions Committee (3 points chair, 2 points members)

| | |
|--|-------------------|
| One CTE faculty | Keri Keith |
| One Math/Science faculty | Scott Johnson |
| One Arts/Humanities/Social Science faculty | Zahra Moss |
| One ad hoc faculty | Travis Rybchinski |
| One professional advisor | |

Methods of Selection

- Faculty Senate President shall appoint four faculty members.
- Director of Academic Advising shall appoint one professional advisor

Term

- One year

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term.
- Director of Academic Advising shall appoint a retention counselor to serve the unexpired term.

Duties

- Follows policy and procedures related to student requests for changes in the final examination schedule

Procedure

- Chair elected by members.
- During fall semesters, the Committee will meet on the third Wednesday of November and every Wednesday thereafter through the week prior to finals week as needed.
- During spring semesters, the Committee will meet on the third Wednesday of April and every Wednesday thereafter through the week prior to finals week as needed.

Friends of DCB Tribute Committee (1 point)

| | |
|------------------------------|--------------------------------------|
| Dean's Office representative | Sandy Hageness |
| Foundation representative | Leslie Stevens |
| Two faculty members | 1. Dr. Zahra Moss 2. Carolyn Espe |
| Two staff members | 1. Lisa Anderson 2. Heidi Hauf |

Method of Selection

- Volunteer origin

Term

- Ongoing

Method of filling a vacancy

- A staff member from the department that was vacated will be selected by their department to serve the unexpired term.

Duties

- Acknowledge significant life events of employees through Tribute Policy

Procedure

- Meets as needed

General Education Committee (3 points chair and Summit attendees, 1 point members)

| | |
|---|---------------|
| Associate Dean for Academic Affairs (Chair) | Kayla O'Toole |
|---|---------------|

| | |
|---|--|
| Four faculty: one CTE faculty, one Math and Science faculty, one Communications faculty, and one Social Science/Phy. Ed faculty | <ol style="list-style-type: none"> 1. 2nd year – Jessica Haut (math/science faculty) 2. 2nd year – Dr. Zahra Moss (social science faculty) 3. 3rd year – Dr. Gary Albrightson (communication faculty) 4. 1st year – Clint Saunders (CTE faculty) |
| Two students | <ol style="list-style-type: none"> 1. 2. |

Method of Selection

- Faculty Senate President shall appoint four faculty members.
- Student Senate President shall appoint two student members.

Term

- Faculty – three-year staggered terms.
- Students – one-year term

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term.
- Student Senate President shall appoint a student member to serve the unexpired term.

Duties

- Assess and review the mission, goals, objectives, and skills associated with general education and facilitate improvements that promote the skills necessary for students to function in a broad range of settings.
- In conjunction with faculty, assess student attainment of the skills that satisfy the institution's general education goals and objectives.
- Approve all new courses and course changes associated with general education based on criteria that measure if a course's content is sufficient to qualify for inclusion in the institution's general education curriculum as follows:
 - Courses must align with the mission, goals, and objectives of general education;
 - Courses must have a central focus and purpose for one or more of the general education goals and objectives;
 - Courses should incorporate measures that maximize course transferability based on NDUS GERTA requirements, and
 - Courses should take into consideration balance among the various disciplines that provide the foundation for general education.
 - Submit appropriate recommendations to the Faculty Senate.

Procedure

- Meets as required

Grade Appeals Committee (3 points)

| | |
|----------------------------------|---|
| Four faculty members | <ol style="list-style-type: none"> 1. Clint Saunders 2. Roberta Valella 3. Erin Williams 4. Michelle Cauley |
| Chair is elected by the members. | |

Method of Selection

- Faculty Senate President shall appoint four faculty members.

Term

- One year

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term or appoint a substitute in the event an elected member is unable to fulfill his/her duties.

Duties

- Review cases in which a student alleges a grade is inequitable.

Procedure

- Meets as required.
- Grade appeals policies are described in the Handbook (Section II, Chapter III.8)
- The committee's decision will be final.

HLC Accreditation Committee (6 points chair, 4 points members)

| HLC Director of Accreditation | Dr. Lexi Kvasnicka-Gates |
|---|--|
| A minimum of five DCB faculty and/or staff members whose campus roles align with Higher Learning Commission Criteria for Accreditation. | <ol style="list-style-type: none"> 1. Criterion 1 Chair: Hattie Albertson 2. Criterion 2 Chair: Kayla O'Toole 3. Criterion 3 Chair: Dr. Lexi Kvasnicka-Gates 4. Criterion 4 Chair: Tracy Chisholm 5. Criterion 5 Chair: Lisa Mock |

Term

- Ongoing

Method of Filling a vacancy

- Campus Dean and Director of Accreditation appointed.

Duties

- Maintain knowledge of HLC's Criteria for Accreditation.
- Collect evidence documents to support DCB's adherence to the Criteria for Accreditation.
- Review accreditation-related documents.

Procedure

- Meets as needed.

