

Dakota College at Bottineau Dean's Council – Agenda

February 9, 2021 at 8:00 am - Alumni Center



Topic	Responsible Party	Discussion/Outcome
1. Guest Department – IT	Gangl	Fob access for student center south door and theater has been started, waiting for contractor to complete. Instructional cameras in Molberg have been installed and are working. System is conducting “phishing” activity to see if people are clicking on phishing emails, waiting to get info back for DCB. Mike and Josephine traveled to VCSU to troubleshoot monitor problems in the IVN classroom.
2. Enrollment	Brooks	Official enrollment – 1030 HC, 304 FT, 726 PT, 529 FTE Enrollment report for fall 2021 was reviewed, waiting for March reports to begin year to year comparisons.
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Five interviews will be conducted for registrar position. 16 applications. Paige Baade and Larry met with University of Jamestown president and other staff to discuss an articulation agreement for Nursing. Meeting went well.
b. Administrative Affairs / Business Affairs	Mock	Working on adjusting student accounts. Mail room packages concern with people picking up packages at night and not notifying Business Office staff. Also concern with students in mail room. Security of packages and mail is an issue.
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	HLC Presentation on PCA being scheduled. Laura and Beth are working on a Transfer Career Fair program. The Community Fitness Pass will be inactive through the end of the semester. Martial arts class still meeting as it is a credit-based course. Working with high schools on a process for providing grade progress updates for their students. Kayla will be in Des

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		Lacs/Burlington on Thursday to provide info on dual-credit and LEAP. Working on an Ad Hoc committee for Ally.
d. Public Affairs Council	Hageness	Not available to report.
e. Athletics	Gorder	VB leaving for Nebraska tomorrow. BB home games on Thursday. Men's hockey home game on Sunday.
f. Chancellor's Cabinet / Dean's Update	Migler	Chancellor's Cabinet meeting on Wednesday – agenda items include Title IX MOU, legislative update and new program approvals.
4. Other		
5. Recognition & Celebration	All	Enrollment team for developing helpful new report on fall to spring retention.
6. Announcements	All	