

Dakota College at Bottineau

Dean's Council - Agenda



August 26, 2020 at 3:00 pm - Alumni Center

PRESENT: Dr. Jerry Migler, Kayla O'Toole, Larry Brooks, Lisa Mock, Sandy Hageness and Guest Department Leslie Stevens

NOT PRESENT: Corey Gorder

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Foundation	Stevens	<p>Leslie provided an update on the events they are coordinating through the office. The Turtle Trot has 33 registrants for this weekend. The Hall of Fame Alumni Banquet will be held in the gym on September 11 with group seating and social distancing maintained. Evergreen will be an online auction this year, September 26. The Annual Meeting is currently scheduled for October 11.</p> <p>Kendra Thom has started in the Foundation Office as Events Coordinator.</p> <p>The Capital Campaign is underway and initial commitments are going well.</p>
2. Enrollment	Brooks	<p>The Apps received are down. Gross and Mead Hall are close to full capacity, although many rooms in Mead have only one student, Milligan sitting at half capacity. The remaining half of Milligan is being held for quarantine/isolation rooms as needed.</p> <p>We are reporting daily COVID cases to the NDUS system, which includes students enrolled at DCB on the Minot campus.</p>
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	<p>Larry reported that the in-service seemed to go well. NSC renovation is looking up. The General Contractor has requested an extension and paying his crew overtime expecting them to start their workday after classes at 3:00 pm until the job is complete. There is Maxient training tomorrow. Temperature kiosks have been ordered and will be placed throughout campus entrances. It was decided to place them:</p> <ul style="list-style-type: none"> • Thatcher Hall, 2 at front entrances and 1 at the NW corner entrance • One in NSC Lobby • One in Mead by the lunchroom

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<p>b. Administrative Affairs / Business Affairs</p>	<p>Mock</p>	<ul style="list-style-type: none"> • One in Student Center <p>Discussion held on the Campus Nurse position. It is offered as a part time or full time position without benefits. There is an option to use some of the COVID funds available to fund this position.</p> <p>The Construction Manager for Knudson Center has been chosen; Construction Engineers.</p> <p>Unesco has completed the energy saving updates on campus. Now they are tracking to monitor savings. They will monitor energy consumption for 3 years.</p> <p>Lisa reported she has closed 2019-20 ledgers. The budget is submitted to the State Auditor next week.</p> <p>IBARS – bi-annual budget is due this month.</p> <p>Account reconciliation identified funds in Admissions and Mandatory fees which was disbursed to Student Health Nurse position, Diversity Account, Health and Fitness program, laundry (to purchase new machines as needed) and dorm repairs.</p>
<p>d. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>COVID and Cares Act funding is being reported. April (Financial Aid) is disbursing the student portion.</p> <p>The funding formula was reviewed.</p> <p>Kayla reported there are 483 registered online students taking 965 courses. Last year at this time there were 445 students with 860 courses. Dual Credit has 211 students with 145 left to enter. This does not include 3-4 other high schools. Last year there were 303 enrolled dual credit students. We are on track to be over last year's dual credit enrollment.</p>
<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>Working with FBM marketing folks on a state-wide marketing initiative.</p>
<p>f. Athletics</p>	<p>Gorder</p>	<p>The Marketing Team will meet with our consultant next week to see where we are at and what we will do for the new year. Also working with the DNP on a statewide marketing initiative.</p>
<p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	

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		<p>Athletics is meeting this Friday to finalize their practice protocols. Temperatures will be taken before every practice and logged. Student logs will be kept with the Athletic Trainer.</p>
<p>4. Other</p> <ul style="list-style-type: none"> • Campus COVID-19 Case Tracking Form • Title IX Policy • Temperature Kiosks 	<p>Migler</p> <p>Brooks</p>	<p>Click Here for Attachments</p> <p>Campus cases will be reported through the Dean's Office to the State daily.</p> <p>Review of Title IX policy draft conducted. Moved by Larry Brooks, seconded by Lisa Mock to approve the Title IX policy as presented. Motion carried. Kiosk sites identified in the meeting</p>
<p>5. Recognition & Celebration</p>	<p>All</p>	<p>N/R</p>
<p>6. Announcements</p>	<p>All</p>	<p>Student training went well. Discussion held on Welcome weekend – activities were planned and went well for students – much appreciated. Group meeting with folks that will further organize student events was held this week to review the importance of social distancing and mask protocols.</p>