Institutional Review Board (1 point)

| | |
|---|---|
| Four faculty members | <ol style="list-style-type: none"> 1. Deidre Pugh 2. Linda Burbidge 3. Zahra Moss 4. Gary Albrightson |
| One community healthcare representative | <ol style="list-style-type: none"> 1. |

Method of Selection

- Campus Dean shall appoint four faculty members and one community healthcare representative to serve on this board.

Term

- One year

Method of filling a vacancy

- Campus Dean shall appoint a member to serve an unexpired term.

Duties

- Review all requests and protocols related to human subject research.

Procedure

- Meets as required

Library Committee (1 point)

| | |
|----------------------|--|
| Librarian (Chair) | Laura Halvorson |
| Four faculty members | <ol style="list-style-type: none"> 1. Zahra Moss 2. Erik Kornkven 3. Carolyn Espe 4. Raquel Dugan-Dibble |
| Two students | <ol style="list-style-type: none"> 1. 2. |

Method of selection

- Faculty Senate President shall appoint four faculty members in consultation with the librarian.
- Student Senate President shall appoint two student members in consultation with the librarian.

Term

- Faculty - one year
- Student - one year

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member to serve the unexpired term.
- Student Senate President shall appoint a student member to serve the unexpired term.

Duties

- Assist in the formulation of library policies on instructional resources (library curricular materials and audio-visual service).
- Promote interest in the development of library use and promote effective use of audio-visual materials.
- Inform the faculty concerning policies of the library.
- Propose policies to the Faculty Senate for information and action, if necessary.
- Study continually the relationship of instructional resources to the teaching program.

Procedure

- Meets as required.

Professional Development Committee (2 points)

| | |
|-------------------------------------|---|
| Associate Dean for Academic Affairs | Kayla O'Toole |
| Associate Dean for Student Services | Heidi Kippenhan |
| Three members | <ol style="list-style-type: none"> 1. Erin Williams 2. Tracy Chisholm 3. Lisa Anderson |

Method of Selection

- Campus Dean shall appoint three members to serve on this committee.

Term

- One year

Method of filling a vacancy

- Associate Dean for Academic Affairs shall appoint members to serve an unexpired term.

Duties

- Review and make a recommendation on each professional development application

Procedure

- Following the review of each application, the Committee chair will notify the Campus Dean of the Committee's recommendation
- Campus Dean will make and notify employee of final decision
- Employee will submit final report following successful completion of course, workshop or conference

- Upon approval of final report, employee will be reimbursed for allowable expenses
- Meets at least one time per month during the academic year to review professional development applications from faculty.
- Meeting minutes are sent to the Academic Affairs Administrative Assistant.

Ranking & Promotions Committee (1 point)

| | |
|--|---|
| Two faculty with Professor ranking | 1. 2 nd year – Scott Johnson, Professor 2. 1 st year – Keri Keith, Professor |
| One faculty with an Associate Professor ranking | 1. 1 st year – Tracy Chisholm, Associate Professor |
| One faculty with an Assistant Professor ranking | 1. 1 st year – Paige Baade, Assistant Professor |
| One faculty with Instructor ranking | 1. 2 nd year – Travis Rybchinski, Instructor |
| Chair is faculty with Professor ranking chosen by the committee. | |

Method of Selection

- Elected by faculty

Term

- Two-year staggered terms

Method of filling a vacancy

- Faculty Senate President shall appoint a faculty member from the proper rank to serve the unexpired term.

Duties

- Review and submit recommendations to the Campus Dean regarding advancement in rank of any faculty member who has met the requirements to request promotion including professor emeritus.
- Report recommendations to the Faculty Senate.
- Consider ranking and promotion policy changes and make such recommendations to the Faculty Senate to act upon.

Procedure

- The committee will base its recommendations on the promotion guidelines, criteria, and process
- Meets as required.

Residence Hall Appeal Committee (1 point)

| | |
|---|------------------|
| One student, appointed by Student Senate President | |
| One faculty, appointed by Faculty Senate President | Keri Keith |
| One staff member, appointed by Staff Senate President | April Abrahamson |

Term

- One year

Method of filling vacancy:

- Appropriate Senate President will appoint member to fill unexpired term

Duties:

- Conduct hearings in the event a student appeals a decision of the Residence Hall Conduct Committee.

Procedure

- Meets as needed

Residence Hall Conduct Committee (1 point)

| | |
|--|---------------|
| RA from the building in which the violation did not occur, appointed by the Judicial Officer | |
| One faculty member, appointed by Campus Dean | Joshua Medlin |

| | |
|--|--------------|
| One staff member, appointed by Campus Dean | Mike O'Toole |
|--|--------------|

Term

- One year

Method of filling vacancy:

- Campus Dean shall appoint faculty or staff to fill unexpired term.

Duties

- Conduct judicial proceedings for Residence Hall Policy violations according to the procedures outlined in the Student Handbook.

