

# Dakota College at Bottineau Dean's Council



**June 19, 2018 at 8:00 am - Dean's Suite**

**PRESENT: Dr. Migler, Kayla O'Toole, Larry Brooks, Danny Davis, Lisa Mock and Sandy Hageness**

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment looks good. Student Services will be working on matriculation.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Interviews for the biology instructor have been conducted. The top candidate will be visiting today with their spouse to look into other positions on campus. Admission Counselor position screening will be June 28 <sup>th</sup> , Campus Nurse – July 1 and there is one applicant for the Developmental Math/VCSU position. Steve Sathre resigned this week, position will be posted. Larry is off campus the end of this week and Tuesday through Friday of next week. Due to the salary freezes of the past several years, the open positions become somewhat of an issue as we are not competitive in salaries.
b. Administrative Affairs / Business Affairs	Mock	Budget was successfully uploaded yesterday.
c. NJCAA Mon Dak / Athletics	Davis	Coach Greene has resigned. A part time baseball position is advertised. His other duties will be assigned within campus. Deign Kug has accepted a Div. I position with NC Central University. There are sixteen student athletes qualified for the NJCAA All-Academic team. It appears as though all the rosters are full. Recruitment has been going well for all teams.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	In visiting with EDC Director, a need in training in Quick Books and Customer Service has been identified. Kayla will be at Distance Ed Director conference Wednesday and Thursday. Online summer classes have 156 students. This is up from last year at 115 students, 198 classes. Fall dual credit has 99 students so far.

