

# Dakota College at Bottineau Dean's Council Agenda



December 2, 2019 at 8:00 am - Dean's Suite

Present: Lisa Mock, Kayla O'Toole, Larry Brooks, Dr. Migler and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Larry provided an update on spring enrollment.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry, Dawn and July Traynor will be meeting with Trinity this week to discuss the Career Builders Scholarship opportunity. The Recreational Management Advisory meeting will be held on campus tomorrow. An agenda time is to discuss adding the program to the campus as well as online. There is a luncheon with the Burdick Job Corp site this Wednesday. Larry will take annual leave on Friday.
b. Administrative Affairs / Business Affairs	Mock	Lisa provided an update on the tuition model process as there are manual entries to complete payment entries. IT was not able to fix the entry problem for spring semester, look at at fall semester. Therefore, this causes the A/R not to balance and 1098'T's are not accurate. There will have to be manual entries to populate accurate 1098'6's. Product liability has been made available for horticulture to sell produce to the local schools. Dunn and Bradstreet DCB number has been verified, which allows the purchase of an app. Lisa completed grant entry last week for Farmers Market project. Assessment Management (inventory) will be sent out for updates by the end of the year. There may be some additional training that needs to be conducted.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	TRiO submitted the APR last week. The grant is due by the end of the year and will be complete over holiday break.

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<p>e. Public Affairs Council</p> <p>f. Athletics</p> <p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Hageness</p> <p>Gorder</p> <p>Migler</p>	<p>Discussion was held regarding DC rates for students physically attending classes on campus. DSU found this to be a concern when charging lower tuition to DC students. Kayla will be in Minot on Wednesday for NCEC meeting.</p> <p>Marketing team will be able to finalize the DCB app now that the Dunn and Bradstreet number is verified. Last week a news release went out announcing student recipient for the BCBSND scholarship.</p> <p>N/A to report.</p> <p>The CTEC meeting has been cancelled in grand Forks this afternoon due to road conditions. Dr. Migler may drive to Grand Forks tomorrow for the SBHE meeting. Athletics will be sending out a survey to all DCB students asking about interest in adding any of the following sports:</p> <ul style="list-style-type: none"> <li>• E-sports, women's hockey, trapshooting, men's &amp; women's golf, cross country</li> </ul> <p>A special state-wide Farm Business Management campaign is being proposed. There is up to 62% reimbursement available for marketing and each FBM site has availability to \$1,000 in grant dollars. Peace Garden administrator is interested in partnering opportunities.</p>
<p>3. Other</p> <p>a. Service Animal Policy</p> <p>b. Campus Forum</p> <p>c. Future meeting dates</p>	<p>Hageness</p>	<p><a href="#">Click Here for Attachments</a></p> <p>Service Animal Policy has been reviewed by Faculty and Staff Senates and recommended Dean's Council approve as submitted.</p> <p><b>Moved by Larry, seconded by Lisa to approve the Service Animal Policy as submitted. Motion carried.</b></p>

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		Dean's Council meetings will change from Monday to Tuesday mornings starting January 7, 2020.
4. Recognition & Celebration	All	n/r
5. Announcements	All	Forum will be held on Thursday, December 5 <sup>th</sup> at 3pm. Agenda items discussed.