

# Dakota College at Bottineau Dean's Council - Agenda



June 2, 2020 at 8:00 am – Alumni Center

PRESENT: Dr. Migler, Larry Brooks, Corey Gorder, Kayla O'Toole, Sandy Hageness – Absent: Lisa Mock

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment numbers are down, as are the matriculated numbers. May need to pull together admissions and marketing about ways to get the enrolled numbers up.
2. Guest Department – TRiO, Student Senate & Title IX	Laura Halvorson	<p>There are a lot of new changes required for Title IX. Everyone is required to have Title IX training. Changes will be reflected in a new policy. They must be in place by the middle of August. There will be training at fall In-service.</p> <p>TRiO student grades/GPA's are not all available at this time. Will work with students throughout the summer to improve any grades. Have 96 registered for fall, need 144. Will see if students will register from the nursing program and at FYE. Should hear in July if we will receive the TRiO grant again. This summer Laura and Ashley will be working on campus part time.</p> <p>Student Senate is in process of reviewing the Student Handbook. Would like to have it approved and ready for students this fall.</p>
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	<p>Larry provided a report on scholarships awarded and accepted. Of the total amount awarded to freshman only 62% has been accepted. Discussion held on messaging to get students to enroll.</p> <p>Natural Resource camp is in session, will wrap up today. 6 students enrolled. Title IX retreat to be held tomorrow and joint meeting of AAC councils. Larry is busy with degree audits. ND CTE will do professional development conference virtually. He is advertising for student health nurse and part time admissions counselor. Discussions continue with folks in Jamestown to open a nursing satellite site in 2021.</p>

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b. Administrative Affairs / Business Affairs	Mock	Not Available to report.
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	<p>Community Ed will be Ed to Go offerings this summer. Blackboard updates will be provided to faculty. The BB World conference will be virtual and free to anyone to participate. Would like to do professional development for faculty on Blackboard learning. Classes start online next week. We are down some this summer. Down a little for fall for online registrations as well at this time.</p> <p>Will attend NACEP session this week. NCEC meeting is also tomorrow. Participated in an open textbook network – the NDUS covers cost, however each institution may need to pay \$500 each year to have own instance for open textbook network.</p> <p>Kayla's class this fall on Diversity Systems and Policy she will do a literature review on diversity and how this might assist us with HLC Core Component 1C. DCB is identified by HLC review yet to develop a plan for the expected influx of diversity. She will research different support systems and share findings.</p>
e. Public Affairs Council	Hageness	Marketing committee is in review of message communication to potential students on re-opening.
f. Athletics	Gorder	The weight room and cardio rooms open as of yesterday for staff and students. Will wait until August 1 to open to the community.
h. Chancellor's Cabinet / Dean's Update	Migler	<p>May look at bringing on additional staff with additional Covid funds, i.e. a second student health nurse.</p> <p>Would like to set up a budget meeting with Dean's Council this week. We are at a point where there are a lot of questions that need to be answered before it is entered.</p>

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		<p>Reopening meeting set up for this week. Discussion will also be held on how to start having staff come back on a regular basis. Dr. Migler sits on a task force with NDUS- small colleges on re-opening.</p> <p>A preconstruction meeting will be held this afternoon for NSC. Johnson Plumbing has the contract, so there will need to be discussion on timeline and processes.</p>
<p>4. Other</p> <ul style="list-style-type: none"> <li>a. Title IX Regulations and Rules</li> <li>b. 2020 Budget Planning Questions and Meeting</li> <li>c. Revised NDUS Strategic Plan</li>   <li>d. Campus Forum (June 4)</li> </ul>	<p>Migler</p>	<p><a href="#">Click Here for Attachment</a> Title IX Regs and Rules covered in Laura's report.</p> <p>NDUS revised strategic plan provided for review in the attachments. After the strategic plan is adopted, we need to review it alongside the DCB strategic plan</p> <p>Dr. Migler will be sending out a notice today asking faculty and staff to hold off on spending their full budgets for the year.</p> <p>Campus Forum is on Thursday this week. Topics on the agenda will include enrollment and reopening strategies.</p>
<p>5. Recognition &amp; Celebration</p>	<p>All</p>	<p>n/r</p>
<p>6. Announcements</p>	<p>All</p>	<p>n/r</p>