

Dakota College at Bottineau Dean's Council - Minutes



November 30, 2020 at 8:00 am - Alumni Center

Present: Corey Gorder, Kayla O'Toole, Dr. Jerry Migler, Larry Brooks, Sandy Hageness and Lisa Mock

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Foundation	Stevens	<p>End of the year mailings have been sent out. Raffle ticket sales are going very well. A new fundraiser is being tried this year. Santa letters will be sent to the kids as requested.</p> <p>Question addressed on Challenge Award fund donations. There are several pool funds that may be ear-marked for the Challenge Award fund. Suggestion was made to designate a dollar amount in the four-figure allocation so if departments raise funds for their department dollars may be matched.</p>
2. Enrollment	Brooks	<p>Spring enrollment with a comparison from two years ago appears to be on par. Fall 2021 applications received reviewed and applications are down from last year at this time.</p>
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	<p>Larry reported there is a search committee interviewing a potential nursing instructor for Minot. AAC meeting scheduled and the Jamestown nursing program is on the agenda for final approval.</p>
b. Administrative Affairs / Business Affairs	Mock	<p>Lisa shared the NDUS auditors have wrapped up the review of financial statements for 2020. Will be reviewing the CARES funding account to assure all funds are spent by the end of the year. Appears funding is still available in the nursing and security area.</p>

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<p>c. Distance Education Council/Distance Ed and Academic Support Services</p> <p>d. Public Affairs Council</p> <p>e. Athletics</p> <p>h. Chancellor's Cabinet / Dean's Update</p>	<p>O'Toole</p> <p>Hageness</p> <p>Gorder</p> <p>Migler</p>	<p>Discussion held on the tuition model. Mayville's model is different than our model and Lisa and her staff will look at it and see if they can recommend changes that will work for us.</p> <p>Stacy is back in the office this week. Instructional design training sessions continue with Blackboard. Kayla is on the radio on Wednesday for online enrollment. Looking to get funding for proctor exam codes, will forward to Lisa upon receipt.</p> <p>Keyword search and videos are active online. A news release will go out this week for Distance Education Learning opportunities.</p> <p>Men's hockey games will be played this week. Corey anticipates student athletes leaving after games. He has a meeting this week with MONDAK. Discussion held on CARES funds to pay students for cleaning the cardio and weight rooms. Reference was made to access work study funds first and then access other funds for the next semester.</p> <p>FBM instructor search for the Williston position has been extended. Keith has extended his contract time due to additional grant funds available.</p>
<p>4. Other</p> <p>a. Immunization Audit</p> <p>b. Change back to Tuesday meetings?</p>	<p>Migler</p>	<p>Click here for attachments</p> <p>Susan Indvik, Student Health Nurse is DCB's contact for the Immunization Audit at the NDUS. She has obtained immunization records for all students. Question addressed on what the policy is for employees. DCB faculty and staff are exempt from the immunization policy when they take classes at DCB.</p>

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<p>c. DCB Accomplishments – Governor's message</p>		<p>Will move Dean's Council meetings back to Tuesday mornings starting next week.</p> <p>Any accomplishments for the year at DCB should be sent to Sandy and/or Dr. Migler.</p>
<p>5. Recognition & Celebration</p>	<p>All</p>	<p>Jacks Care Pack distribution was positive for students.</p>
<p>6. Announcements</p>	<p>All</p>	<p>COVID testing will be held this Wednesday 9am-11am in the gym. Students that tested positive within the last 90 days will not need to test.</p> <p>COVID testing can be done by Student Health nurse as needed.</p>