

Dakota College at Bottineau

Dean's Council – Minutes

January 11, 2022 at 8:00 am – Dean's Suite



PRESENT: Kayla O'Toole, Lisa Mock, Corey Gorder, Dr. Jerry Migler and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry was not available to report.
b. Administrative Affairs / Business Affairs	Mock	Lisa reported she is working on 1099's and 1098-T's
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	<p>Kayla reported that Erika Hamilton has been hired for the writing lab in the library. She starts tomorrow.</p> <p>Blackboard opening page has been updated.</p> <p>Online classes start tomorrow. Kayla will run a non-logged report to assure all students and instructors have logged into the classes.</p> <p>Dual Credit Day didn't have as many attendees as predicted with only two families taking part. The weather may have played a factor in this. There are 425 dual credit students registered for spring semester. About half of the students entered into the system. Magic City campus would like DC representative to visit students next week about a CNA class. Kayla and Angie Bartholomay have been invited to present at instructor regional professional development next Monday.</p>
d. Public Affairs Council	Hageness	Casey-May and Mark will be on the radio this week providing an update on the teams and promoting a fund-raising camp.
e. Athletics	Gorder	Corey provided an update on athletics. The coaches will be meeting weekly.
f. Chancellor's Cabinet / Dean's Update	Migler	The Chancellor's cabinet agenda was reviewed.

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<p>2. Other</p> <ul style="list-style-type: none"> • SBHE Policies • Waivers • Tuition Model • Online Student Data • SWOT Analysis Proposal – Strategic Planning • Other 		<p>Click here for attachments</p> <p>The State Board policy “Admission and Transfer of Credits” was reviewed. Waiver report was reviewed. DCB does not have any waivers that look out of line. The biggest waiver for DCB is the institutional waivers. Discussion was held on diversity waiver naming the correct race.</p> <p>The tuition model is under review. Dakota College at Bottineau is requesting a change in the tuition model that would assess online students a tuition rate based on their residency status. Currently online students enrolled at DCB are assessed at the same rate as state residents while students enrolled in on-campus and hybrid courses are assessed tuition based on their state or country of residency. This will create consistency in tuition rates for all students and will eliminate an on-going computer programming issue that has prevented automatic tuition payment calculations for students.</p> <p>We have 26 students that may be affected. Will look into a tuition differential for current degree seeking students – effective fall 2022. Note made to get the dental program fees approved before classes start fall 2023.</p> <p>A facilitator has been hired to conduct a strategic analysis for DCB. The pricing of the agreement was reviewed.</p> <p>Dr. Migler is waiting for contracts for the Old Main renovations. Upon receipt architects may begin on the project. Work on the foundation of the building will start first.</p> <p>The dining center will not open as scheduled. There is a delay with the stainless counters. The suspended ceiling had to be re-installed due to hanging wire not meeting code.</p> <p>The Minot CTE center will also begin upon architect contract receipt.</p> <p>FBM position for the NW part of ND is open. Extended advertising will be posted.</p>
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3. Recognition & Celebration	All	
4. Announcements	All	Budget meeting will be later this morning with a follow-up meeting next week.