Procedure

- Meets as needed

Retention Committee (3 points)

| | |
|--|---|
| Chair is Director of Retention | Laura Halvorson |
| Director of Admissions/Advising | |
| Professional Advisors | Melissa Brudwick |
| Associate Dean for Academic Affairs | Kayla O'Toole |
| Four faculty appointed by the Campus Dean, 3-year staggered term | <ol style="list-style-type: none"> 1. 2nd year – Karl Sorby 2. 2nd year – Dr. Gary Albrightson 3. 3rd year – Mark LaCroix 4. 1st year – Reed Loucks |
| Two staff appointed by the Campus Dean | <ol style="list-style-type: none"> 1. Heidi Kippenhan 2. Maggie Backen |

Term

- Three-year staggered terms

Method of filling a vacancy

- The Campus Dean will appoint members to fulfill unexpired terms.

Duties

- Oversee and guide retention-related activities at DCB, including, but not limited to:
 - Starfish
 - Institutional Research related to retention
 - Predictive Analytics Reporting
 - Grant Funded Programs
 - HLC Persistence and Completion Academy retention activities and efforts
- Develop and refine the academic advising process
 - Present to new faculty advisors at fall in-service
 - Present to returning faculty advisors at fall in-service

Procedure

- Meets as required.

Staff Salary Committee Staff Senators

| | |
|--|------------------|
| Chair is the President of the Staff Senate | April Abrahamson |
| | Staff Senate |

Method of Selection

- Elected by their departments.

Term

- One year

Method of filling a vacancy

- A staff member from the department that was vacated will be selected by their department to serve the unexpired term.

Duties

- Represent the staff on matters concerning salaries and salary adjustments.

Procedure

- Meets a minimum of one (1) time annually.
- The salary administration policy is described in Section I, Chapter I.30

Student Conduct Committee (1 point)

| | |
|---|--|
| Associate Dean for Student Services or their designee (Chair) | Heidi Kippenhan |
| Four faculty | <ol style="list-style-type: none"> 1. Tara DeCrans 2. Paige Baade 3. Raquel Dugan-Dibble 4. Erika Hamilton |
| Two students | <ol style="list-style-type: none"> 1. 2. |
| One staff member | <ol style="list-style-type: none"> 1. JaLee Lynnes |

Method of Selection

- Student Senate President shall appoint two students, two of whom will be asked by the Associate Dean for Student Services to serve if a conduct committee hearing is convened.
- Faculty Senate President shall appoint four faculty members, two of whom will be asked by the Associate Dean for Academic Affairs to serve if a conduct committee hearing is convened.
- Campus Dean shall appoint one staff member.

Term

- One year

Method of filling a vacancy

- Student Senate President shall appoint a student to serve the unexpired term.
- Faculty Senate President shall appoint a faculty member to serve an unexpired term.

Duties

- Convene informal administrative hearings to adjudicate conduct code violations or reports of conduct code violations.

Procedure

- Meets as required.
- See Student Handbook for policies and procedures.

Student Life Committee (3 points)

| | |
|---------------------------------|--|
| Director of Student Life, Chair | Bridget Gustafson |
| Housing Director | Bridget Gustafson |
| Director of Retention | Laura Halvorson |
| Diversity Committee | Dr. Zahra Moss |
| Intramural Coordinator | Larry Roberts |
| Sodexo Representative | |
| Judicial Officer | Larry Roberts |
| Three students | <ol style="list-style-type: none"> 1. 2. 3. |

Method of Selection

- Student Senate President shall appoint three students to serve on this committee.

Term

- One year

Method of filling a vacancy

- Student Senate President shall appoint a student member to serve an unexpired term.

Duties

- Enhance the intellectual, cultural, and social life of students
- Promote special events, activities, programs, and projects which will enhance campus life.

Procedure

- Meets monthly during the academic year

Tenure Committee (1 point)

| | |
|---------------------------|--|
| Chair elected by members. | |
| All tenured faculty. | <ol style="list-style-type: none"> 1. Dr. Gary Albrightson 2. Scott Johnson 3. Tracy Chisholm 4. Dr. Lexi Kvasnicka-Gates 5. Angie Bartholomay 6. Keri Keith |

Method of Selection

- Determined by tenure status.

Term

- Length of employment as a tenured faculty.

Method of filling a vacancy

- Not applicable

Duties

- Review and make recommendations to the Campus Dean regarding support/non-support of tenure for the faculty member.
- Report recommendations to the Faculty Senate.

Procedure

- The committee will base its recommendation on the tenure procedure.
- Meets as required.

Wellness Committee (5 points chair, 3 points members)

| | |
|---------------------|-------------------------------------|
| Chair | Heidi Hauf |
| Two faculty members | Reed Loucks |
| | Valerie Rivera |
| Two staff members | Carissa Pollman Melissa Kornkven |

Method of Selection

- Volunteer origin

Term

- Ongoing

Method of filling a vacancy

- The member position that was vacated will be asked for department volunteers to serve the unexpired term.

Duties

- Market and advocate the Wellness Portal & Redemption Center available to all insured employees.
- Schedule Workplace Wellness initiatives that can be used for points in the wellness portal.
- Schedule regular Wellness Group Sessions for all people interested in their wellbeing (mental & physical). The main goal would be to provide support and encouragement.

Procedure

- Meet Monthly to discuss initiatives, schedule sessions, etc.