

DAKOTA COLLEGE AT BOTTINEAU
STUDENT SERVICES OFFICE
105 SIMRALL BOULEVARD
BOTTINEAU ND 58318
FAX: 701-228-5499

Academic Forgiveness Form

A student can request all grades from one or more semester(s) to be excluded from their GPA calculation by submitting an academic forgiveness request form.

Requirements

- 1) May only exercise academic forgiveness once.
- 2) Applies to students who have not been in attendance for four or more years.
- 3) May be requested for one or more semesters if those semester(s) are prior to the four-year interval.
- 4) Students who completed a degree (associate degree, certificate, or a certificate of completion) at Dakota College at Bottineau will do not qualify for academic forgiveness.
- 5) An approved academic forgiveness request will be applied to Dakota College at Bottineau courses within the requested semester which includes all passing and failing grades.
- 6) Courses and grades for the semester(s) selected will remain on the student's academic record as attempted, but credits, honor points, and grades will be excluded from grade point average calculations. Academic forgiveness may affect eligibility for federal financial aid.
- 7) The prior academic standing of a student will not change as a result of academic forgiveness.
- 8) Courses where grades have been excluded cannot be used to satisfy any academic requirements.
- 9) Extenuating circumstances will be dealt with on an individual basis by the Associate Dean for Academic and Student Affairs.

Student Name *

Semester*

Student EMPL ID*

Semester Year*

Any additional semesters requested (must be prior to four-year interval)

I have read and understand the requirements and possible impacts academic forgiveness may have on my student record.

Signature*

Date*

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*All requests are subject for review by the registrar's office.